

## ANTONY PARISH COUNCIL

**Minutes** of meeting of the Antony Parish Council Tuesday 13<sup>th</sup> April 2021 at Antony Village hall at 2pm.

**1.21 Those present :** Lady D Coward, G Shepherd , P Knott , P Bulmer, T Lobb and the Clerk for Antony Parish Council

**2.21 Apologies for absence :** None.

**3.21** The Chair acknowledged the sad demise of the Duke of Edinburgh and of Robert Carter member of the Antony Parish council since 1982.  
The Council noted the huge contribution that Mr Carter had given to the Parish Council and the local community. He will be deeply missed by all that knew him.

**4.21 Declarations of interest relating to items on the agenda:** Cllr Coward is church warden for Antony church.

**5.21 Minutes of the previous meeting 10<sup>th</sup> Dec 2020** were reviewed and approved by all the Council members.

**5.21 Matters arising from the previous meeting .**

**5.21 a** 43.20 b 26.20 b 5.20b 91.19 d 85.19 d 73.19 d 59.19 j 52.19 **Wilcove Footpath sign – Horson to Antony Drive.** This sign has been erected thanks to Shaun Weekes and Cllr Shepherd.

**5.21 b** 43.20 d 26.20 d 5.20 d 91.19 g 85.19 g 79.19d **Memorial bench for D Pidgen.**  
**Action :** Cllr Bulmer to arrange the relocation of the bench

**5.21 c** 43.20 e 26.20 e 5.20 e 94.19 **Antony and Craffhole Circulatory scheme.** The Safety report is complete. **Action:** Clerk to follow up with Catherine Thomson

**5.21 d** 43.20 f 26.20 f 5.20 f 99.19 a **Woodland Trust trees scheme.** Cllr Shepherd still has 30 trees to plant. **Action :** Cllrs Coward Shepherd and Knott to meet to agree where they should be sited. Query whether a Rowan tree would be appropriate in the play area because of its red berries.

**5.21 d** 43.20 g 26.20 g 5.20 g 99.19 b **Relocation of bus bay in Antony village.** The bus stop has been relocated in Antony.

**5.21 e** 43.20 h 26.20 h 5.20 h 99.19 c **Website update requirements.** The website is now fully accessible and has enhanced security to protect it from hackers.

**5.21 f** 43.20 i 26.20 j 5.20 j **1 Pengelly Close.** Cornwall housing have inadvertently informed the resident at 1 Pengelly Close that Cllr Shepherd had reported him to them for breaching his tenancy agreement due to the untidy and dangerous state of his property and the surrounding area. The Council has received numerous complaints about this situation and the Clerk had contacted Cornwall Housing to ask them to rectify this situation. It was noted that at no point did the Clerk give Cornwall housing Cllr Shepherds name so the members do not know where Cornwall housing got Cllrs Shepherds name from as he states he did not contact them directly himself. **Action:** Clerk to write to Mr

Doggett to inform him that Antony Parish Council had only written to Cornwall Housing forwarding the concerns of numerous local residents about the state of the property and safety concerns about the debris/ cars/trailers etc on the verges and forcing them to walk on the highway and that Cllr Shepherd had not been named in any correspondence. Cllrs to review the situation before the next meeting.

**5.21 g** 43.20 j 26.20 l 5.20 l **Wilcove Moorings boat.** The boat has been removed.

**5.21 h** 43.20 k 26.20 m 5.20 m **Wilcove to Wacker path.** Antony Estates appear to be happy with this proposal of a permissive footpath. **Action** : Cllr Coward to convene a meeting with Mr Trinnick and councillors to discuss this. Obviously, set up and maintenance costs need to be considered.

**5.21 i** 43.20 l 26.20 p 17.20 **Tregantle parking issues – Network funding bid.** This situation is ongoing. Waiting on Cornwall highways to propose a solution.

**5.21 j** 43.20 m 26.20 q 18.20 **Wilcove jetty no parking signs.** **Action:** Cllr Knott is in discussion with Cmmc regarding bollards and will update the Council members at the next meeting.

**5.21 k** 43.20 n 26.20 r 19.20 a **Replacement grit bins in Wilcove.** All but 2 are in place. The old ones are to be taken to Whitehall farm or disposed. **Action:** Cllr Shepherd to organise the salt from Whitehall farm to fill them up and to put the remaining two in place.

**5.21 l** 43.20 o 26.20 t 19.20c **Antony Estates update written by Mr Trinnick was noted.**

**5.21 m** 43.20 q 34.20. **Bench in Wilcove play area** . Cllr Shepherd has kindly put this in situ.

**5.21 n** 43.20 r 35.20 **Overhanging hedge near Ivy Cottage in Antony.** **Action** : Cllr Coward to contact Antony Estates about cutting this back again.

