

ANTONY PARISH COUNCIL AGENDA

NOTICE is hereby given that a meeting of the Antony Parish Council will be held Tuesday 13th April 2021 at Antony Village hall 2.00pm.

1. Apologies for absence.

2. Declarations of interest relating to items on the agenda.

3. Matters arising from the previous meeting 10th Dec 2020.

3 a 43.20 b 26.20 b 5.20 b 91.19 d 85.19 d 73.19 d 59.19 j 52.19 **Wilcove Footpath sign – Horson to Antony Drive.**

3 b 43.20 d 26.20 d 5.20 d 91.19 g 85.19 g 79.19 d **Memorial bench for D Pidgen.**

3 c 43.20 e 26.20 e 5.20 e 94.19 **Antony and Craffhole Circulatory scheme.**

3 d 43.20 f 26.20 f 5.20 f 99.19 a **Woodland Trust trees scheme.**

3 e 43.20 g 26.20 g 5.20 g 99.19 b **Relocation of bus bay in Antony village.**

3 f 43.20 h 26.20 h 5.20 h 99.19 c **Website update requirements.**

3 g 43.20 i 26.20 j 5.20 j 1 **Pengelly Close.**

3 h 43.20 j 26.20 l 5.20 l **Wilcove Moorings boat.**

3 i 43.20 k 26.20 m 5.20 m **Wilcove to Wacker path.**

3 j 43.20 l 26.20 p 17.20 **Tregantle parking issues – Network funding bid.**

3 k 43.20 m 26.20 q 18.20 **Wilcove jetty no parking signs.**

3 l 43.20 n 26.20 r 19.20 a **Replacement grit bins in Wilcove.**

3 m 43.20 o 26.20 t 19.20 c **Antony Estates update.**

3 n 43.20 q 34.20. **Bench in Wilcove play area.**

3 o 43.20 r 35.20 **Overhanging hedge near Ivy Cottage in Antony.**

3 p 45.20 **Antony / Wilcove Playground inspections.**

3 q 46.20. **Lighting Antony Church .**

3 r 47.20 **Clearing path opposite Carew Arms.**

3 s 49.20. **Café Roma street trading application.**

3 t 52.20 a **Hedge trimming Abbotscourt lane.**

3 u 52.20 b **South west water alarm Wilcove.**

3 v 52.20 c **Pengelly Hill footpath improvements.**

4. Planning.

		Submission date	Decision
PA19/10737	Old cottage Antony	10th Dec 2019	Refused
PA19/11078	Antony house boiler	30th Jan 2020	Approved
PA19/08049	19 Cove meadow Wilcove	30th Sept 2019	Approved
PA20/04314	Carew Arms Change of Use	8th June 2020	Withdrawn
PA20/04444	Higher Tregantle farm	1st June 2020	Approved
PA20/05332	Whitehall farm	21st July 2020	Refused
PA20/06169	Laun Wilcove	11th Aug 2020	Approved
PA20/07249	West Antony farm	16th Sept 2020	Approved
PA20/06895	13 Hollong park Antony	17th Sept 2020	Approved
PA20/07508/09	Jupiter point training facility	24th Sept 2020	Approved
PA21/01782/81	Sunwell farm	16th Mar 2021	

5. Correspondence.

Sheryll Murray 2.3.2021 in response to a plea for help to resolve the Parking issues at Tregantle. Letter states that she has contacted Cornwall Council.

6. Finance.

6a Payments to be formally approved.

		Gross	Vat	Net
C Allen Dec clerking	101541	£340.59		£340.59
Antony Church donation lights	101542	£100.00		
Roadware grit bins	101543	£539.64	£89.94	£449.70
C Allen Jan clerking	101544	£327.02		£327.02
C Allen Feb clerking	101545	£322.02		£322.02
Western web	101546	£216.00	£36.00	£180.00
L Parsons grass control	101547	£58.68		£58.68
Western web Accessibility update	101548	£36.00	£6.00	£30.00
Lynher Valley Partnership	101550	£50.00		£50.00
C Allen March clerking	101549	£340.14		£340.14
Cllr Lobb Play area repairs	101551	£233.13	£38.86	£194.27
Cllr Coward printing	101552	£20.00		£20.00
Antony Estate Antony bus shelter	101553	£25.00		£25.00
M Bulmer	101555	£200.00		£200.00
Antony Estate Wilcove moorings	101554	£441.00		£441.00
Dale Blackler	101556	£160.00		£160.00
Calc subscription	101557	£284.78	£43.02	£241.76
Total		£3,694.00	£213.82	£3,380.18

6b. Additional items for approval.

