

## ANTONY PARISH COUNCIL

**Minutes** of meeting of the Antony Parish Council Tuesday 20<sup>TH</sup> Oct 2020 at Antony Village Hall at 7.30pm.

**22.20 Those present :** Cllrs Lady D Coward, G Shepherd , P Knott , P Bulmer, T Lobb, and Clerk for Antony Parish Council.

**23.20 Apologies for absence :** Cllr Carter due to illness. The Parish Council wished him a speedy recovery.

**24.20 Declarations of interest relating to items on the agenda:** Cllr Knott is a member of the Wca committee. Cllr Carter has submitted a recent Planning application currently with Cornwall council for approval. Cllr Carter is employed by Carter Excavations.

**25.20 Minutes of the previous meeting Tuesday 11<sup>th</sup> August 2020** were reviewed and approved by all the Council members.

**26.20 Matters arising from the previous meeting .**

**26.20 a** 5.20a 91.19b 85.19 b 73.19 b 59.19c 45.19 c 30.19 d 24.19 **Wilcove Community Playground matting.**

Waiting for recent inspection report recommendations.

**26.20 b** 5.20b 91.19 d 85.19 d 73.19 d 59.19 j 52.19 **Wilcove Footpath sign – Horson to Antony Drive.**

Waiting for foundation hole to be dug.

**Action :** Cllr Shepherd to contact Carter excavations for a quote.

**26.20 c** 5.20 c 91.19 f 85.19 f 79.19 c **Woodland walk signs.** Contribution to Wca.

Delay due to Covid 19. The Wca have not convened a meeting to discuss this matter.

**Action:** Cllr Knott to follow up.

**26.20 d** 5.20 d 91.19 g 85.19 g 79.19d **Memorial bench for D Pidgen.**

Cllr Bulmer has a quote for the bench £ 1047.44 ex Vat.

**Action:** Cllr Bulmer to obtain an invoice for the bench and contact Carter excavations to get a quote and dig the footings.

**26.20 e** 5.20 e 94.19 **Antony and Craffhole Circulatory scheme.**

Paul Allen from Cornwall highways has confirmed that this scheme is no longer on his scheme of work for 2020/21.

**26.20 f** 5.20 f 99.19 a **Woodland Trust trees scheme.**

105 trees to arrive in November 2020.

**Action:** Cllr Shepherd to contact identify suitable locations and approval from Antony Estates to plant the trees. He hopes to get help from the community to plant the trees. Reservations about noted about how this would be done within the confines of Covid 19 restrictions.

**26.20 g 5.20 g 99.19 b Relocation of bus bay in Antony village.**

Due to Covid 19 restrictions the Local transport group have not convened to discuss this matter.

**26.20 h 5.20 h 99.19 c Website update requirements.**

Western Web hope to complete the necessary compliance changes by the end of November.

**26.20 i 5.20 i 99.19 d 6 Pengelly Close taxi company.**

Cornwall Housing requested that a diary be kept of incidents and reported back to them before they could take action.

**26.20 j 5.20 j 1 Pengelly Close.**

After some initial improvements in the state of this property, the situation has deteriorated with cars and mechanical equipment now on the grass verges in the area.

**Action :** Clerk to report this to Cornwall housing again.

**26.20 k 5.20 k Antony Play area including gate and fencing improvements.**

The Parish Council noted the excellent job that Carter Excavations made of the work in Antony play park.

**26.20 l 5.20 l Wilcove Moorings boat.**

Mr Martin has assures council members that the boat will be relocated when he has completed the work on it.

**26.20 m 5.20 m Wilcove to Wacker path.**

Cllr Knott has been unable to pursue her investigation of this footpath because the Torpoint archives are now closed due to Covid restrictions.

**Action:** Clerk to pursue with Will Trinnick of Antony Estates.

**26.20 n 15.20 Wilcove litter.**

Cllr Shepherd confirmed with the pub that the bins were emptied daily by themselves so the litter was not an issue.

**26.20 o 16.20 Pengelly Hill footpath.**

The footpath was been strimmed back and local residents are using it on a daily basis.

**26.20 p 17.20 Tregantle parking issues – Network funding bid.**

Cllr Bulmer has put in a bid to the Cluster network group which may resolve this issue. The next meeting is in Dec 2020 to vote on all the proposed projects for SE Cornwall.

**26.20 q 18.20 Wilcove jetty no parking signs.**

**Action:** Cllr Knott to obtain quote for signs to stop parking at the jetty.

## **26.20 r 19.20 a Replacement grit bins in Wilcove.**

The clerk had provided the Council members with a price list from Biffa, Cornwall preferred supplier of grit bins, but Cllr Shepherd has obtained a cheaper quote.

**Action:** Cllr Shepherd to advise Clerk of the cheaper supplier.

## **26.20 s 19.20 b Community Assets in Antony Parish.**

Cllr Bulmer confirmed that a significant number of members of the community needed to sign a declaration before the Community Asset case could be made to Cornwall Council for the Carew Arms, Village hall and play area. He could not find the requisite number of local parishioners to support this proposal.

