

Antony Parish Council

Minutes of meeting of the Antony Parish Council (PC) held on Monday 22nd April 2024 at Antony village hall at 7.15 pm after the Annual parish meeting.

Those present : Cllrs Bulmer , Murray, Coward, P Knott, Lobb , R Knott , the clerk for Antony Parish Council and 2 members of the public.

1.24 Apologies for absence accepted. County councillor Ewert.

2.24 Declarations of interest relating to items on the agenda. Cllrs Bulmer and Lobb declared that they had an interest in the Antony village hall. Cllr P Knott has an interest in Wilcove Community Association matters. Cllr R Knott is treasurer of the Wilcove moorings association.

3.24 County Councillor report received via email. Not discussed.

4.24 Appointment of Chair and Vice chair of Antony Parish Council.

Motion to appoint Cllr Murray as Chair of Antony Parish Council. Proposed by Cllr Coward. Seconded by Cllr Bulmer. Resolved. Unanimous vote in favour.

Motion to appoint Cllr R Knott as Vicechair of Antony Parish Council. Proposed by Cllr Coward. Seconded by Cllr Murray. Resolved. Unanimous vote in favour.

Cllr Murray thanked all the current PC members and the clerk for their hard work and professionalism over the previous year.

5.24 The draft **Minutes** of the meeting held on 11th Jan 2024 were reviewed and approved unanimously by the full PC.

6.24 Public forum . N/A.

7.24 Members of the public left the meeting 7.25pm.

8.24 Matters arising from the previous meeting.

8.24 a 68.23 a 59.23 a 47.23 b 24.23 b 7.23 c 123.22 c 107.22 c 87.22 d 69.22 e 49.22 g 27.22 j 14.22 **Wilcove / Antony play area issues.**

Two new benches have been purchased and are in situ in the Wilcove play park.

Action : Cllrs Lobb and Bulmer to consult with local residents to propose purchasing a new piece of play equipment for the Antony play area.

8.24 b 68.23 b 58.23 b 47.23 d 24.23 d 7.23 e 123.22 e 107.22 g 91.22 **Antony phone box maintenance. On going.**

8.24 c 68.23 c 58.23 d 47.23 f 24.23 g 7.23 i 126.22 **Unsafe trees in Antony. Action :** To be discussed at a meeting with Mr Trinnick of Antony Estates.

8.24 d 68.23 d 58.23 e 47.23 h 24.23 h 12.23 **Public rights of way (PROW) in Wilcove.**

Action : Cllr R Knott to investigate applying for the relevant PROW for Ferry lane.

8.24 e 68.23 g 58.23 m 47.23 q 38.23 **Grating in field / Woodland walk/ Drainage and flooding issues in Wilcove.** **Action :** To be discussed at a meeting with Mr Trinnick of Antony Estates.

8.24 f 68.23 h 62.22 **Replacement convex mirror Wilcove is now in place. Resolved.**

8.24 g 69.23 **Antony estate and drainage issues in Wilcove.** Flooding and environmental contamination have been reported in Wilcove due to farming and drainage issues.
Action : To be discussed at a meeting with Mr Trinnick of Antony Estates.

Action: Clerk to inform Cornwall council, Cornwall housing and Cllr Ewert of the issues.

8.24 h 70.23 **Memorial tree for J Vigus has been purchased and has been planted. Resolved.**

9.24 Planning report was reviewed and approved by the full PC.

Planning Applications	2023/2024	Validated	Comments
PA23/00187	Antony house stables	1st Feb 2023	Approved by CC.
PA23/00523	Caradon view Antony	3rd Feb 2023	
PA23/04821	Beach cottage Wilcove	17th Apr 2023	Approved by CC.
PA23/03421	12 Cove meadow Wilcove	1st June 2023	Approved by CC.
PA23/03192	Higher Tregantle farm	1st June 2023	Approved by CC.
PA23/05073	Pengelly house	6th July 2023	Approved by CC.
PA23/05842	Pole at Sharrow car park.	6th Sept 2023	Approved by CC.
PA23/07120	Laun Wilcove	20th Nov 2023	Approved by CC.
PA23/08658	Laun Wilcove	20th Nov 2023	Approved by CC.
PA23/09141	Broomhill tearoom	24th Nov 2023	Approved by CC.
PA24/00317	Antony house East wing	15th Jan 2024	Approved by CC.

