

## ANTONY PARISH COUNCIL

**Draft Minutes** of meeting of the Antony Parish Council held on Thursday 24<sup>th</sup> Nov 2022 at Antony Village hall at 2.30pm.

**81.22 Those present** : Cllr Coward, Cllr Shepherd, Cllr Lobb, Cllr Knott, the Clerk for Antony Parish Council and Mr Knott.

**82.22 Apologies for absence.** Cllr Murray approved.

**83.22 County Cllr Ewert Report** was received by members and approved.

**84.22 Public forum** . Mr Knott raised concerns about the practice of burning trees by Antony Estates causing pollution and wastage. Members suggested the wood should be given to the community to burn on their wood burners. **Action** : Clerk to contact Antony Estate manager.

**85.22 Declarations of Interest.** Cllr Coward has an interest in Antony Church. Cllr Knott has a mooring with Wilcove Mooring Association.

**86.22 The Minutes from 30<sup>th</sup> Sept 2022 were reviewed and approved unanimously by the PC.**

**87.22 Matters arising from the previous meetings.**

**87.22 a** 69.22 a 49.22 a 27.22 b 7.22 b 68.21 c 49.21 e 37.21 f 20.21 f 5.21 i 43.20 l 26.20 p 17.20 **Tregantle yellow lines.** Cormac are still waiting for the contractor to paint the lines.

**87.22 b** 69.22 b 49.22 b 27.22 c 7.22 c 83.21 d 68.21 d 49.21 f 37.21g 20.21g 5.21j 43.20 m 26.20q 18.20 **Wilcove jetty no parking sign.** The paperwork for the original signage has not been located. **Action:** Clerk to contact Mr Burrough and advise him of this.

**87.22 c** 69.22 c 49.22 c 27.22 f 7.22 f 83.21 i 72.21 **Defibrillator installation and training.** The defibrillator is awaiting installation at The Wilcove Inn. **Action:** Cllr Shepherd to organise.

**87.22 d** 69.22 e 49.22 g 27.22 j 14.22 **Wilcove / Antony play area.** Protection around play equipment and quote for additional play equipment in Antony play area. A decision to purchase additional play equipment for Antony play area has been deferred until 2023/24 financial year. **Action:** Cllr Murray to obtain eco friendly matting.

**87.22 e** 69.22 g 49.22 l 39.22 **Wilcove moorings.** A new lease with Antony Estates was discussed. It was proposed that the Wilcove Moorings association would continue to administer these moorings on behalf of the Parish Council Cllr Knott is the Parish Council representative on the Management Committee. Members agreed to defer any decision until they see the new lease that Antony Estates have said they will draw up by March 2023.

**87.22 f** 68.22 h 49.22 n 40.22 **Pengelly Hill proposed footpath.** R W Carters have not replied to a request from Cllr Shepherd to prepare a document for the MOD. **Action:** Cllr Knott to follow this up.

**87.22 g 75.22 Fly tipping on Wilcove foreshore.** There are two areas of waste materials on the beach. Cormac and have visited the site and Biffa have refused to remove the fly tipping materials as it on private land. **Action:** Clerk to write to Antony Estates as the landowner for this land and ask them to remove it. Cllr Shepherd has kindly agreed to remove the waste near the bench.

**87.22 h 76.22 Community network highways scheme proposal (Wilcove 20 is plenty scheme)** . The clerk has completed the necessary paperwork for this scheme.