## **26.20 t 19.20c Antony Estates update.**

Mr Trinnick declined the invitation to attend due to Covid restrictions.

## **27.20 Planning.**

Planning Applications			
		Submission date	Decision
PA19/10737	Old cottage Antony	10th Dec 2019	Refused
PA19/11078	Antony house boiler	30th Jan 2020	Approved
PA19/08049	19 Cove meadow Wilcove	30th Sept 2019	
PA20/04314	Carew Arms Change of Use	8th June 2020	Withdrawn
PA20/04444	Higher Tregantle farm	1st June 2020	Approved
PA20/05332	Whitehall farm	21st July 2020	
PA20/06169	Laun Wilcove	11th Aug 2020	Approved
PA20/07249	West Antony farm	16th Sept 2020	
PA20/06895	13 Hollong park Antony	17th Sept 2020	
PA20/07508/09	Jupiter point training facility	24th Sept 2020	

It was noted that Whitehall Farm has been refused now.

19 Cove Meadow Pontoon application has been revised as the old pontoon has been removed by Cmmc. Cornwall Planning have asked that the Parish Council review these changes and add any comments to their original submission if necessary by 9<sup>th</sup> Nov 2020.

## **28.20. Correspondence.**

### **Email from Tamar Community Trust re : Wacker quay request for funding of £ 300.**

It was agreed that a donation of £300 was to be made to the Tamar Community Trust from the Solar Benefit fund as the Wacker quay area is used by many local residents.

### **Letter from Jill Padmore auditor , informing the members that she is retiring due to poor health.**

## **29.20. Policies for review.**

None.

### 30.20. Solar benefit fund report 2020/21.

The report was reviewed and approved by the full Parish Council.

### 31.20 Finance 2020/21.

#### 31.20 a The following payments were approved by the full Parish Council.

Payments to be Approved	Aug- Oct 2020	Gross	Vat	Ex Vat
L Parsons Grass control	101532	£455.65		£455.65
S Dickens Antony	101487	£50.00		£50.00
J Vigus Wilcove play area	101489	£125.00		£125.00
C Allen clerking Aug 2020	101488	£329.30	£0.83	£328.47
L Parsons Grass control	101490	£110.65		£110.65
M Bulmer Grass control	101491	£325.00		£325.00
Western web hosting fee	101492	£80.40	£13.40	£67.00
Carter excavations	101493	£1,778.23	£296.37	£1,481.86
C Allen Sept clerking	101494	391.02		£391.02
Antony Estate bus shelter rent	101495	25.00		£25.00
J Vigus Wilcove play area	101496	270.00		£270.00
J Vigus Antony	101497	55.00		£55.00
S Dickens Antony	101498	160.00		£160.00
Cradick	101499	180.00	£30.00	£150.00
C Allen Oct clerking	101500	337.52	£0.83	£336.69
M Bulmer	101501	£300.00		£300.00
Calc training	101502	£24.00	£4.00	£20.00
Tamar Community Trust	101503	300.00		£300.00
<b>Total</b>		<b>£5,296.77</b>	<b>£345.43</b>	<b>£4,951.34</b>

31.20 b The Bank Reconciliation report 12/10/2020 was reviewed and approved by the full Parish council.

31.20 c Management Report 12/10/2020 was reviewed and approved by the full Parish council.

**31.20 d The Grass cutting costings report was reviewed and approved by the full Parish council.**

			Wilcove	Wilcove	Antony	Antony	Military Rd	Graveyard	Memorial	Pound	
			village	Play area	Play area	village	Tregantle	path			
L Parsons	101528	18/04/2020	£85.61								£85.61
M Bulmer	101529	02/05/2020		£120.00	£140.00				£120.00	£15.00	£395.00
L Parsons	101477	19/06/2020	£120.65								£120.65
J Vigus	101478	19/06/2020			£50.00	£60.00					£110.00
L Parsons	101481	26/06/2020	£55.65								£55.65
S Dickens	101482	24/06/2020						£65.00			£65.00
M Bulmer	101484	31/07/2020		£120.00	£140.00				£120.00		£380.00
L Parsons	101532	26/07/2020	£295.65				£160.00				£455.65
L Parsons	101490	31/08/2020	£110.65								£110.65
M Bulmer	101491	22/08/2020		£115.00	£105.00				£90.00	£15.00	£325.00
S Dickens	101487	30/06/2020						£50.00			£50.00
J Vigus	101489	31/08/2020		£125.00							£125.00
J Vigus	101497	30/09/2020			£55.00						£55.00
J Vigus	101496	30/09/2020		£270.00							£270.00
S Dickens	101498	30/09/2020						£160.00			£160.00
A Cradick	101499	20/10/2020		£150.00							£150.00
M Bulmer	101500	20/10/2020		£105.00	£105.00				£90.00		£300.00
<b>TOTAL</b>			<b>£668.21</b>	<b>£1,005.00</b>	<b>£490.00</b>	<b>£60.00</b>	<b>£160.00</b>	<b>£275.00</b>	<b>£330.00</b>	<b>£30.00</b>	<b>£3,018.21</b>
<b>Excl solar</b>			<b>£668.21</b>	<b>£1,005.00</b>	<b>£490.00</b>	<b>£60.00</b>	<b>£160.00</b>		<b>£330.00</b>	<b>£30.00</b>	<b>£2,743.21</b>
<b>Solar</b>								<b>£275.00</b>			<b>£275.00</b>