Additional applications received and noted :

PA24/02384	Antony house stables	10th April 2024	
PA24/02063	Tregantle Fort	10th April 2024	

10.24 Spring flood pothole outside Maryfield house. Resolved.

11.24 An application from the Antony Village hall committee to request £ 3,900 from the Solar benefit funding allocation for Antony (Village defibrillator/ flooring for village hall) was made.

Note : Cllrs Bulmer and Lobb recused themselves from this discussion.

Motion to approve this request was proposed by Cllr P Knott and seconded by Cllr Coward. Resolved unanimously by the full PC.

12.24 Wilcove hedge / bench trimming. Cllr Murray kindly organised a village clean up event. **Resolved.**

13.24 Expired Wilcove mooring lease. Action : To be discussed at a meeting with Mr Trinnick of Antony Estates.

14.24 Finance.

14.24 a Unity Bank – currently waiting on cheque books.

Payments reviewed and approved April 2024

Lynher valley partnership Noticeboard rent Wilcove		£15.00
LVP Wilcove moorings and foreshore rent	Cancelled	
LVP Play area rent		£35.00
LVP Bus shelter rent		£25.00
Enhancescapes Ltd safety mirror installation		£50.00
Calc subscription		£309.68
B Wenmoth		£240.00
L Parsons		£30.75
C Allen clerking apr 2024		£510.60
Hmrc		£17.00
Total		£1,233.03

M Bulmer subject to invoice

L Parsons subject to invoice

C Allen clerking subject to invoice

Repair to Antony phone box budget £500.

Memorial tree max budget £150.

Audit fee subject to invoice max £100

Plants for Wilcove foreshore budget £300.

Note : It was agreed not to pay the following invoice until the new lease was approved.

LVP £ 441.00 Wilcove moorings and foreshore rental lease.

14.24 c Solar benefit fund report was reviewed and unanimously approved by the full PC.

Solar Farm Community Benefit Fund as at 31/3/2024

Antony allocation available 31/3/2024	£3,972.75
Wilcove allocation available 31/3/2024	£133.15
Total Solar fund available	£4,105.90

Expenditure 2023-2024	Net
Cllr Coward Coronation Tree for Antony	£24.99
Tartendown nursery Coronation tree for Wilcove	£130.00
Wilcove gardening group	£100.00
Cllr Shepherd Defib poster sealant	£9.71
D Coward plants for Wilcove	£95.89
Tamar Community trust	£400.00
Wilcove planters	£245.78
WCA donation	£4,000.00
Wilcove gardening group	£100.00
Total expenditure 2023/2024	£5,106.37

Note : An award of £ 3,900 was unanimously approved by the full PC see item 11.24.

14.24 d The appointment of Rosemary Hancock as internal auditor for 2023/24 Accounts was unanimously approved by the full PC.

14.24 e 2023/24 Annual Governance and Accountability return (AGAR).

The full PC unanimously approved the following :

- **The statement of annual gross income for the year £ 18,190.**
- **The statement of annual gross expenditure for the year £ 22,160.**
- **The certificate of exemption form external audit as the gross income and expenditure were both below the £ 25,000 threshold .**

14.24 f The Asset Register report was reviewed and unanimously approved by the full PC.

ASSET REGISTER
as at 31/03/2024

Purchase
Value

Stock value
Insured

Pre Apr-15	Play equipment in Antony	£7,199	£21,923
Pre Apr-15	Bus Shelter	£8,958	£9,319
Pre Apr-15	Public seats	£1,780	£2,065
Pre Apr-15	Play equipment in Wilcove	£6,500	£10,803
Pre Apr-15	Signs	£85	£85
Pre Apr-15	Telephone box x 2	£2	£3,090
Oct-15	Computer/ Printer/Backup pen drive	£579	
Jul-15	Neighbourhood watch signs	£80	£80
Oct-15	Wilcove Sign	£304	£304
May-16	Playground eq	£2,010	£4,455
May-16	2 x Noticeboards	£852	£800
Jun-18	Printer	£95	
Write off	Printer	-£70	
Jun-18	Safety Mirror	£42	£42
May-19	Bench	£199	£199
Oct-20	Bench	£1,047	£1,047
Nov-20	Signs Covid	£96	£96
Dec-20	Grit bins	£450	£540
Jun-21	Replacement swing seats	£367	£367
Jun-21	Write off swing seats	-£250	
Sep-21	Play equipment Antony	£7,031	£6,192
Dec-21	Dog signs	£4	£4
Mar-22	Wilcove play eq	£5,764.00	£5,764
Mar-22	Computer /printer	£669	£669
Mar-22	Computer/printer write off	-£674	
May-22	Signs	£146	£146
Jul-22	Defibrillators x 2	£2,800	£5,000
Sep-22	Signage	£11	£11
Sep-23	Mirror damaged	-£42	-£42
Sep-23	Mirror replacement	£50	£50
Sep-23	Mirror fitting	£17	£17
Sep-23	Donation of play eq to Antony	£1	N/A
Jan-23	Wilcove planters	£246.00	
	TOTAL	£46,348	£73,009