**5.21 o** 45.20 **Antony / Wilcove Playground inspection remedial work** . Cllrs Bulmer and Lobb and Mr Blackler have completed all the necessary repair work in the play areas. Volunteers from both villages will hopefully take over the routine maintenance.

**5.21 p** 46.20. **Lighting Antony Church** . The lighting was acknowledged by local residents to be very uplifting during the winter lockdown thanks to Cllr Bulmer.

**5.21 q** 47.20 **Clearing path opposite Carew Arms outside Elm/Ivy cottage.** **Action:** Clerk to chase Cornwall highways to clear this path.

**5.21 r** 49.20. **Café Roma street trading application** was approved by Cornwall council despite being opposed by Antony Parish council.

**5.21 s** 52.20 a **Hedge trimming Abbotscourt lane.** **Action** : Cllr Coward to pursue with Mr Trinnick of Antony Estates.

**5.21 t** 52.20 b **South west water alarm Wilcove.** Resolved.

**5.21 u** 52.20 c **Pengelly Hill footpath improvements.** **Action:** Cllr Coward, Knott and Shepherd to meet and assess a way forward.

6.21 The Planning report was reviewed and approved.

7.21 Correspondence.

Sheryll Murray 2.3.2021 in response to a plea for help to resolve the Parking issues at Tregantle was noted.

8.21 Finance.

8.21 a The following payments were formally approved.

APPROVED

		Gross	Vat	Net
C Allen Dec clerking	101541	£340.59		£340.59
Antony Church donation lights	101542	£100.00		
Roadware grit bins	101543	£539.64	£89.94	£449.70
C Allen Jan clerking	101544	£327.02		£327.02
C Allen Feb clerking	101545	£322.02		£322.02
Western web	101546	£216.00	£36.00	£180.00
L Parsons grass control	101547	£58.68		£58.68
Western web Accessibility update	101548	£36.00	£6.00	£30.00
Lynher Valley Partnership	101550	£50.00		£50.00
C Allen March clerking	101549	£340.14		£340.14
Cllr Lobb Play area repairs	101551	£233.13	£38.86	£194.27
Cllr Coward printing	101552	£20.00		£20.00
Antony Estate Antony bus shelter	101553	£25.00		£25.00
M Bulmer	101555	£200.00		£200.00
Antony Estate Wilcove moorings	101554	£441.00		£441.00
Dale Blackler	101556	£160.00		£160.00
Calc subscription	101557	£284.78	£43.02	£241.76
Cllr Lobb Play area repairs	101558	£87.98	£14.66	£73.32
Antony Church donation graveyard maintenance	101560	£200.00		£200.00
W H Bond timber woodland trees	101559	£30.00	£6.00	£24.00
				£0.00
				£0.00
				£0.00
<b>Total</b>		<b>£4,011.98</b>	<b>£213.82</b>	<b>£3,380.18</b>

Additional expenses approved.

- Clerking expenses.

£ 24 per month for working from home expenses – as per Hmrc guidance.

£ 4 per month for printing ink.

£ 6.50 monthly Computer maintenance.

2021/22 Annual salary ( national pay settlement when approved by the government and unions).

- Churchyard strimming. Proposal that Antony Parish council donate £ 200 to the church to cover the costs of maintaining the Churchyard. Cllr Coward recused herself from this vote.
- 4 Chery blossom trees to be purchased for the village as remembrance to Cllr Carter. Action: Cllr Shepherd to source these. Budget allocation £ 150.
- Replace the Antony Parish council computer. Budget allocation £ 650 excl Vat.
- Mr Parsons to be instructed to trim the hedgerows from the Wilcove phone box to the village hall avoiding the wildflowers.
- Replace swings in Antony playpark. **Action** : Cllr Bulmer to follow up.

**8.21 .b The Asset report as 31<sup>st</sup> March 2021 was reviewed and approved.**

**Revised to include Grit bins.**

**ASSET REGISTER**  
as at 31/3/2021

Purchase  
Value

Pre Apr-15	Play equipment in Antony	£7,199
Pre Apr-15	Bus Shelter	£8,958
Pre Apr-15	Public seats	£1,780
Pre Apr-15	Play equipment in Wilcove	£6,500
Pre Apr-15	Signs	£85
Pre Apr-15	Telephone box x 2	£2
Oct-15	Computer/ Printer/Backup pen drive	£579
Jul-15	Neighbourhood watch signs	£80
Oct-15	Wilcove Sign	£304
May-16	Playground eq	£2,010
May-16	2 x Noticeboards	£852
Jun-18	Printer	£95
Write off	Printer	-£70
Jun-18	Safety Mirror	£42
May-19	Bench	£199
Oct-20	Bench	£1,047
Nov-20	Signs Covid	£96
Dec-20	Grit bins	£450
	<b>TOTAL</b>	<b>£30,209</b>

