

ANTONY PARISH COUNCIL

Draft Minutes of meeting of the Antony Parish Council (PC) held on Thursday 27th Apr 2023 at Wilcove Community hall after the Annual Parish Meeting at 7.00 pm.

Those present : Cllr Coward, Cllr Shepherd, Cllr Lobb, Cllr Bulmer, Cllr Knott, Cllr Murray the Clerk for Antony Parish Council and 2 members of the public (arrived at 7.25pm).
Thursday 27th April 2023 at 7.10pm

1.23 Apologies for absence. Cllr Ewert prior engagement. Apology accepted.

2.23 Appointment of Chair and Vice chair of Antony Parish Council.

Motion was passed to appoint Cllr Bulmer as Chairman to Antony Parish council.
Proposed by Cllr Coward and seconded by Cllr Knott. 4 votes in agreement 1 abstention.
Motion was passed appoint Cllr Murray as Vice Chairman to Antony Parish Council.
Proposed by Cllr Lobb and seconded by Cllr Bulmer. Unanimously agreed.

3.23 Cllr Ewert was not present to answer questions.

4.23 Public forum. No-one present at the time.

5.23 Declarations of interest relating to items on the agenda. Cllr Bulmer Antony village hall. Cllr Coward Antony Church. Cllr Knott Planning application PA23/04821 Beach cottage.

6.23 Approval of Minutes 23rd Feb 2023. Minutes were reviewed and approved unanimously by the full Parish Council.

7.23 Matters arising from the previous meeting 23rd Feb 2023

7.23a. 123.22 a 107.22 a 87.22 a 69.22 a 49.22 a 27.22 b 7.22 b 68.21 c 49.21 e 37.21 f 20.21 f 5.21 i 43.20 l 26.20 p 17.20 **Tregantle yellow lines.** The lines have been painted on, but we understand that Cornwall council are still waiting for the TRO to be made law.
Action: Cllr Bulmer to confirm.

7.23 b 123.22 b 107.22 b 87.22 c 69.22 c 49.22 c 27.22 f 7.22 f 83.21 i 72.21 **Defibrillator installation and training. Resolved.** The Defibrillators are now installed and the training has been delivered.13 residents attended the very informative training session.

7.23 c 123.22 c 107.22 c 87.22 d 69.22 e 49.22 g 27.22 j 14.22 **Wilcove / Antony play area issues. Action:** Cllrs Murray Lobb and Bulmer to obtain quotes for the essential maintenance required for both play areas. Cllr Bulmer and Lobb to obtain quotes for additional play equipment for Antony play area.

7.23 d 123.22 d 107.22 d 87.22 f 68.22 h 49.22 n 40.22 **Pengelly Hill proposed footpath.** Awaiting required technical information from Carters to forward to MOD.

7.23 e 123.22 e 107.22 g 91.22 **Antony phone box.** Ms Ellacott does not wish to use the phone box for her proposed business venture. In the meantime it requires some maintenance.
Action: Cllr Lobb / Bulmer to follow up.

7.23 f 123.22 g 107.22 i 95.22 **Community Network panel meeting 16.3.2023 update.** Cllr Bulmer confirmed that the 20/30 speed limit initiative for Wilcove has been included on the schedule of works by Cornwall Highways. The Antony school one way scheme has also been approved and scheduled by Cornwall highways.

The Community Network panel is being rebranded as the Community area partnership and will now include Looe and Liskeard.

There was no news on the Antony / Craffhole scheme. **Action:** Clerk to follow up with Will Glassup.

7.23 g 123.22 j 111.22 **Hollong park garages.** Cllr Ewert was not present to address this issue.

7.23 h 123.22 m **Wilcove allotment hedge repair.** This work is on Antony Estates schedule of work to complete.

7.23 i 126.22 **Unsafe trees in Antony.** This work is on Antony Estates schedule of work to complete.

It was noted that Cllr Knott recused herself and left the meeting at 7.50pm.