**87.22 i 78.22 Antony school lane.** Cormac have cleared this lane to a high standard.

## 88.22 Planning 2022/23

Planning Applications	2022	Validated	Comments
PA21/ 11939	Pengelly house	18th Jan 2022	Approved by CC.
PA22/01537	Antony house	15th Feb 2022	Approved by CC.
PA22/02877	Antony house	23rd Mar 2022	Approved by CC.
PA22/03665	Antony house	13th April 2022	Approved by CC.
PA22/09346	Trevol rd Dog walking field	17th Nov 2022	

## 89.22 Correspondence.

Mr Burrough has written to ask about the No parking sign. See 87.22 b

Ms Ellacott Antony Phone box. See 92.22

## 90.22 Finance 2022- 2023 Reports Nov 2022.

### 90.22 a Oct- Dec 2022 Payments were reviewed and approved by full PC.

\* Members unanimously agreed to accept the Government agreed pay scales set for 2022/23.

Payments approved Oct / Nov 2022		Gross	Vat	Ex Vat
Calc training	101638	£24.00	£4.00	£20.00
J Vigus Ant Playground repair / Wil grass	101639	£355.22		£355.22
M Bulmer grass	101640	£365.00		£365.00
C Allen Oct clerking	101641	£532.76		£532.76
C Allen clerking Nov 2022 *	101642	£702.83		£702.83
M Bulmer grass	101643	£115.00		£115.00
Insurance renewal	101644	£645.48		£645.48
Rame Community fund	101645	£50.00		£50.00
Antony church floodlighting	101646	£100.00		£100.00
Clerking Dec TBA Subject to contract.				
<b>Total</b>		<b>£2,890.29</b>	<b>£4.00</b>	<b>£2,886.29</b>

\* Includes the Nalc back pay approved pay rise 22/23.

**90.22 b 2022/23 Asset register report value £ 46,066.** Was reviewed and approved by the full PC.

**90.22 c 2022/23 Solar Community Benefit fund report was reviewed and approved by the full PC.**

A payment of £ 50 to the Rame Community fund was agreed by the full PC to be funded from the Solar fund. Proposed Cllr Shepherd seconded Cllr Coward.

A payment of £100 to fund the Christmas floodlighting of the Antony Church was agreed by the full PC. Proposed Cllr Shepherd seconded Cllr Lobb.

**Solar Farm Community Benefit Fund as at 26/11/2022**

<b>Antony allocation available 26/11/2022</b>	<b>£1,210.43</b>
<b>Wilcove allocation available 26/11/2022</b>	<b>£2,025.44</b>
<b>Solar fund available</b>	<b>£3,235.87</b>

<b>Expenditure 2022-23</b>	<b>Net</b>
Wilcove defibrillators	£2,800.00
Tamar Conservation trust	£300.00
Wilcove gardening club	£100.00
Antony trees	£104.16
Rame community fund	£50.00
Antony Church floodlighting	£100.00
<b>Total expenditure 2022/23</b>	<b>£3,454.16</b>

**90.22 d Income received 2022/23.**

£1971 has been paid by HMRC for Vat paid since Oct 2021.

£ 100 has been received from St John PC for ICT use.

90.22 e 2022/23 Management report was reviewed and approved by the full PC.

ANTONY PARISH COUNCIL

Audited Accounts	RECEIPTS AND PAYMENTS 2022-23 as at 26th Nov 2022 Including Solar Community Benefit Fund	Budget 2022/23	Actual 2022/23
£	RECEIPTS	£	£
£29,070	Brought Forward	£19,539	£19,539
£13,125	Precept	£13,125	£13,125
£491	Wilcove Moorings	£491	£491
£189	Grants	£189	£82
£100	Ict donation	£100	£100
£1,682	VAT refund	£2,000	£1,971
£3,083	Solar Benefit fund	£3,083	£0
£336	Donations	£1,005	£1,000
£1	Bank Interest	£1	£5
<b>£19,007</b>	<b>TOTAL RECEIPTS</b>	<b>£19,994</b>	<b>£16,774</b>
	<b>PAYMENTS</b>		
£2,781	VAT	£500	£780
£1,303	Playground/ noticeboard maintenance and repairs	£2,000	£373
£4,709	Salaries	£5,112	£3,506
£301	Training/ Subscriptions	£400	£337
£1,012	Antony Grass control/plants	£1,700	£906
£2,198	Wilcove Grass control/plants	£2,500	£1,776
£205	Hall Rent	£250	£0
£50	Bus shelter rent	£50	£25
£0	Antony Play area rent	£50	£0
£50	Wilcove play area and noticeboard rent	£85	£0
£882	Wilcove Moorings	£441	£0
£757	Website / Ict equipment/software	£300	£170
	Chairmans fund		
£60	Audit fee	£275	£275
£500	Section 137	£500	£150
£6,247	Solar benefit funded Play eq ,Defibs Pengelly footpath	£8,234	£3,454
	Pengelly hill footpath precept funded	£2,433	
£5,977	Play equipment	£0	£0
£54	Misc/ Signs	£250	£122
£0	Jubilee celebrations	£1,000	£1,000
£255	Election reserves	£300	£0
£617	Insurance	£700	£645
£579	Clerking exp	£650	£490

