

Antony Parish Council

Minutes of meeting of the Antony Parish Council (PC) held on Thursday 28th Sept 2023 at Antony village hall at 7.00 pm.

Those present : Cllrs Bulmer (chair) , Murray, Coward, Knott, Lobb , County Cllr Ewert and the clerk for Antony Parish Council.

53.23 Apologies for absence. None

54.23 Declarations of interest relating to items on the agenda. Cllrs Bulmer and Lobb declared that they belonged to the Antony Bell ringers group, recipient of a £ 500 donation towards new bell ropes. Cllr Bulmer declared that his son was helping the organisers of the Wilcove fireworks display.

55.23 Parish Councillor co-option. Two applicants were interviewed by Cllrs Murray and Coward. On their recommendation the Parish Council co-opted Mr Knott as the new member of Antony Parish Council. Proposed by Cllr Coward . Seconded by Cllr Murray. Unanimously resolved.

56.23 County Councillor report was accepted by the full PC.

Additional items reported by Cllr Ewert were noted:

- The Antony school one way system is due to go out for public consultation shortly.
- The Antony crossing work has been postponed. **Action:** Cllr Ewert to follow up.
- There is no NHS dentist in Torpoint now. Cllr Ewert recommended that the local residents write to the local MP to ask for a solution.
- Electric scooter issues have been raised throughout Torpoint and the peninsular. Cllr Ewert and Cllr Bulmer to raise at the Network meeting with the police.
- Cllr Ewert recorded that a second CAP meeting was held. No actions were resolved.
- Cllr Ewert has been approached by Mr Staniforth from Babcock re: staff volunteer scheme. She will suggest that these volunteers could help Tamar Community trust at Wacker quay. **Action :** Cllr Ewert and Bulmer to follow up.

57.23 Public forum. N/A.

58.23 The minutes from 25th July 2023 were reviewed. A motion to accept these minutes was accepted. Proposed Cllr Coward. Seconded Cllr Knott. Approved unanimously.

59.23 Matters arising from the previous meeting.

59.23 a 47.23 b 24.23 b 7.23 c 123.22 c 107.22 c 87.22 d 69.22 e 49.22 g 27.22 j 14.22 Wilcove / Antony play area issues. Quote has been received from Mr Fergus . A motion to accept this quote and place the order was proposed by Cllr Lobb and seconded Cllr Bulmer. Quote accepted unanimously by the full PC. Some additional remedial work

may be required at Wilcove play area. **Action** : Cllrs Bulmer, Lobb and Murray to follow up.

It was noted that an additional piece of play equipment has been installed into the Antony Play area by the Watts family. To be checked during the next inspection. **Action** : Clerk to amend Asset register by a nominal £ 1 to reflect the gift.

58.23 b 47.23 d 24.23 d 7.23 e 123.22 e 107.22 g 91.22 **Antony phone box maintenance.** Waiting on quote. Members considered whether an additional defibrillator should be purchased and sited inside. **Action** : Cllrs Bulmer and Lobb to follow up with maintenance, a maximum budget of £500 was allocated for this work. Proposed by Cllr Lobb , seconded by Cllr Coward and unanimously approved by the full PC. Clerk to follow up with Swast to see if the phone box is a suitable location.

58.23 c 47.23 e 24.23 f 7.23 h 123.22 m **Wilcove allotment hedge repair.** This has been completed. **Resolved.**

58.23 d 47.23 f 24.23 g 7.23 i 126.22 **Unsafe trees in Antony.** Outstanding. **Action:** Antony Estates have agreed to add it to their repair schedule.

58.23 e 47.23 h 24.23 h 12.23 **Public rights of way in Wilcove.** The Woodland walk requires some urgent maintenance. Antony Estate manager is in consultation with Wilcove Community Association as to who is responsible for this work. The proposed footpath by Antony Estates on Pengelly hill was discussed. There is an issue with the maintenance of the Wilcove woodland walk which used to be undertaken Craddocks on instruction of Antony Estate. **Action:** Clerk to request that Cllr Ewert investigate whether the Babcock volunteering scheme could help out with this project.

58.23 f 47.23 i 24.23 g 12.23 **Pato point signage.** A new sign has been kindly installed by Cllr Murray. **Resolved.**

58.23 g 47.23 j 29.23 **Public Spaces Protection Order consultation.** The PC has requested that Antony play area be added to the No dogs PSPO. Awaiting results from Cornwall Council.