### 31.20 e 2020/21 Forecast and Budget 2021/22 Precept information.

ANTONY PARISH COUNCIL  
RECEIPTS AND PAYMENTS 2020/21 as 20th October  
2020

Budget      Actual      Forecast      Budget  
2020/21    2020/21    2020/21    2021/22

Excluding Solar Community Benefit Fund

RECEIPTS	£	£	£	£
Brought Forward	£14,243	£14,243	£14,243	£17,757
Precept	£13,125	£13,125	£13,125	£13,125
Wilcove Moorings	£491	£0	£491	£550
Grants	£213	£223	£223	£223
Ict donation	£100	£0	£100	£100
VAT refund	£350	£320	£450	£0
Solar Benefit fund				
Bank Interest	£4	£3	£5	£5
<b>TOTAL</b>	<b>£14,283</b>	<b>£13,671</b>	<b>£14,394</b>	<b>£14,003</b>
PAYMENTS				
VAT	£350	£375	£450	£0
Playground maintenance and repairs	£500	£75	£500	£500
Salaries	£3,500	£1,660	£3,500	£3,600
Training/ Subscriptions	£400	£235	£400	£400
Antony Grass control	£1,580	£740	£1,000	£1,580
Wilcove Grass control	£1,500	£1,898	£2,500	£1,500
Hall Rent	£225	£0	£150	£255
Bus shelter rent	£50	£25	£50	£50
Antony Play area rent	£50		£50	£50
Wilcove play area and noticeboard rent	£80		£80	£80
Wilcove Moorings	£500		£500	£500
Website / Ict	£300	£106	£300	£250
Repairs and Maintenance	£100		£100	£100
Audit fee	£70	£75	£75	£100
Election				£500
Section 137	£250		£250	£250
Solar benefit fund				
Bench D Pidgen				£0
Insurance	£475		£475	£495
Clerking exp	£525	£289	£500	£525
<b>TOTAL</b>	<b>£10,455</b>	<b>£5,479</b>	<b>£10,880</b>	<b>£10,735</b>
<b>Profit/ ( Loss)</b>	<b>£3,828</b>	<b>£8,192</b>	<b>£3,514</b>	<b>£3,268</b>
Carry forward	£18,071		£17,757	£21,025

This report was reviewed and a motion was passed by 4 to 1 in favour of setting the Precept 2021/22 at £ 13,125 .

**31.20 f** The annual increase of the Clerks salary as per Nalc Payscale 2020/21 was approved and it was agreed the additional leave for clerk could be taken as pay.

**32.20. Traffic enforcement Sla meeting 9<sup>th</sup> Oct 2020.**

The Traffic enforcement Service level agreement with Cornwall Council is to be renegotiated for 2021/22.

The cost for the previous years Sla is likely to be in excess of £600.

As Antony have no external parking income , it was felt that Antony could not approve the new proposal. Whilst additional visits that keep the road clear along Military road are welcomed, it is the hope that additional measures to stop the obstruction of the highway could be solved through the Network funding initiative see item 26.20p. A decision will be reviewed after the next Network meeting to be held in Dec 2020.

**33.20. Financial resilience Antony Parish Council.**

Cllr Bulmer raised an interest in the Parish Councils financial liabilities.

The Council have insurance to cover their fixed assets from criminal or accidental damage.

The Council do need to consider replacing lct equipment approximately every 5 years.

The Council do need to consider replacing the play equipment in the play areas.

The Council would be liable for the Parish clerk wage of up to 12 months in case of illness.

A specific reserve of £ 100 pa for the lct equipment and £ 1500 pa for replacing the play equipment and village benches was proposed for consideration.

**34.20. Bench in Wilcove play area.**

The clerk has written to Mrs Walters with regards to the deterioration of this bench and her intentions/wishes. No response to date.

**35.20 Overhanging hedge near Ivy Cottage in Antony.**

Will Trinnick to organise trimming of these hedges.

**36.20 Speeding car from School to the main road in Antony.**

Cllr Lobb to advise the parishioner reporting this incident to report it to the Torpoint police officer.

**37.20 Antony Cemetery responsibility.**

**Action:** Cllr Coward to contact the vicar to see who owns or is responsible for the New cemetery.

**Action:** Clerk to follow up with Cornwall Council.

**38.20 Date of next meeting. Provisional date Thursday 10th Dec 2020 at Wilcove Community Hall at 7.30pm.**