Note : 2 new noticeboards (includes one replacement) should be delivered on 25th April 2024.

14.24 g The Bank Reconciliation report was reviewed and unanimously approved by the full PC.

BANK RECONCILIATION 2023/24 31/03/2024 Payee and details	CHEQUE	Payments Dr	Receipts Cr	Total Funds
Adjusted bank accounts 31/3/2023				£22,120.29
Antony estate rents		£516.00		
C Allen clerking April 2023	101665	£496.10		21,624.19
Calc annual subscription	101666	£300.66		21,323.53
Cllr Coward Coronation tree for Antony	101667	£29.99		21,293.54
Tartendown nursery Coronation tree for Wilcove	101668	£156.00		21,137.54
Cllr Shepherd sealant defib posters	101669	£11.65		21,125.89
Wilcove community hall Coronation celebrations	101670	£250.00		20,875.89
Antony village hall Coronations celebrations	101671	£250.00		20,625.89
Wilcove gardeners	101672	£100.00		20,525.89
Scott Dickens Churchyard strimming	101673	£250.00		20,275.89
Precept			£7,000.00	27,275.89
M Bulmer grass control	101674	£345.00		26,930.89
Wilcove Community Association rent	101675	£80.00		26,850.89
J Murray travel expenses	101676	£15.75		26,835.14
Leadville Parsons grass control Wilcove	101677	£165.68		26,669.46
John Vigus	101678	£132.00		26,537.46
R Hancock audit	101679	£75.00		26,462.46
C Allen clerking May 2023	101680	£539.23		25,923.23
Leadville Parsons grass control Wilcove	101681	£205.68		25,717.55
Leadville Parsons grass control Wilcove	101682	£50.68		25,666.87
Interest			£33.11	25,699.98
C Allen clerking June 2023	101683	£502.24		25,197.74
Plants for boat	101684	£95.89		25,101.85
M Bulmer grass control	101685	£480.00		24,621.85
Calc Book	101687	£12.40		24,609.45
C Allen clerking July 2023	101686	£495.10		24,114.35
J Vigus wilcove grass control	101688	£96.00		24,018.35
C Allen Aug 2023	101689	£492.85		23,525.50
WCA rent	101690	£20.00		23,505.50
Bell ringers cheque returned to APC	101659	-£500.00		24,005.50
Replacement cheque for Antony Bells	101692	£500.00		23,505.50
Tamar Community trust	101691	£400.00		23,105.50
M Bulmer grass control	101693	£365.00		22,740.50
L Parsons grass control	101694	£120.68		22,619.82
Western web hosting fee	101695	£126.00		22,493.82
C Allen reimb Microsoft office fee	101696	£79.99		22,413.83