58.23 h 47.23 k 31.23 **Defibrillators monthly checks in Wilcove.** The clerk has obtained monthly defibrillator check forms and Cllr Murray to implement.

58.23 i 47.23 l 32.23 **Bench in Antony bus stop. Awaiting plans from CC before deciding where it should go.**

58.23 j 47.23 m 34.23 **Wacker quay update.** See 56.23 . The PC has donated £ 400 to the Tamar community trust to cover the Wacker quay annual licence fee.

58.23 k 47.23 n 35.23 **Abandoned boat in Wilcove lake.** This has been removed. **Resolved.**

58.23 l 47.23 o 36.23 **Abandoned Kayaks x 2 Wilcove.** These have been removed. **Resolved.**

58.23 m 47.23 q 38.23 **Grating in field / Woodland walk.** The concrete slab is still in situ. **Action** : Clerk to follow up with Antony Estates.

59.23 Planning.

Planning Applications	2023/2024	Validated	Comments
PA23/00187	Antony house stables	1st Feb 2023	Approved by CC.
PA23/00523	Caradon view Antony	3rd Feb 2023	
PA23/04821	Beach cottage Wilcove	17th Apr 2023	Approved by CC.
PA23/03421	12 Cove meadow Wilcove	1st June 2023	Approved by CC.
PA23/03192	Higher Tregantle farm	1st June 2023	Approved by CC.
PA23/05073	Pengelly house	6th July 2023	Approved by CC.
PA23/05842	Pole at Sharrow car park. *	6th Sept 2023	

*Members unanimously agreed that there should be no objection to the Sharrow car park planning application for a pole and ANPR camera installation.

60.23 Wilcove Inn firework display. It was noted that a road closure has been applied for relating to this event that is to be held in Wilcove in November.

61.23 Finance 2023/24

61.23 a Bank mandate update and Barclays information form. Awaiting Cllrs Murray and Bulmer ID verification.

61.23 b Solar benefit fund report was reviewed and approved by the full PC.

Solar Farm Community Benefit Fund 30/9/2023

Solar Farm Community Benefit Fund as at 30/9/2023

Antony allocation available 30/9/2023	£2,431.15
Wilcove allocation available 30/9/2023	£2,937.33
Total Solar fund available	£5,368.48

Expenditure 2023-2024

	Net
Cllr Coward Coronation Tree for Antony	£24.99
Tartendown nursery Coronation tree for Wilcove	£130.00
Wilcove gardening group	£100.00
Cllr Shepherd Defib poster sealant	£9.71
D Coward plants for Wilcove	£95.89
Tamar Community trust	£400.00
Total expenditure 2023/2024	£760.59

61.23 c Bank Reconciliation 2023/24 was reviewed and approved by the full PC.

BANK RECONCILIATION 2023/24 As 30th Sept 2023 Payee and details	CHEQUE	Payments Dr	Receipts Cr	Total Funds
Adjusted bank accounts 31/3/2023				£22,120.29
Antony estate rents		£516.00		
C Allen clerking April 2023	101665	£496.10		21,624.19
Calc annual subscription	101666	£300.66		21,323.53
Cllr Coward Coronation tree for Antony	101667	£29.99		21,293.54
Tartendown nursery Coronation tree for Wilcove	101668	£156.00		21,137.54
Cllr Shepherd sealant defib posters	101669	£11.65		21,125.89
Wilcove community hall Coronation celebrations	101670	£250.00		20,875.89
Antony village hall Coronations celebrations	101671	£250.00		20,625.89
Wilcove gardeners	101672	£100.00		20,525.89
Scott Dickens Churchyard strimming	101673	£250.00		20,275.89
Precept			£7,000.00	27,275.89
M Bulmer grass control	101674	£345.00		26,930.89
Wilcove Community Association rent	101675	£80.00		26,850.89
J Murray travel expenses	101676	£15.75		26,835.14
Leadville Parsons grass control Wilcove	101677	£165.68		26,669.46
John Vigus	101678	£132.00		26,537.46
R Hancock audit	101679	£75.00		26,462.46
C Allen clerking May 2023	101680	£539.23		25,923.23
Leadville Parsons grass control Wilcove	101681	£205.68		25,717.55
Leadville Parsons grass control Wilcove	101682	£50.68		25,666.87
Interest			£33.11	25,699.98
C Allen clerking June 2023	101683	£502.24		25,197.74
Plants for boat	101684	£95.89		25,101.85
M Bulmer grass control	101685	£480.00		24,621.85
Calc Book	101687	£12.40		24,609.45
C Allen clerking July 2023	101686	£495.10		24,114.35
J Vigus wilcove grass control	101688	£96.00		24,018.35
C Allen Aug 2023	101689	£492.85		23,525.50
WCA rent	101690	£20.00		23,505.50
Bell ringers cheque returned to APC	101659	-£500.00		24,005.50
Replacement cheque for Antony Bells	101692	£500.00		23,505.50
Tamar Community trust	101691	£400.00		23,105.50
M Bulmer grass control	101693	£365.00		22,740.50
L Parsons grass control	101694	£120.68		22,619.82
Western web hosting fee	101695	£126.00		22,493.82
C Allen reimb Microsoft office fee	101696	£79.99		22,413.83
C Allen misc items mirror signs post paper	101697	£88.70		22,325.13
WMA fees			£491.00	22,816.13
Precept			£7,000.00	29,816.13