8.23 Planning 2022/23

Planning Applications	2022/23	Validated	Comments
PA21/ 11939	Pengelly house	18th Jan 2022	Approved by CC.
PA22/01537	Antony house	15th Feb 2022	Approved by CC.
PA22/02877	Antony house	23rd Mar 2022	Approved by CC.
PA22/03665	Antony house	13th April 2022	Approved by CC.
PA22/09346	Trevol rd Dog walking field	17th Nov 2022	Approved by CC.
PA23/00187	Antony house stables	1st Feb 2023	Approved by CC.
PA23/00523	Caradon view Antony	3rd Feb 2023	
PA23/04821	Beach cottage Wilcove	17th Apr 2023	

Members had a detailed discussion regarding the Beach cottage planning application.

Concerns were raised about whether it would obscure a local residents view, whether the access onto the road would be dangerous and whether the foundations were strong enough. Mr Knott spoke to all these concerns.

It was resolved unanimously to comment on the Planning portal that due to the complexities raised by my members it was felt that Cornwall council planning dept should visit onsite and make this decision. The Parish Council would remain neutral on this matter.

9.23 Correspondence.

It was noted that a thank you card has been received by the Clerk from King Charles thanking the Parish Council for their letter of condolence sent to the King on the death of his mother Queen Elizabeth II.

10. Finance 2022- 2023 Reports 31st March 2023.

10 a Payments reviewed and approved unanimously by the full Parish Council.

M Bulmer grass	101658	£115.00		£115.00
Antony bell ringers group	101659	£500.00		£500.00
Antony estate rent	101664	£516.00		£516.00
C Allen clerking March	101663	£485.89		£485.89
C Allen clerking April 2023	101665	£496.10		£496.10
Calc annual subscription	101666	£300.66	£45.74	£254.92
Cllr Coward Antony Coronation tree	101667	£29.99		£29.99
Tartendown nursery Coronation tree for Wilcove	101668	£156.00	£26.00	£130.00
Cllr Shepherd sealant defib posters	101669	£11.65	£1.94	£9.71
Wilcove community hall Coronation celebrations	101670	£250.00		£250.00
Antony village hall Coronations celebrations	101671	£250.00		£250.00
Wilcove gardening group	101672	£100.00		£100.00
Churchyard strimming Scott Dickens	101673	£250.00		£250.00
M Bulmer	101674	£345.00		£345.00
Wilcove Community Association rent	101675	£80.00		£80.00
J Murray travel expenses	101676	£15.75		£15.75
Total		£3,902.04	£73.68	£3,828.36
Approved subject to invoices				
Internal Auditor fee TBA				
Clerking May/June 2023 TBA				

10.23 b 2022/23 The Asset register was reviewed and approved unanimously by the full Parish Council.

ASSET REGISTER Purchase
as at 31/3/2023 Value

Pre Apr-15	Play equipment in Antony	£7,199
Pre Apr-15	Bus Shelter	£8,958
Pre Apr-15	Public seats	£1,780
Pre Apr-15	Play equipment in Wilcove	£6,500
Pre Apr-15	Signs	£85
Pre Apr-15	Telephone box x 2	£2
Oct-15	Computer/ Printer/Backup pen drive	£579
Jul-15	Neighbourhood watch signs	£80
Oct-15	Wilcove Sign	£304
May-16	Playground eq	£2,010
May-16	2 x Noticeboards	£852
Jun-18	Printer	£95
Write off	Printer	-£70
Jun-18	Safety Mirror	£42
May-19	Bench	£199
Oct-20	Bench	£1,047
Nov-20	Signs Covid	£96
Dec-20	Grit bins	£450
Jun-21	Replacement swing seats	£367
Jun-21	Write off swing seats	-£250
Sep-21	Play equipment Antony	£7,031
Dec-21	Dog signs	£4
Mar-22	Wilcove play eq	£5,764.00
Mar-22	Computer /printer	£669
Mar-22	Computer/printer write off	-£673.98
May-22	Signs	£146.40
Jul-22	Defibrillators x 2	£2,800.00
	TOTAL	£46,066

10.23 c 2022/23 The Solar Community Benefit fund report as at 31st March 2023 was reviewed and unanimously approved by the full Parish Council.