£28,537	TOTAL PAYMENTS	£27,730	£14,008
-£9,531	Profit/ ( Loss)	-£7,736	£2,766
£19,539	Carry forward	£11,804	£22,305

90.22 f 2022/23 Bank Reconciliation report was reviewed and approved by the full PC.

BANK RECONCILIATION 2022/2023	CHEQUE	Payments	Receipts	Total
As 26th Nov 2022		Dr	Cr	Funds
Payee and details				
Adjusted bank accounts 31/3/2022				£19,539.26
Calc subscription	101609	£291.90		19,247.36
Precept			£6,603.73	25,851.09
Rame responders	101611	£150.00		25,701.09
WCA	101613	£500.00		25,201.09
Antony village hall	101612	£500.00		24,701.09
C Allen Apr clerking	101575	£473.35		24,227.74
K Heald Audit fee	101614	£75.00		24,152.74
L Parsons grass	101615	£45.68		24,107.06
C Allen Clerking May 2022	101616	£464.66		23,642.40
G Shepherd Glass for noticeboard	101577	£56.88		23,585.52
M Bulmer grass	101578	£345.00		23,240.52
D Coward Cherry trees	101579	£124.99		23,115.53
C Allen stationery supplies	101580	£16.69		23,098.84
M Bulmer grass	101581	£135.00		22,963.84
C Allen A to Z signs	101582	£146.40		22,817.44
L Parsons grass	101583	£160.68		22,656.76
D Coward Laurel	101587	£312.00		22,344.76
C Allen clerking June	101585	£451.78		21,892.98
C Allen mileage to collect signs	101586	£20.25		21,872.73
Interest			£0.96	21,873.69
Wilcove moorings			£491.00	22,364.69
Swast Defibrillators	101588	£3,360.00		19,004.69
Tamar Trust	101623	£300.00		18,704.69
Wilcove gardeners	101622	£100.00		18,604.69
L Parsons grass	101619	£180.68		18,424.01
Grant community chest CC			£500.00	18,924.01
Donation Huggins			£500.00	19,424.01
M Bulmer grass	101625	£345.00		19,079.01
C Allen Clerking July 2022	101624	£462.52		18,616.49
L Parsons grass	101630	£385.68		18,230.81
Pfk Ext audit	101631	£240.00		17,990.81
C Allen clerking August 2022	101632	£447.78		17,543.03
Calc training	101626	£48.00		17,495.03
J Vigus Wilcove grass	101627	£223.00		17,272.03
Precept and Cts grant			£6,603.73	23,875.76