P Vigus Antony grass control	101698	£36.00		29,780.13
C Allen - mirror fitting	101699	£19.99		29,760.14
Lynher valley partnership bus shelter rent	101700	£25.00		29,735.14
C Allen clerking Sep 2023	101702	£487.05		29,248.09
Interest			£42.64	29,290.73
St John Ict donation			£100.00	29,390.73
L Parsons grass control	101701	£550.00		28,840.73
Total		£7,946.31	£14,666.75	

Bank statement 31/08/2023	Current	£8,801.48
Bank statement 12/9/2023	Deposit	£15,955.51
Uncleared items		£4,083.74

TOTAL FUNDS AVAILABLE 30/9/2023 **£28,840.73**

61.23 d Payments reviewed and approved by the full PC.

Payments approved July - Sept 2023

		Gross	Vat	Net
C Allen clerking July 2023	101686	£495.10		£495.10
J Vigus wilcove grass control	101688	£96.00		£96.00
C Allen clerking Aug 2023	101689	£492.85		£492.85
Tamar conservation trust	101691	£400.00		£400.00
Wilcove community assoc rent	101690	£20.00		£20.00
Antony bells replacement cheque	101692	£500.00		£500.00
Antony bells replacement cheque		-£500.00		-£500.00
M Bulmer grass control	101693	£365.00		£365.00
L Parsons grass control	101694	£120.68		£120.68
Western web hosting fee	101695	£126.00	£21.00	£105.00
C Allen reimb Microsoft office fee	101696	£79.99	£13.33	£66.66
C Allen misc items mirror signs post paper	101697	£88.70	£11.79	£76.91
P Vigus Antony grass control	101698	£36.00		£36.00
C Allen - mirror fitting	101699	£19.99	£3.33	£16.66
Lynher valley partnership bus shelter rent	101700	£25.00		£25.00
C Allen clerking Sep 2023	101702	£487.05		£487.05
L Parsons grass control	101701	£550.00		£550.00
Total		£3,402.36	£49.45	£3,352.91

Additional expenditure noted and approved by the full PC.

M Bulmer subject to invoice.

L Parsons subject to invoice.

D Rolfe subject to invoice.

C Allen clerking expenses Oct/Nov subject to invoice.

S Fergus Playground repairs subject to invoice.

Additional noticeboard for Hollong park/ replacement noticeboard for Wilcove.
Maximum budget approved £ 1500. **Action** : Cllr Bulmer to advise Clerk to place order.

Proposed by Cllr Lobb and seconded by Cllr Murray. Approved by full PC.

Repair to Antony phone box subject to a max budget of £500. **Action** : Cllr Bulmer to liaise with S Fergus.

61.23 e Income received was noted.

£100 from St John Parish Council for shared use of ICT eq.

£ 491 from Wilcove moorings association.

£ 7,000 Precept received from Cornwall Council.

61.23 f Members reviewed the reserves and savings account balance. No action required at the present time.

61.23 g The clerk informed members that the next meeting would be the Precept/annual budget setting meeting. Members expressed a wish to install additional play equipment in Wilcove and Antony play areas. **Action** : Cllrs Bulmer and Murray to follow up and bring costings etc to next meeting.