**8.21 c Bank Reconciliation report as 31<sup>st</sup> March 2021 was reviewed and approved.**

Bank statement 31/3/2021	Current	£20,314.60
Bank statement 31/3/2021	Deposit	£9,682.21
Uncleared items		-£926.95
<b>TOTAL FUNDS AVAILABLE 31/03/2021</b>		<b>£29,069.86</b>
Solar benefit funds available 31/3/2021		£9,923.34
PARISH COUNCIL FUNDS AVAILABLE 31/3/2021 ( Excluding Solar Community benefit fund)		£19,146.52

**8.21 d Management report 31<sup>st</sup> March 2021 was reviewed and approved.**

		<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>£29,070</b>
Note Specific reserve		Community Benefit Fund	£9,923
		Ict equipment replacement	£500
		Election 2021	£1,200
		Playground equipment replacement	£1,500
		Total Funds excluding CB fund and specific reserves	£16,147

**8.21 e Solar Benefit fund report 31<sup>st</sup> March 2021 was reviewed and approved.**

Amount available 31/3/2021	£9,923.34
Antony allocation available	£3,578.50
Wilcove allocation available	£6,344.84

**8.21 f Income was reviewed and noted.**

British renewables made the annual payment of £ 3,083.20.

The annual Vat claim totalling £ 726.40 was received.

Wilcove Moorings Association fee £ 491.00.

**8.21 g Delegation of Authority to clerk.**

A motion to approve the delegation of Authority to the Responsible finance officer to make payments on behalf of Antony Parish Council for 1.4.21 – 31.3.22, to ensure the smooth running of the Council during these uncertain times. All cheques and invoices will be signed and countersigned by 2 Councillors.

Proposed by Cllr Coward. Seconded by Cllr Lobb.

8.21 h The Budget 2021/22 was reviewed and approved.

ANTONY PARISH COUNCIL RECEIPTS AND PAYMENTS	Revised Budget 2021/22
Including Solar Community Benefit Fund	
<b>RECEIPTS</b>	<b>£</b>
Brought Forward 1/4/21	£29,070
Precept	£13,125
Wilcove Moorings	£491
Grants	£213
Ict donation	£100
VAT refund	
Solar benefit fund	£3,083
Bank Interest	
<b>TOTAL</b>	<b>£17,012</b>
<b>PAYMENTS</b>	
VAT	£0
Playground maintenance and repairs	£2,000
Salaries	£3,600
Training/ Subscriptions	£400
Antony Grass control	£1,500
Wilcove Grass control	£2,500
Hall Rent	£25
Bus shelter rent	£50
Antony Play area rent	£50
Wilcove play area and noticeboard rent	£85
Wilcove Moorings	£441
Website / Ict	£300
Repairs and Maintenance	£100
Audit fee	£100
Election	£1,200
Solar benefit fund	£9,000
Section 137	£250
Insurance	£495
Clerking exp	£600
<b>TOTAL</b>	<b>£22,696</b>
<b>Profit/ ( Loss)</b>	<b>-£5,684</b>
Carry forward 1/4/22	£23,386

This will be revised in due course in line with approved expenditure on additional items approved during this meeting.

### **9.21 Annual Audit 2020/21.**

**9.21 a** The Annual Governance Statement was reviewed and approved.

**9.21 b** The Annual Accounting Statement was reviewed and approved.

**9.21 c** The exemption certificate was reviewed and approved.

### **10.21 Election. May 6<sup>th</sup> 2021.**

There were only 5 candidates for 6 posts on the Antony Parish council. Cllrs Bulmer, Coward, Lobb, Knott and Shepherd are all unopposed.

Members agreed to formally move to Co-opt an additional member after the May 6<sup>th</sup> Election has taken place.

Proposed by Cllr Coward Seconded Cllr Lobb .

### **11.21 Aob.**

**The Antony phone box** needs to be repaired and painted before the Defibrillator can be put inside. Cllr Bulmer asked that the PC consider taking over the maintenance of the Defibrillator. Concerns were raised about the liability of the Parish council . **Action** : Cllr Bulmer to investigate with British Heart foundation.

### **12.21 Date of next meeting.**

Monday 17<sup>th</sup> May 7 pm Annual meeting, to be followed by the Parish council meeting at 7.30pm.

Venue : Wilcove Community Hall.