(i) Clerking expenses for annual approval.

As per Hmrc monthly expense of £ 24 for working from home expenses.

£ 4 per month for printing ink as clerk has taken out an annual contract for printing with Hp. This will save the Council approx. £ 100 per annum on ink cartridges.

£ 6.50 monthly Computer maintenance fee taken out with Pc world when computer was purchased in 2016.

2021/22 Annual salary (national pay settlement has not yet been approved by the government and unions).

(ii) Churchyard strimming. Proposal that Antony Parish council donate £ 150 to the church to cover the costs of maintaining the Churchyard.

(iii) Skip/ Dumpy bag hire for Antony/ Wilcove.

6c. Assets.

ASSET REGISTER as at 31/3/2021

Purchase
Value Stock value
 Insured

		Purchase Value	Stock value Insured
Pre Apr-15	Play equipment in Antony	£7,199	£17,824
Pre Apr-15	Bus Shelter	£8,958	£9,319
Pre Apr-15	Public seats	£1,780	£2,065
Pre Apr-15	Play equipment in Wilcove	£6,500	£10,716
Pre Apr-15	Signs	£85	£85
Pre Apr-15	Telephone box x 2	£2	£3,090
Oct-15	Computer/ Printer/Backup pen drive	£579	£536
Jul-15	Neighbourhood watch signs	£80	£80
Oct-15	Wilcove Sign	£304	£304
May-16	Playground eq	£2,010	£4,138
May-16	2 x Noticeboards	£852	£800
Jun-18	Printer	£95	£95
Write off	Printer	-£70	
Jun-18	Safety Mirror	£42	£42
May-19	Bench	£199	£199
Oct-20	Bench	£1,047	£1,047
Nov-20	Signs Covid	£96	£96
	TOTAL	£29,759	£50,436

6d Bank Reconciliation report 31st March 2021

BANK RECONCILIATION 2020/21		CHEQUE	Payments	Receipts	Total
Payee and details			Dr	Cr	Funds
Bank Accounts bfwd 31/3/2020					£24,929.63
	Cornwall Council			£6,562.50	31,492.13
	CTS GRANT			£111.54	31,603.67
	C Allen wages April 20	101526	£298.50		31,305.17
	Calc subscription	101527	£256.52		31,048.65
	L Parsons	101528	£85.61		30,963.04
	M Bulmer	101529	£395.00		30,568.04
	Interest			£0.06	30,568.10
	C Alen clerking May 2020	101531	£303.50		30,264.60
	Wilcover Gardeners	101530	£60.00		30,204.60
	Interest			£1.77	30,206.37
	L Parsons Grass control	101477	£120.65		30,085.72
	J Vigus Grass control	101478	£110.00		29,975.72
	C Allen clerking June 2020	101479	£323.65		29,652.07
	D Coward playground repairs	101480	£32.22		29,619.85
	L Parsons	101481	55.65		29,564.20
	S Dickens Antony	101482	65.00		29,499.20
	D Coward playground maint	101483	50.94		29,448.26
	M Bulmer	101484	380.00		29,068.26
	J Padmore	101485	75.00		28,993.26
	C Allen clerking July 2020	101486	348.50		28,644.76
	Vat reimbursement			£320.33	28,965.09
	L Parsons	101532	455.65		28,509.44
	S Dickens Antony	101487	50.00		28,459.44
	J Vigus Wilcove play area	101489	125.00		28,334.44
	C Allen clerking Aug 2020	101488	329.30		28,005.14
	L Parsons Grass control	101490	110.65		27,894.49
	M Bulmer	101491	325.00		27,569.49
	Western web hosting fee	101492	80.40		27,489.09
	Interest			£0.91	27,490.00
	Carter excavations	101493	£1,778.23		25,711.77
	Cornwall Council			£6,562.50	32,274.27
	CTS GRANT			£111.54	32,385.81
	C Allen Sept clerking	101494	391.02		31,994.79
	Antony Estate bus shelter rent	101495	25.00		31,969.79
	J Vigus Wilcove play area	101496	270.00		31,699.79
	J Vigus Antony	101497	55.00		31,644.79
	S Dickens Antony	101498	160.00		31,484.79
	Cradick	101499	180.00		31,304.79
	M Bulmer	101501	£300.00		31,004.79
	Calc training	101502	£24.00		30,980.79
	Ict St John			£100.00	31,080.79