C Allen misc items mirror signs post paper	101697	£88.70		22,325.13
WMA fees			£491.00	22,816.13
Precept			£7,000.00	29,816.13
P Vigus Antony grass control	101698	£36.00		29,780.13
C Allen - mirror fitting	101699	£19.99		29,760.14
Lynher valley partnership bus shelter rent	101700	£25.00		29,735.14
C Allen clerking Sep 2023	101702	£487.05		29,248.09
Interest			£42.64	29,290.73
St John Ict donation			£100.00	29,390.73
L Parsons grass control	101701	£550.00		28,840.73
C Allen clerking Oct 2023	101703	£486.85		28,353.88
M Bulmer grass control	101704	£345.00		28,008.88
S Dickens Antony grass control	101705	£230.00		27,778.88
S Fergus playground repairs	101706	£1,355.60		26,423.28
M Bulmer grass control	101707	£115.00		26,308.28
Millbrook PC NDP	101709	£15.20		26,293.08
C Allen clerking Nov 2023	101708	£468.15		25,824.93
C Allen clerking Dec 2023	101710	£714.96		25,109.97
Vat			£319.50	25,429.47
Interest			£55.56	25,485.03
AJGIBL INSURANCE	101711	£660.08		24,824.95
Torpoint TCC	101713	£50.00		24,774.95
C Alen clerking Jan 24	101712	£543.07		24,231.88
Solar benefit fund			£3,083.20	27,315.08
S Philpott planters	101714	£245.78		27,069.30
D Ralph grass control	101715	£160.00		26,909.30
WCA donation	101717	£4,000.00		22,909.30
Noticeboards	101718	£2,438.40		20,470.90
Wilcove gardening club	101719	£100.00		20,370.90
C Allen clerking Feb 2024	101720	£522.40		19,848.50
DCW benches for Wilcove	101721	£840.00		19,008.50
Unity bank	101722			19,008.50
Unity bank	101723			19,008.50
Unity bank				19,008.50
Clerking March 24	101724	£531.04		18,477.46
L Parsons grass control	101725	£45.68		18,431.78
M Bulmer grass control	101726	£345.00		18,086.78
Interest			£63.74	18,150.52
Interest unity			£0.64	18,151.16
Unity charge		£0.99		18,150.17
Total		£22,159.51	£18,189.39	

Bank statement 28/3/2024	Current	£5,483.19
Bank statement 28/3/2024	Deposit	£12,158.21
Unity	Current	£499.01
Unity	Deposit	£500.64
Uncleared items		-£490.68
TOTAL FUNDS AVAILABLE 31/3/2024		£18,150.37
Solar benefit funds available 31/3/2024		£4,105.90
PARISH COUNCIL FUNDS AVAILABLE 31/3/2024		£14,044.47
(Excluding Solar Community benefit fund)		

14.24 h The Management report 2023/24 was reviewed and unanimously approved by the full PC.

2022-2023

ANTONY PARISH COUNCIL

Audited RECEIPTS AND PAYMENTS 2023-24 as 31st March 2024 Budget Actual Budget
Accounts Including Solar Community Benefit Fund 2023/24 2023/24 2024/25

£	RECEIPTS	£	£	£
£19,539	Brought Forward	£22,120	£22,120	£18,150
£13,125	Precept	£14,000	£14,000	£14,000
£491	Wilcove Moorings	£491	£491	£0
£82	Grants	£0	£0	£0
£100	Ict donation	£100	£100	£100
£1,971	VAT refund	£1,000	£320	£1,000
£3,083	Solar Benefit fund	£3,083	£3,083	£3,083
£1,425	Donations	£0	£0	£0
£30	Bank Interest	£10	£196	£10
£20,308	TOTAL RECEIPTS	£18,684	£18,190	£18,193
	PAYMENTS			
£844	VAT	£1,000	£682	£1,000
£639	Playground/ noticeboard maintenance and repairs	£1,000	£1,433	£1,500
£5,228	Salaries	£5,600	£5,600	£6,000
£352	Training/ Subscriptions	£400	£267	£400
£1,015	Antony Grass control/plants	£1,600	£1,524	£1,600
£1,891	Wilcove Grass control/plants	£2,500	£2,513	£2,500
£0	Hall Rent	£250	£100	£250
£50	Bus shelter rent	£50	£25	£50
£0	Antony Play area rent	£50	£0	£50
£50	Wilcove play area rent and noticeboard rent	£85	£0	£85
£441	Wilcove Moorings	£441	£0	£0
£170	Website / Ict equipment/software	£300	£187	£300
£0	Chairmans fund	£300	£0	£300
£275	Audit fee	£300	£75	£300
£650	Section 137	£500	£50	£500
£3,644	Solar benefit fund	£5,000	£5,106	£7,189
£122	Misc/ Signs	£250	£0	£250
£0	Noticeboard/ Benches	£0	£2,732	£0
£1,000	Royal celebrations	£500	£500	£0
£0	Election reserves	£1,375	£0	£1,375
£645	Insurance	£750	£660	£750
£710	Clerking exp	£650	£704	£700
£17,727	TOTAL PAYMENTS	£22,901	£22,160	£25,099
£2,581	Profit/ (Loss)	-£4,217	-£3,970	£11,245
£22,120	Carry forward	£17,903	£18,150	£11,245

15. Provisional date of next meeting Wilcove Community Hall Thursday 23rd May 2024 at 7pm.