

## Antony Parish Council

**Minutes** of meeting of the Antony Parish Council (PC) held on Monday 12<sup>th</sup> June 2023 at Antony village hall at 7.00 pm.

**17.23 Those present :** Cllr Coward, Cllr Bulmer ( Chair) , Cllr Knott, the Clerk for Antony Parish Council, County C Ewert, Jane Kiely and Gill Hollinshead from Tamar Community Trust and Helena Green ( Member of the public).

**18.23 Apologies for absence.** Cllrs Lobb and Murray. Annual leave. Apologies accepted.

**19.23 Declarations of interest relating to items on the agenda.** Cllr Knott is on the committee of the Wilcove Community Association that lease the hall and land.

- Parish Councillor vacancy. It was noted that there would not be a formal election to fill this vacancy. To post can now be filled by co-option by the current Parish council members.
- Posters will advertise this vacancy. Deadline 30<sup>th</sup> June 2023. Interviews to be held on 25<sup>th</sup> July 2023 prior to the Parish Council meeting.

**21.23 County Councillor report** was reviewed by members and accepted by the full Parish Council.

**Additional items:**

- Footpath steps to Tregantle beach need repair by MOD. There is a possibility the footpath may not be open for the peak season.
- 13 Pengelly park will be demolished by Cornwall council due to safety issues, to gate level in the very near future.
- Antony improvement works including a crossing , will start in the autumn. The budget has been exceeded but Cornwall council are funding it from reserves.

**22.23 Public forum.**

- Helena Green informed the Parish Council that a Community interest company ( CIC) had been established to manage the moorings ( 10-15 in number) and access to the jetty and foreshore owned by Cove meadow management company. There are potential parking issues with the Wilcove community hall. According to Cllr Knott when the hall was built the planning officer requested that provision be made for casual sailors and fishermen to use up to 7 spaces in the parking area at the hall. The original planning application confirming this is not on the Cornwall Council planning portal. It was noted that this was an issue that needed to be resolved between the WCA and the CMMC CIC. It was not in the remit of the Parish Council.

**23.23 Minutes from the previous meeting held on** 27<sup>th</sup> April 2023 was reviewed and approved by the full Parish Council.

**24.23 Matters arising from the previous meeting.**

**24.23 a** 7.23a, 123.22 a 107.22 a 87.22 a 69.22 a 49.22 a 27.22 b 7.22 b 68.21 c 49.21 e 37.21 f 20.21 f 5.21 i 43.20 l 26.20 p 17.20 **Tregantle yellow lines.** Although the yellow lines at Tregantle are completed the Traffic Road Order has not been sealed because of the stolen signage. Cormac plan to replace the missing signage and seal the TRO asap. Enforcement will then be increased to this area.

**24.23 b** 7.23 c 123.22 c 107.22 c 87.22 d 69.22 e 49.22 g 27.22 j 14.22 **Wilcove / Antony play area issues.** Ongoing waiting on quote for the remedial work. **Action :** Cllr Bulmer and Murray to follow up.

**24.23 c** 7.23 d 123.22 d 107.22 d 87.22 f 68.22 h 49.22 n 40.22 **Pengelly Hill proposed footpath.** Waiting for Carters to provide required paperwork. **Defer to next meeting /** Cllrs Bulmer and Murray to follow up.

**24.23 d** 7.23 e 123.22 e 107.22 g 91.22 **Antony phone box maintenance.** Waiting on quote. **Action :** Cllrs Bulmer and Lobb to follow up.

**24.23 e** 7.23 g 123.22 j 111.22 **Hollong park garages.** Cllr Ewert informed the floor that Cornwall council are not reletting any garages as there is a review being undertaken to see if land can be released for residential housing instead.

**24.23 f** 7.23 h 123.22 m **Wilcove allotment hedge repair.** This appears to have deteriorated. **Action:** Cllr Coward to follow up with Antony Estates.