Tamar Community Trust	101533	£300.00		30,780.79
The Play equipment company	101534	£162.00		30,618.79
Antony estate Wilcove moorings	101503	£441.00		30,177.79
Glasdon bench	101504	£1,256.92		28,920.87
C Allen clerking Oct 2020	101500	£337.52		28,583.35
L Parsons Grass control	101536	£45.65		28,537.70
A 2 Z signs Covid	101535	£115.20		28,422.50
Millbrook PC	101537	£20.00		28,402.50
D Coward postcrete	101538	£25.68		28,376.82
Came and Co	101539	£474.99		27,901.83
C Allen Nov clerking	101540	£324.72		27,577.11
C Allen Dec clerking	101541	£340.59		27,236.52
Antony Parish Church donation	101542	£100.00		27,136.52
Roadware Grit bins	101543	£539.64		26,596.88
Wilcove Moorings			£491.00	27,087.88
Interest			£0.16	27,088.04
C Allen Jan clerking	101544	£327.02		26,761.02
Vat reimbursement	Bacs		£726.40	27,487.42
Solar benefit fund			£3,083.20	30,570.62
C Allen clerking Feb	101545	£322.02		30,248.60
Western web Accessibility update	101546	£216.00		30,032.60
L Parsons Grass control	101547	£58.68		29,973.92
Western web Accessibility update	101548	£36.00		29,937.92
C Allen clerking March	101549	£340.14		29,597.78
Antony Estate Wilcove rent	101550	£50.00		29,547.78
Cllr Lobb Play area repairs	101551	£233.13		29,314.65
Cllr Coward printing	101552	£20.00		29,294.65
Antony Estate bus shelter rent	101553	£25.00		29,269.65
M Bulmer	101455	£200.00		29,069.65
Interest			£0.21	29,069.86
		£13,931.89	£18,072.12	

Bank statement 26/2/2021	Current	£20,888.62
Bank statement 9/3/2021	Deposit	£9,682.21
Uncleared items		-£1,500.97

TOTAL FUNDS AVAILABLE 31/03/2021 **£29,069.86**

6e Management report 31st March 2021.

2019/20 Auditted Accounts	ANTONY PARISH COUNCIL RECEIPTS AND PAYMENTS 2020/21 as 31/3/2021 Including Solar Community Benefit Fund		Budget 2020/21	Actual 2020/21
£	RECEIPTS		£	£
£18,396	Brought Forward		£24,930	£24,930
£12,500	Precept		£13,125	£13,125
£491	Wilcove Moorings		£491	£491
£213	Grants		£213	£223
£100	Ict donation		£100	£100
£345	VAT refund		£350	£1,047
£3,083	Solar Benefit fund		£3,083	£3,083
£7	Bank Interest		£4	£3
£16,740			£17,366	£18,072
	PAYMENTS			
£318	VAT		£350	£814
£483	Playground maintenance and repairs		£500	£474
£3,168	Salaries		£3,500	£3,321
£217	Training/ Subscriptions		£400	£255
£1,342	Antony Grass control		£1,580	£845
£1,319	Wilcove Grass control		£1,500	£2,328
£120	Hall Rent		£225	£0
£50	Bus shelter rent		£50	£50
£0	Antony Play area rent		£50	
£50	Wilcove play area and noticeboard rent		£80	£50
£441	Wilcove Moorings		£500	£441
£108	Website / Ict		£300	£372
£0	Repairs and Maintenance Covid signs		£100	£96
£60	Audit fee		£70	£75
£50	Section 137		£250	
£1,539	Solar benefit fund		£2,400	£2,667
£0	Bench D Pidgen		£1,100	£1,069
£435	Insurance		£475	£475
£506	Clerking exp		£525	£601
£10,206	TOTAL		£13,955	£13,932
Profit/(Loss)	£6,534	Profit/ (Loss)	£3,411	£4,140
Bfwd	£24,930	Carry forward		
		Represented by:-		
		Current Account Bank statement		£20,889
		Current Account bank statement		£9,682
		(less O/s cheques/ O/s Income)		-£1,501
		TOTAL		£29,070