61.23 h Management report 2023/24 was reviewed and approved by the full PC.

2022-
2023

ANTONY PARISH COUNCIL

Audited RECEIPTS AND PAYMENTS 2023-24 as 30th Sept 2023

Budget

Actual

Accounts

Including Solar Community Benefit Fund

2023/24

2023/24

£	RECEIPTS	£	£
£19,539	Brought Forward	£22,120	£22,120
£13,125	Precept	£14,000	£14,000
£491	Wilcove Moorings	£491	£491
£82	Grants	£0	£0
£100	Ict donation	£100	£100
£1,971	VAT refund	£1,000	£0
£3,083	Solar Benefit fund	£3,083	£0
£1,425	Donations	£0	£0
£30	Bank Interest	£10	£76
£20,308	TOTAL RECEIPTS	£18,684	£14,667
	PAYMENTS		
£844	VAT	£1,000	£136
£639	Playground/ noticeboard maintenance and repairs	£1,000	£78
£5,228	Salaries	£5,600	£2,623
£352	Training/ Subscriptions	£400	£267
£1,015	Antony Grass control/plants	£1,600	£894
£1,891	Wilcove Grass control/plants	£2,500	£1,903
£0	Hall Rent	£250	£100
£50	Bus shelter rent	£50	£25
£0	Antony Play area rent	£50	£0
£50	Wilcove play area rent and noticeboard rent	£85	£0
£441	Wilcove Moorings	£441	£0
£170	Website / Ict equipment/software	£300	£172
£0	Chairmans fund	£300	£0
£275	Audit fee	£300	£75
£650	Section 137	£500	£0
£3,644	Solar benefit fund	£8,451	£761
£122	Misc/ Signs	£250	£0
£1,000	Royal celebrations	£500	£500
£0	Election reserves	£1,375	£0
£645	Insurance	£750	£0
£710	Clerking exp	£650	£414
£17,727	TOTAL PAYMENTS	£26,352	£7,946
£2,581	Profit/ (Loss)	-£7,668	£6,720
£22,120	Carry forward	£14,452	£28,841
	Current Account Bank statement		£8,801
	Deposit Account bank statement		£15,956
	(less O/s cheques/ O/s Income)		£4,084
	TOTAL		£28,841

61.23 i Asset register.

ASSET REGISTER as at 30/9/2023		Purchase Value	Stock value Insured
Pre Apr-15	Play equipment in Antony	£7,199	£21,923
Pre Apr-15	Bus Shelter	£8,958	£9,319
Pre Apr-15	Public seats	£1,780	£2,065
Pre Apr-15	Play equipment in Wilcove	£6,500	£10,803
Pre Apr-15	Signs	£85	£85
Pre Apr-15	Telephone box x 2	£2	£3,090
Oct-15	Computer/ Printer/Backup pen drive	£579	
Jul-15	Neighbourhood watch signs	£80	£80
Oct-15	Wilcove Sign	£304	£304
May-16	Playground eq	£2,010	£4,455
May-16	2 x Noticeboards	£852	£800
Jun-18	Printer	£95	
Write off	Printer	-£70	
Jun-18	Safety Mirror	£42	£42
May-19	Bench	£199	£199
Oct-20	Bench	£1,047	£1,047
Nov-20	Signs Covid	£96	£96
Dec-20	Grit bins	£450	£540
Jun-21	Replacement swing seats	£367	£367
Jun-21	Write off swing seats	-£250	
Sep-21	Play equipment Antony	£7,031	£6,192
Dec-21	Dog signs	£4	£4
Mar-22	Wilcove play eq	£5,764.00	£5,764
Mar-22	Computer /printer	£669	£669
Mar-22	Computer/printer write off	-£674	
May-22	Signs	£146	£146
Jul-22	Defibrillators x 2	£2,800	£5,000
Sep-22	Signage	£11	£11
Sep-23	Mirror damaged	-£42	-£42
Sep-23	Mirror replacement	£50	£50
Sep-23	Mirror fitting	£17	£17
Sep-23	Donation of play eq to Antony	£1	N/A
	TOTAL	£46,102	£73,009

62.23 Replacement convex mirror Wilcove. An additional bracket has been ordered but appears to have been lost in transition. **Action:** Cllr Murray and Clerk to follow up.

63.23 Provisional date of next meeting Wilcove Community Hall 7th Dec 2023 at 7pm.