**24.23 g** 7.23 i 126.22 **Unsafe trees in Antony. Outstanding. Action:** Clerk to request an update from Antony Estates.

**24.23 h** 12.23 **Public rights of way in Wilcove.** PC review is ongoing.

**24.23 g** 12.23 **Pato point signage. Action:** Clerk to request a replacement sign from Cornwall highways dept for footpath 601/8/1.

## 25.23 Planning.

Planning Applications	2022/23	Validated	Comments	
PA21/ 11939	Pengelly house	18th Jan 2022	Approved by CC.	
PA22/01537	Antony house	15th Feb 2022	Approved by CC.	
PA22/02877	Antony house	23rd March 2022	Approved by CC.	
PA22/03665	Antony house	13th April 2022	Approved by CC.	
PA22/09346	Trevol rd Dog walking field	17th Nov 2022	Approved by CC.	
PA23/00187	Antony house stables	1st Feb 2023	Approved by CC.	
PA23/00523	Caradon view Antony	3rd Feb 2023		
PA23/04821	Beach cottage Wilcove	17th Apr 2023	Approved by CC	
PA23/03421	12 Cove meadow Wilcove	1st June 2023		22/06/2023
PA23/03192	Freathy farmhouse campsite	1st June 2023		23/06/2023

Members discussed applications PA23/03421 Air source heat pump for 12 Cove meadow and PA23/03192 Antony Estate request change of use from field to campsite and associated buildings near Freathy farmhouse. The full Parish Council unanimously agreed to approve these applications.

### **26.23 Policies for review: None.**

### **27.23 2022/23 Finance AGAR Reports**

#### **Agar – Annual Governance and Accountability Return 2022/23. See Appendix 1.**

**27.23 a** The full Parish council reviewed and unanimously approved the Annual Governance Statement 2022/23.

**27.23 b** The full Parish council reviewed and unanimously approved the Certificate of exemption 2022/23.

**27.23 c** The full Parish council reviewed and unanimously approved the Annual Accounts 2022/23.

**27.23 d** The full Parish council reviewed and unanimously approved the Analysis of variances 2022/23.

**27.23 e** The full Parish council reviewed and unanimously approved the Bank reconciliation 2022/2023.

**27.23 f** The full Parish council reviewed and unanimously approved the Annual Internal Audit Report 2022/2023.

**27.23 g** The full Parish council reviewed and unanimously approved the Asset Register 2022/2023.

**27.23 h** The full Parish council reviewed and unanimously approved the 2022/23 full year Financial Management report.

### **28.23 2023/24 Finance.**

**28.23 a Bank mandate** It was agreed that Cllr Murray and Bulmer should be added to the bank mandate. **Action:** Clerk to organise.

**28.23 b** Solar benefit fund report was reviewed and unanimously approved by the full Parish council.

**Solar Farm Community Benefit Fund as at 31/5/2023**

Antony allocation available 31/5/2023	£2,727.04
Wilcove allocation available 31/05/2023	£3,137.33
<b>Total Solar fund available</b>	<b>£5,864.37</b>

Expenditure 2023-2024	Net
Cllr Coward Coronation Tree for Antony	£24.99
Tartendown nursery Coronation tree for Wilcove	£130.00
Wilcove gardening group	£100.00
Cllr Shepherd Defib poster sealant	£9.71
<b>Total expenditure 2023/2024</b>	<b>£264.70</b>

It was agreed by the full Parish Council to allocate £ 100 of the Wilcove solar budget to purchase new plants for the Wilcove boat planter. **Action** : Cllr Coward to follow up.