Solar Farm Community Benefit Fund as at 31/3/2023

Antony allocation available 31/3/2023	£2,752.03
Wilcove allocation available 31/3/2023	£3,377.04
Total Solar fund available	£6,129.07

Expenditure 2022-23	Net
Wilcove defibrillators	£2,800.00
Tamar Conservation trust	£300.00
Wilcove gardening club	£100.00
Antony trees	£104.16
Rame community fund	£50.00
Antony Church floodlighting	£100.00
Defib installation	£190.00
Total expenditure 2022/23	£3,644.16

10.23 d The 2022/23 Bank Reconciliation report as at 31st March 2023 was reviewed and approved unanimously by the full Parish Council.

Bank statement 31/3/2023	Current	£6,756.53
Bank statement 31/3/2023	Deposit	£15,879.76
Uncleared items		-£516.00
TOTAL FUNDS AVAILABLE 31/03/2023		£22,120.29
Solar benefit funds available 31/03/2023		£6,129.07
PARISH COUNCIL FUNDS AVAILABLE 31/03/2023		£15,991.22
(Excluding Solar Community benefit fund)		

BANK RECONCILIATION 2022/2023

As 31st March 2023

CHEQUE

Payments

Receipts

Total

Dr

Cr

Funds

Payee and details

Payee and details	CHEQUE	Payments	Receipts	Total
		Dr	Cr	Funds
Adjusted bank accounts 31/3/2022				£19,539.26
Calc subscription	101609	£291.90		19,247.36
Precept			£6,603.73	25,851.09
Rame responders	101611	£150.00		25,701.09
WCA	101613	£500.00		25,201.09
Antony village hall	101612	£500.00		24,701.09
C Allen Apr clerking	101575	£473.35		24,227.74
K Heald Audit fee	101614	£75.00		24,152.74
L Parsons grass	101615	£45.68		24,107.06
C Allen Clerking May 2022	101616	£464.66		23,642.40
G Shepherd Glass for noticeboard	101577	£56.88		23,585.52
M Bulmer grass	101578	£345.00		23,240.52
D Coward Cherry trees	101579	£124.99		23,115.53
C Allen stationery supplies	101580	£16.69		23,098.84
M Bulmer grass	101581	£135.00		22,963.84
C Allen A to Z signs	101582	£146.40		22,817.44
L Parsons grass	101583	£160.68		22,656.76
D Coward Laurel	101587	£312.00		22,344.76
C Allen clerking June	101585	£451.78		21,892.98
C Allen mileage to collect signs	101586	£20.25		21,872.73
Interest			£0.96	21,873.69
Wilcove moorings			£491.00	22,364.69
Swast Defibrillators	101588	£3,360.00		19,004.69
Tamar Trust	101623	£300.00		18,704.69
Wilcove gardeners	101622	£100.00		18,604.69
L Parsons grass	101619	£180.68		18,424.01
Grant community chest CC			£500.00	18,924.01
Donation Huggins			£500.00	19,424.01
M Bulmer grass	101625	£345.00		19,079.01
C Allen Clerking July 2022	101624	£462.52		18,616.49
L Parsons grass	101630	£385.68		18,230.81
Pfk Ext audit	101631	£240.00		17,990.81
C Allen clerking August 2022	101632	£447.78		17,543.03
Calc training	101626	£48.00		17,495.03
J Vigus Wilcove grass	101627	£223.00		17,272.03
Precept and Cts grant			£6,603.73	23,875.76
Millbrook PC NDp charge	101634	£10.20		23,865.56
L Parsons grass	101633	£90.68		23,774.88
Western web annual hosting fee	101635	£96.00		23,678.88
Interest			£3.94	23,682.82
Lynher valley Rent bus shelter	101636	£25.00		23,657.82

