

ANTONY PARISH COUNCIL AGENDA

NOTICE is hereby given that a meeting of the Antony Parish Council will be held on Tuesday 3rd July 2018 at Antony Village Hall at 7.30pm.

Mr Rideout from Antony Estate (see item 4 i) and Claire Penellum (see item 12) from Cornwall Council have been invited to attend.

1. Apologies for absence.

2. Declarations of interest relating to items on the agenda.

3. Minutes of the previous meeting 17th May 2018.

4. Matters arising from the previous meetings.

4 a 5.18 c 128.17 d 113.17 d 97.17 e 85.17 g 71.17 l 62.17 h Antony Planters.

4b 5.18 b 128.17 f 113.17 g 97.17 k 85.17 o 77.17 Playground inspection repairs Antony.

4c 5.18 f 128.17 g 97.17 m 85.17 q 79.17 Wilcove moorings contract/ invoice 2018/19.

4d 5.18 h 128.17 k 122.17 b Wilcove grating.

4 e 5.18 i 134.17 Dog Bins in Wilcove.

4 f 13.18 Safety mirror purchase.

4 g 14.18 Annual Playground inspection.

4 h 15.18 General Data Protection Regulation.

4 i 16.18 b Wilcove to Wacker footpath. Mr Rideout to attend meeting on behalf of Antony Estate.

4j 16.18 d Hedges near Hollong Park update.

4 k 16.18 e Food van in Antony.

5. Policies for approval.

Finance

Standing Orders

Financial Risk policy

6. Planning.

PA18/02723 Sunwell Bungalow – Demolition of shed and construction of single storey annex now amended so it does not include a kitchen – Supported by Parish Council

Awaiting decision by Cornwall Council.

PA18/02726 Sunwell Bungalow - Demolition of carport and construction of garage/ workshop – **Approved by Cornwall Council.**

PA18/ 05190 Dove Cote amendment of previous planning application.

PA18/ 03367 Disabled toilet Maryfield Church – Supported by Antony Parish Council. **Awaiting decision by Cornwall Council.**

PA18/05006 Broomhill Café within Antony Estate, change of use from residential to commercial café. – Supported by Antony Parish Council. **Awaiting decision by Cornwall Council.**

7. Correspondence. – Sheryll Murray MP – Air quality consultation.

8. Police Incidents.

-April 18. Two incidents reported at Wacker Quay Burglary and Antisocial behaviour.

9 .Finance reports

9 a 2018/19 Receipts and Payments Report – 1st July 2018

ANTONY PARISH COUNCIL

RECEIPTS AND PAYMENTS 2018/19 1/7/2018

Excluding Solar Community Benefit Fund

| 2017/18 | 2018/19 | 2018/19 |
|------------|---------|---------|
| Unauditted | Budget | Actual |
| Accounts | | |

| | £ | RECEIPTS | £ | £ |
|--|---------------|------------------------------------|----------------|---------------|
| | 7,984 | Brought Forward | 8,601 | 6,948 |
| | 7,000 | Precept | 10,500 | 5,250 |
| | 441 | Wilcove Moorings | 500 | 491 |
| | 162 | LMP footpath | | 0 |
| | 162 | Grants | 162 | 79 |
| | 360 | Website transparency funding | | 0 |
| | 100 | Ict donation | 100 | 0 |
| | 155 | VAT refund | 100 | 0 |
| | 2 | Bank Interest | | 2 |
| | 8,382 | | £11,362 | £5,821 |
| | | PAYMENTS | | |
| | 99 | VAT | 100 | 49 |
| | 144 | Playground maintenance and repairs | 300 | 0 |
| | 2,909 | Salaries | 3,000 | 770 |
| | 187 | Training/ Subscriptions | 250 | 194 |
| | 2,066 | Antony Grass control | 1,900 | 575 |
| | 1,569 | Wilcove Grass control | 1,600 | 469 |
| | 165 | Hall Rent | 225 | 0 |
| | 25 | Bus shelter rent (Savills) | 50 | 0 |
| | 0 | Antony Play area (Savills) | 50 | 35 |
| | 50 | Wilcove rent (Savills) | 50 | 15 |
| | 441 | Wilcove Moorings | 500 | 441 |
| | 0 | Village Noticeboards | 0 | 0 |
| | 329 | Website | 260 | 0 |
| | 122 | Repairs and Maintenance | 100 | 54 |
| | 160 | Misc / Audit fee | 260 | 0 |
| | 0 | Computer eq | 0 | 91 |
| | 0 | Section 137 | 250 | 0 |
| | 240 | Election costs | 0 | 0 |
| | 413 | Insurance | 1,350 | 0 |
| | 500 | Admin | 500 | 139 |
| | £9,418 | TOTAL | £10,745 | £2,832 |