Note Specific reserve		Community Benefit Fund	£9,923
		Ict equipment replacement	£500
		Election 2021	£1,200
		Playground equipment replacement	£1,500
		Total Funds excluding CB fund and specific reserves	£16,147

6 f Solar Benefit fund 31st March 2021

Solar Benefit fund Analysis 2015-2020			
Income	Total Parish	Antony	Wilcove
Dec-15	£3,083.20	£1,541.60	£1,541.60
Dec-16	£3,083.20	£1,541.60	£1,541.60
Jan-18	£3,083.20	£1,541.60	£1,541.60
Jan-19	£3,083.20	£1,541.60	£1,541.60
Jan-20	£3,083.20	£1,541.60	£1,541.60
Jan-21	£3,083.20	£1,541.60	£1,541.60
Total Income	£18,499.20	£9,249.60	£9,249.60
Expenditure			
May 16 Wacker quay Tamar Trust		£150.00	£150.00
May 16 Antony Play equipment		£2,010.00	
Apr 17 Wilcove Gardening club			£60.00
May 17 Wacker quay Tamar Trust		£150.00	£150.00
Sept 18 Antony Graveyard maintenance		£220.00	
Oct 18 Wacker quay Tamar Trust		£150.00	£150.00
Apr 19 Antony Plants		£64.95	
May-19 Bench Antony		£224.17	
May-19 Wilcove Woodland Walk			£950.00
July 19 Wacker quay Tamar Trust		£150.00	£150.00
June 20 Wilcove Gardening Club			£60.00
June 20 Antony Graveyard maintenance		£65.00	
Aug 20 Antony Graveyard maintenance		£50.00	
Sept 20 Antony Playground covid maint		£1,481.86	
Oct 20 Antony cemetery		£160.00	
Oct 20 Wacker quay Tamar Trust		£150.00	£150.00
Oct 20 Bench		£534.42	£534.42
Nov 20 Postcrete for bench		£10.70	£10.70
Dec 20 Donation to church for lights		£100.00	
Dec 20 Grit bins			£539.64
Total Expenditure	£8,575.86	£5,671.10	£2,904.76
Amount unspent 31/03/2021	£9,923.34	£3,578.50	£6,344.84

6g . Income.

British renewables made the annual payment of £ 3,083.20.

The annual Vat claim totalling £ 726.40 was received.

Wilcove Moorings Association fee £ 491.00.

6h. Delegation of Authority to clerk.

Motion to approve the delegation of Authority to the Responsible finance officer to make payments on behalf of Antony Parish Council for 1.4.21 – 31.3.22, to ensure the smooth running of the Council during these uncertain times. All cheques and invoices will be signed and countersigned by 2 Councillors.

6 i Revised Budget 2021/22 for approval.

ANTONY PARISH COUNCIL RECEIPTS AND PAYMENTS Including Solar Community Benefit Fund	Revised Budget 2021/22
RECEIPTS	£
Brought Forward	£29,070
Precept	£13,125
Wilcove Moorings	£491
Grants	£213
Ict donation	£100
VAT refund	
Solar benefit fund	£3,083
Bank Interest	
TOTAL	£17,012
PAYMENTS	
VAT	£0
Playground maintenance and repairs	£2,000
Salaries	£3,600
Training/ Subscriptions	£400
Antony Grass control	£1,500
Wilcove Grass control	£2,500
Hall Rent	£25
Bus shelter rent	£50
Antony Play area rent	£50
Wilcove play area and noticeboard rent	£85
Wilcove Moorings	£441
Website / Ict	£300
Repairs and Maintenance	£100
Audit fee	£100
Election	£1,200

Solar benefit fund	£9,000
Section 137	£250
Insurance	£495
Clerking exp	£600
TOTAL	£22,696
Profit/ (Loss)	-£5,684
Carry forward	£23,386

7. Annual Audit 2020/21.

7 a Approval of Annual Governance Statement Appendix 1.

7 b Approve Annual Accounting Statement Appendix 2.

7 c Approve exemption certificate Appendix 3.

8. Councillor Carter memorial bench.

9. Election.

10. Aob.