C Allen clerking Sept 2022	101637	£533.21		23,124.61
Calc training	101638	£24.00		23,100.61
J Vigus Ant Playground repair / Wil grass	101639	£355.22		22,745.39
M Bulmer grass	101640	£365.00		22,380.39
C Allen Oct clerking	101641	£532.76		21,847.63
Vat			£1,970.86	23,818.49
C Allen Nov clerking	101648	£702.83		23,115.66
M Bulmer grass	101643	£115.00		23,000.66
Insurance renewal	101644	£645.48		22,355.18
Rame Community fund	101645	£50.00		22,305.18
St John ICT payment			£100.00	22,405.18
Antony church floodlighting	101646	£100.00		22,305.18
C Allen clerking Dec 22	101647	£485.89		21,819.29
Interest			£7.12	21,826.41
Rame refuse Ltd	101649	£48.00		21,778.41
B Wenmoth	101650	£120.00		21,658.41
Play inspections Ltd	101651	£199.20		21,459.21
Solar benefit fund			£3,083.20	24,542.41
Donation from Wilcove Inn			£425.00	24,967.41
C Allen Jan clerking	101652	£484.70		24,482.71
J Vigus grass	101653	£60.00		24,422.71
T Lobb planting eq	101655	£9.78		24,412.93
Great tree electrical cancelled	101654			24,412.93
C Allen Feb clerking	101656	£485.89		23,927.04
Calc Training	101657	£18.00		23,909.04
M Bulmer grass	101658	£115.00		23,794.04
Antony bell ringers group	101659	£500.00		23,294.04
Great tree electrical	101662	£190.00		23,104.04
Interest			£18.14	23,122.18
C Allen March clerking	101663	£485.89		22,636.29
Antony estate / Lynher valley Rent	101664	£516.00		22,120.29
Total		£17,726.65	£20,307.68	

10.23 e 2022/23 The Management report as at 31st March 2023 was reviewed and approved unanimously by the full Parish Council.

2021-2022		ANTONY PARISH COUNCIL		
Audited	RECEIPTS AND PAYMENTS 2022-23 as at 31st Mar 2023		Budget	Actual
Accounts	Including Solar Community Benefit Fund		2022/23	2022/23
£	RECEIPTS		£	£
£29,070	Brought Forward		£19,539	£19,539
£13,125	Precept		£13,125	£13,125
£491	Wilcove Moorings		£491	£491
£189	Grants		£189	£82
£100	Ict donation		£100	£100
£1,682	VAT refund		£2,000	£1,971
£3,083	Solar Benefit fund		£3,083	£3,083
£336	Donations		£1,005	£1,425
£1	Bank Interest		£1	£30
£19,007	TOTAL RECEIPTS		£19,994	£20,308
	PAYMENTS			
£2,781	VAT		£500	£844
£1,303	Playground/ noticeboard maintenance and repairs		£2,000	£639
£4,709	Salaries		£5,112	£5,228
£301	Training/ Subscriptions		£400	£352
£1,012	Antony Grass control/plants		£1,700	£1,015
£2,198	Wilcove Grass control/plants		£2,500	£1,891
£205	Hall Rent		£250	£0
£50	Bus shelter rent		£50	£50
£0	Antony Play area rent		£50	£0
£50	Wilcove play area rent and noticeboard rent		£85	£50
£882	Wilcove Moorings		£441	£441
£757	Website / Ict equipment/software		£300	£170
	Chairmans fund			
£60	Audit fee		£275	£275
£500	Section 137		£500	£650
£6,247	Solar benefit fund		£11,317	£3,644
	Pengelly hill footpath precept funded		£1,081	
£5,977	Play equipment		£0	£0
£54	Misc/ Signs		£250	£122
£0	Royal celebrations		£1,000	£1,000
£255	Election reserves		£300	£0
£617	Insurance		£700	£645
£579	Clerking exp		£650	£710
£28,537	TOTAL PAYMENTS		£29,461	£17,727
Profit/(Loss)	-£9,531	Profit/ (Loss)	-£9,467	£2,581
Bfwd	£19,539	Carry forward	£10,072	£22,120

11.23 Finance Reports 2023/24 as at 30th April 2023.

11.23 a Bank reconciliation report as at 30th April 2023 was reviewed and approved unanimously by the full Parish Council.

BANK RECONCILIATION 2023/24 As 30th Apr 2023 Payee and details	CHEQUE	Payments Dr	Receipts Cr	Total Funds
Adjusted bank accounts 31/3/2023				£22,120.29
Antony estate rents		£516.00		
C Allen clerking April 2023	101665	£496.10		21,624.19
Calc annual subscription	101666	£300.66		21,323.53
Cllr Coward Coronation tree for Antony	101667	£29.99		21,293.54
Tartendown nursery Coronation tree for Wilcove	101668	£156.00		21,137.54
Cllr Shepherd sealant defib posters	101669	£11.65		21,125.89
Wilcove community hall Coronation celebrations	101670	£250.00		20,875.89
Antony village hall Coronations celebrations	101671	£250.00		20,625.89
Wilcove gardening group	101672	£100.00		20,525.89
Scott Dickens Churchyard strimming	101673	£250.00		20,275.89
Precept			£7,000.00	27,275.89
M Bulmer grass control	101674	£345.00		26,930.89
Wilcove Community Association rent	101675	£80.00		26,850.89
J Murray travel expenses	101676	£15.75		26,835.14
Total		£2,285.15	£7,000.00	