Millbrook PC NDp charge	101634	£10.20		23,865.56
L Parsons grass	101633	£90.68		23,774.88
Western web annual hosting fee	101635	£96.00		23,678.88
Interest			£3.94	23,682.82
Lynher valley Rent bus shelter	101636	£25.00		23,657.82
C Allen clerking Sept 2022	101637	£533.21		23,124.61
Calc training	101638	£24.00		23,100.61
J Vigus Ant Playground repair / Wil grass	101639	£355.22		22,745.39
M Bulmer grass	101640	£365.00		22,380.39
C Allen Oct clerking	101641	£532.76		21,847.63
Vat			£1,970.86	23,818.49
C Allen Nov clerking	101642	£702.83		23,115.66
M Bulmer grass	101643	£115.00		23,000.66
Insurance renewal	101644	£645.48		22,355.18
Rame Community fund	101645	£50.00		22,305.18
St John ICT payment			£100.00	22,405.18
Antony church floodlighting	101646	£100.00		22,305.18
<b>Total</b>		<b>£14,008.30</b>	<b>£16,774.22</b>	

**TOTAL FUNDS AVAILABLE**  
26/11/2022

**£22,305.18**

**91.22 Antony Phone box.** Ms Ellacott proposal to take over the responsibility of the phone box could not be discussed as she did not attend. **Action:** Cllr Coward to follow up.

**92.22 Electric scooters.** Members of the community have raised concerns regarding the unsafe use of Electric scooters in the village. **Action :** Clerk to report this anti -social behaviour to the police when provided with the relevant information.

**93.22 Highways plan for road crossing in Antony and Antony School road safety plans.** No update available at the current time.

**94.22 Mayor of Cornwall consultation.** Members discussed this issue and concluded they are not in favour of an additional layer of bureaucracy for Cornwall. **Action :** Clerk to confirm these views by writing to the Chair of Cornwall Council.

**95.22 Community Network panel meetings and update.** No update available at the current time.

**96.22 Tregantle/Military road junction update.** An onsite meeting took place on 7<sup>th</sup> November with Cormac, Antony Estates and various councillors. This junction was identified a safety cause for concern by Cormac. They will undertake a full review and feedback in due course.

**97.22 Antony Hill algae and slippery surface has been reported to Cornwall Council.**

**98.22 Donation to Antony Church to fund floodlights.** The full PC agreed to make a donation of £100 towards the cost of the electricity for floodlighting the church. Cllr Coward recused herself from this decision.

**99.22 Budget 2023/24 and Precept 2023/24.** The full PC agreed to set the 2023/24 Precept at £ 14,000 and amend the draft budget accordingly to increase the election provision. Proposed Cllr Shepherd and Seconded Cllr Lobb. **Action:** Clerk to apply for Precept.

ANTONY PARISH COUNCIL Draft Budget 2023/24 Including Solar Community Benefit Fund	Draft Budget 2023/24
<b>RECEIPTS</b>	<b>£</b>
Forecast Brought Forward	£14,414
<b>RECEIPTS</b>	
Precept	£14,000
Wilcove Moorings	£491
Grants	£90
Ict donation	£100
VAT refund	£1,000
Solar Benefit fund	£3,083
Donations	£0
Bank Interest	£10
<b>TOTAL RECEIPTS</b>	<b>£18,774</b>
<b>PAYMENTS</b>	
VAT	£1,000
Playground/ noticeboard maintenance and repairs	£1,000
Salaries	£5,600
Training/ Subscriptions	£400
Antony Grass control/plants	£1,600
Wilcove Grass control/plants	£2,500
Hall Rent	£250
Bus shelter rent	£50
Antony Play area rent	£50
Wilcove play area and noticeboard rent	£85
Wilcove Moorings	£441
Website / Ict equipment/software	£300
Chairmans fund	£300
Audit fee	£300
Section 137	£500
Solar benefit funded	£4,533
Play equipment	
Misc/ Signs	£250
Election reserves	£1,375
Insurance	£750

Clerking exp	£650
<b>TOTAL PAYMENTS</b>	<b>£21,934</b>
Profit/ ( Loss)	-£3,160
Carry forward	£11,254

100.22 Date of next meeting- Thursday 12<sup>th</sup> Jan at 7pm Wilcove community hall.

DRAFT