| | | | | |
|---------------|---------|--------------------------------|--------|----------------|
| Profit/(Loss) | -£1,036 | Profit/ (Loss) | £617 | £2,989 |
| Bfwd | £6,948 | Cfwd 2018/2019 | £9,218 | |
| | | | | |
| | | Represented by:- | | |
| | | Deposit Account Bank statement | | £3,500 |
| | | Current Account bank statement | | £14,282 |
| | | (less O/s cheques/ O/s Income) | | £1,266 |
| | | TOTAL | | £16,516 |

| | | |
|------------------------------|--------------------------------------|---------------|
| Note Specific reserve | Community Benefit Fund | £6,580 |
| | Total Funds excluding CB fund | £9,936 |

Prepared on 27/6/2018

Caroline Allen - Responsible Financial Officer

9 b Solar Field Community Benefit Fund.

Funds Available 1st July 2018 £ 6, 579.20

9 c Payments to be approved.

Payments to be approved

| Payee | Cheque number | Amount | Date |
|---------------------------------|---------------|------------------|------------|
| L Parsons Wilcove grass control | 101387 | 80.56 | 11/05/2018 |
| Francis Carne Dog stickers | 101388 | 14.12 | 16/05/2018 |
| M Bulmer Grass control May 18 | 101389 | 200.00 | 01/06/2018 |
| L Parsons Wilcove Grass Control | 101390 | 85.56 | 01/06/2018 |
| D Coward Plants Antony | 101391 | 59.90 | 01/06/2018 |
| S Dickens Antony Grass control | 101393 | 55.00 | 01/06/2018 |
| C Allen salary and exp May 18 | 101394 | 364.06 | 01/06/2018 |
| M Bulmer Grass control June 18 | 101395 | 200.00 | 01/07/2018 |
| L Parsons Wilcove Grass Control | 101396 | 58.00 | 01/07/2018 |
| C Allen salary and exp June 18 | 101397 | 424.81 | 01/07/2018 |
| TOTAL | | £1,542.01 | |

Write off Printer **£70.00**

Clerk payments to be approved for July / August subject to invoice and appropriate receipts.

9 d Bank Reconciliation 2018/19 until 1st July 2018.