Bank statement 30/03/2023	Current	£6,756.53
Bank statement 30/3/2023	Deposit	£15,879.76
Uncleared items		£4,198.85

TOTAL FUNDS AVAILABLE 30/04/2023 £26,835.14

Solar benefit funds available 30/4/2023 £5,864.37

PARISH COUNCIL FUNDS AVAILABLE 30/04/2023 £20,970.77

(Excluding Solar Community benefit fund)

Adjusted Current Account £10,955.38

11.23 b Management report as at 30th April 2023 was reviewed and approved unanimously by the full Parish Council.

2022-2023		ANTONY PARISH COUNCIL		
Unaudited	RECEIPTS AND PAYMENTS 2022-23 as 20th April 2023		Budget	Actual
Accounts	Including Solar Community Benefit Fund		2023/24	2023/24
£	RECEIPTS		£	£
£19,539	Brought Forward		£22,120	£22,120
£13,125	Precept		£14,000	£7,000
£491	Wilcove Moorings		£491	£0
£82	Grants		£0	£0
£100	Ict donation		£100	£0
£1,971	VAT refund		£1,000	£0
£3,083	Solar Benefit fund		£3,083	£0
£1,425	Donations		£0	£0
£30	Bank Interest		£10	£0
£20,308	TOTAL RECEIPTS		£18,684	£7,000
	PAYMENTS			
£844	VAT		£1,000	£79
£639	Playground/ noticeboard maintenance and repairs		£1,000	£0
£5,228	Salaries		£5,600	£437
£352	Training/ Subscriptions		£400	£255
£1,015	Antony Grass control/plants		£1,600	£370
£1,891	Wilcove Grass control/plants		£2,500	£225
£0	Hall Rent		£250	£80
£50	Bus shelter rent		£50	£0
£0	Antony Play area rent		£50	£0
£50	Wilcove play area rent and noticeboard rent		£85	£0
£441	Wilcove Moorings		£441	£0
£170	Website / Ict equipment/software		£300	£0
£0	Chairmans fund		£300	£0
£275	Audit fee		£300	£0
£650	Section 137		£500	£0
£3,644	Solar benefit fund		£8,947	£265
£0	Pengelly hill footpath precept funded		£2,000	£0
£122	Misc/ Signs		£250	£0
£1,000	Royal celebrations		£500	£500
£0	Election reserves		£1,375	£0
£645	Insurance		£750	£0
£710	Clerking exp		£650	£75
£17,727	TOTAL PAYMENTS		£28,848	£2,285
Profit/(Loss)	£2,581	Profit/ (Loss)	-£10,164	£4,715
Bfwd	£22,120	Carry forward	£11,956	£26,835

12.23 Public rights of way. Cllr Knott raised the issues of the Right of way to Pato point and to Jupiter point. All rights of way have to be registered prior to 2026.

It was noted that the Pato point right of way sign has been removed and should be replaced. It was noted that on occasion Antony estates have closed off the road to Jupiter point. **Action:** Clerk and Cllr Bulmer to investigate further.

13.23 Cornwall Council fixed penalty notice initiative and training for Councillors.

The matter was discussed. It was resolved unanimously that Parish Councillors should represent their parishioners and not police them, so would decline to undertake this training.

14.23 Street trading application Simply noodles. The full PC agreed that no comment was required.

15.23 Audit 2022/23.

It was unanimously agreed that the Clerk to the Parish Council can submit the certificate for exemption to external auditors BDO LLB.

It was also noted that no Councillors declared any conflict of interest with BDO LLB, the external auditors appointed for Cornwall parish councils.

16.23 Date of next meeting 29th June 2023 at Antony village hall at 7pm.

Meeting closed at 8.30pm.