**28.23 c** Payments were reviewed and approved by the full Parish council.

<b>Payments approved April-June 2023</b>				
Leadville Parsons grass control Wilcove	101677	£165.68		£165.68
John Vigus	101678	£132.00		£132.00
R Hancock audit	101679	£75.00		£75.00
C Allen clerking May 2023	101680	£539.23	£7.46	£531.77
Leadville Parsons grass control Wilcove	101681	£205.68		£205.68
Leadville Parsons grass control Wilcove	101682	£50.68		£50.68
<b>Total</b>		<b>£1,168.27</b>	<b>£7.46</b>	<b>£1,160.81</b>

Clerking June- August 2023 subject to invoice  
M Bulmer subject to invoice  
J Vigus subject to invoice  
L Parsons subject to invoice  
£100 maximum Budget for plants in Wilcove boat.

**28.23 d** The Bank Reconciliation 2023/24 was reviewed and approved by the full Parish Council.

BANK RECONCILIATION 2023/24 As 31st May 2023 Payee and details	CHEQUE	Payments Dr	Receipts Cr	Total Funds
Adjusted bank accounts 31/3/2023				£22,120.29
Antony estate rents		£516.00		
C Allen clerking April 2023	101665	£496.10		21,624.19
Calc annual subscription	101666	£300.66		21,323.53
Cllr Coward Coronation tree for Antony	101667	£29.99		21,293.54
Tartendown nursery Coronation tree for Wilcove	101668	£156.00		21,137.54
Cllr Shepherd sealant defib posters	101669	£11.65		21,125.89
Wilcove community hall Coronation celebrations	101670	£250.00		20,875.89
Antony village hall Coronations celebrations	101671	£250.00		20,625.89
Wilcove gardeners	101672	£100.00		20,525.89
Scott Dickens Churchyard strimming	101673	£250.00		20,275.89
Precept			£7,000.00	27,275.89
M Bulmer grass control	101674	£345.00		26,930.89
Wilcove Community Association rent	101675	£80.00		26,850.89
J Murray travel expenses	101676	£15.75		26,835.14
Leadville Parsons grass control Wilcove	101677	£165.68		26,669.46
John Vigus	101678	£132.00		26,537.46
R Hancock audit	101679	£75.00		26,462.46
C Allen clerking May 2023	101680	£539.23		25,923.23
Leadville Parsons grass control Wilcove	101681	£205.68		25,717.55
<b>Total</b>		<b>£2,285.15</b>	<b>£7,000.00</b>	

Bank statement 16/05/2023	Current	£11,818.78
Bank statement 160/5/2023	Deposit	£15,879.76
<b>Uncleared items</b>		<b>-£1,980.99</b>

<b>TOTAL FUNDS AVAILABLE 31/05/2023</b>	<b>£25,717.55</b>
Solar benefit funds available 31/05/2023	£5,864.37
PARISH COUNCIL FUNDS AVAILABLE 31/5/2023 ( Excluding Solar Community benefit fund)	£19,853.18
Adjusted Current Account	£9,837.79

**28.23 e The Management report 2023/24 was reviewed and approved by the full Parish Council.**

ANTONY PARISH COUNCIL			
2022- 2023	RECEIPTS AND PAYMENTS 2022-23 as 31st May 2023	Budget	Actual
Audited Accounts	Including Solar Community Benefit Fund	2023/24	2023/24
£	RECEIPTS	£	£
£19,539	Brought Forward	£22,120	£22,120
£13,125	Precept	£14,000	£7,000
£491	Wilcove Moorings	£491	£0
£82	Grants	£0	£0
£100	Ict donation	£100	£0
£1,971	VAT refund	£1,000	£0
£3,083	Solar Benefit fund	£3,083	£0
£1,425	Donations	£0	£0
£30	Bank Interest	£10	£0
<b>£20,308</b>	<b>TOTAL RECEIPTS</b>	<b>£18,684</b>	<b>£7,000</b>
	<b>PAYMENTS</b>		
£844	VAT	£1,000	£86
£639	Playground/ noticeboard maintenance and repairs	£1,000	£0
£5,228	Salaries	£5,600	£874
£352	Training/ Subscriptions	£400	£255
£1,015	Antony Grass control/plants	£1,600	£478
£1,891	Wilcove Grass control/plants	£2,500	£620
£0	Hall Rent	£250	£80
£50	Bus shelter rent	£50	£0
£0	Antony Play area rent	£50	£0
£50	Wilcove play area rent and noticeboard rent	£85	£0
£441	Wilcove Moorings	£441	£0
£170	Website / Ict equipment/software	£300	£0
£0	Chairmans fund	£300	£0
£275	Audit fee	£300	£75
£650	Section 137	£500	£0
£3,644	Solar benefit fund	£8,947	£265
£0	Pengelly hill footpath precept funded	£2,000	£0
£122	Misc/ Signs	£250	£0
£1,000	Royal celebrations	£500	£500
£0	Election reserves	£1,375	£0
£645	Insurance	£750	£0
£710	Clerking exp	£650	£169
<b>£17,727</b>	<b>TOTAL PAYMENTS</b>	<b>£28,848</b>	<b>£3,403</b>
<b>£2,581</b>	<b>Profit/ ( Loss)</b>	<b>-£10,164</b>	<b>£3,597</b>
<b>£22,120</b>	<b>Carry forward</b>	<b>£11,956</b>	<b>£25,718</b>

**29.23 Public Spaces Protection Order consultation.** The Parish Council unanimously voted to request that Antony Play area becomes a no dog zone. **Action :** Clerk to make the application.

**30.23 Hounster Hill feasibility study.** Members discussed the feasibility study and obviously they would prefer a new road to be built but realised this is financially impossible given the current economic climate.

The members unanimously agreed to support the Wig wag warning lights proposal and restricting HGV into Millbrook. However, members stated that this proposal would need to be amended to include protection for the roads in St John and Military road too. St John is not suitable for any HGV traffic and we understand Cornwall council highways department have already stated that the condition of Military road is so poor it should not accommodate HGV and there is a danger that the road itself would become unusable within 10 years if there was increased HGV traffic along this route.

**Action :** Clerk to feedback to Millbrook PC.

**31.23 Defibrillators in Wilcove.** The batteries in these defibrillators have been replaced . A formal check list and dedicated officer requires to be nominated.

**32.23 Antony bus stop bench.** **Action :** Clerk to request plans of the new bus bay so the new bench can be sited accordingly.

**33.23 Inaugural CAP meeting 5<sup>th</sup> June 2023.** Cllr Bulmer attended and informed members that this newly formed group could only really debate large issues impacting the whole of the region. Key issues identified included A 38 safety issues, housing and infrastructure namely roads and water. The group will be given a new name in due course.

#### **34.23 Wacker quay.**

There have been complaints about the state of the picnic area at Wacker quay. Jane Keily ( Chair of the Tamar community trust) informed the Parish Council that over the past 5 years the TCT had spent £30,000 on Wacker quay. There are a shortage of volunteers to help. Jane Hart may establish a friends of Wacker quay group. Ideally they would like someone local to Antony to manage the volunteers

Cllr Ewert offered to help with this issue.

The Parish Council may consider paying for the annual licence fee. Gill Hollinshead to provide details in due course.

**35.23 Abandoned boat in Wilcove lake.** Wilcove moorings association have contacted QHMS. No reply to date. As the contract has expired it will be Antony Estates responsibility to remove it.

**36.23 Kayaks x 2 have been abandoned on the foreshore. Action:** Cllr Murray to follow this up on his return.

**37.23 Bench in old petrol station and overgrown vegetation. Action :** Cllr Coward and Cllr Lobb to follow up.

**38.23 Grating in field / Woodland walk.** The drainage grating that had broken last year has been replaced with a slab of concrete so that runoff has nowhere to go now. **Action:** Clerk to contact Antony estates to rectify.

**39.23 Date of next meeting Tuesday 25<sup>th</sup> July at Wilcove community hall at 7pm.**

**Meeting finished at 9.00pm**