| BANK RECONCILIATION | CHEQUE | Payments | Receipts | Total | Transactions/ |
|--|----------------|------------------|------------------|-------------------|----------------------|
| Payee and details | | Dr | Cr | Funds | Cheque |
| Current Account bfwd 31/3/2018 | | | | £13,527.15 | Issued |
| Wilcove Hall rent | 101373 | 44.50 | | | 31/01/2018 |
| R Shepherd Repairs noticeboard | 101376 | 77.17 | | | 09/02/2018 |
| C Allen clerking and admin exps Mar 18 | 101378 | 279.10 | | | 31/03/2018 |
| Cornwall Council | | | 5,250.00 | £18,777.15 | 05/04/2018 |
| CTS GRANT | | | 78.52 | £18,855.67 | 05/04/2018 |
| M Bulmer Grass control March | 101379 | 100.00 | | £18,755.67 | 12/04/2018 |
| Savills Moorings rent | 101380 | 440.62 | | £18,315.05 | 12/04/2018 |
| Savills Noticeboard rent | 101381 | 15.00 | | £18,300.05 | 14/04/2018 |
| Savills rent Play area | 101382 | 35.00 | | £18,265.05 | 14/04/2018 |
| Calc subscription | 101383 | 211.83 | | £18,053.22 | 14/04/2018 |
| C Allen stationery and postage | 101384 | 9.60 | | £18,043.62 | 14/04/2018 |
| C Allen clerking expenses | 101385 | 262.98 | | £17,780.64 | 30/04/2018 |
| M Bulmer Grass control April | 101386 | 215.00 | | £17,565.64 | 30/04/2018 |
| L Parsons Wilcove grass control | 101387 | 80.56 | | £17,485.08 | 11/05/2018 |
| Francis Carne Dog stickers | 101388 | 14.12 | | £17,470.96 | 16/05/2018 |
| M Bulmer Grass control May 18 | 101389 | 200.00 | | £17,270.96 | 01/06/2018 |
| L Parsons Wilcove Grass Control | 101390 | 85.56 | | £17,185.40 | 01/06/2018 |
| D Coward Plants Antony | 101391 | 59.90 | | £17,125.50 | 01/06/2018 |
| C Allen salary and exp May 18 | 101394 | 364.06 | | £16,761.44 | 01/06/2018 |
| S Dickens Antony Grass control | 101393 | 55.00 | | £16,706.44 | 01/06/2018 |
| Interest | | | 1.74 | £16,708.18 | 04/06/2018 |
| C Allen salary and exp June 18 | 101397 | 424.81 | | £16,283.37 | 01/07/2018 |
| M Bulmer Grass control June 18 | 101395 | 200.00 | | £16,083.37 | 01/07/2018 |
| L Parsons Wilcove Grass Control | 101396 | 58.00 | | £16,025.37 | 01/07/2018 |
| Wilcove moorings | | | 490.62 | £16,515.99 | 15/06/2018 |
| TOTAL | | £2,832.04 | £5,820.88 | | |
| Bank Statement 31/5/2018 | Current | | | £14,282.29 | |
| Bank Statement 12/6/2018 | Deposit | | | £3,500.09 | |
| Uncleared items | | | | £1,266.39 | |
| Current Account adjusted | | | | £13,015.90 | |
| TOTAL FUNDS AVAILABLE 1/7/2018 | | | | £16,515.99 | |
| Solar benefit funds available 1/7/2018 | | | | £6,579.20 | |
| PARISH COUNCIL FUNDS AVAILABLE 1/7/2018 | | | | £9,936.79 | |
| (Excluding Solar Community benefit fund) | | | | | |

9 e Fixed Assets.**ASSET REGISTER 1/7/2018**

| | | Purchase Value | Stock value Insured |
|------------|------------------------------------|-------------------|---------------------------|
| Pre Apr-15 | Play equipment in Antony | £7,199 | £17,824 |
| Pre Apr-15 | Bus Shelter | £1 | £9,319 |
| Pre Apr-15 | Public seats | £1,780 | £2,065 |
| Pre Apr-15 | Play equipment in Wilcove | £6,500 | £10,716 |
| Pre Apr-15 | Signs | £85 | £85 |
| Pre Apr-15 | Telephone box x 2 | £2 | £1,545 |
| Oct-15 | Computer/ Printer/Backup pen drive | £579 | £606 |
| Jul-15 | Neighbourhood watch signs | £80 | £80 |
| Oct-15 | Wilcove Sign | £304 | £304 |
| May-16 | Playground eq | £2,010 | £4,138 |
| May-16 | 2 x Noticeboards | £852 | £800 |
| Jun-18 | Printer | £100 | |
| Write off | Printer | -£70 | |
| Jun-18 | Safety Mirror | £42 | |
| | | | |
| | TOTAL | £19,422 | £47,482 |

10. Annual Governance and Accountability - Audit Return 2017/2018 .

11. Defibrillator.

12. Emergency Plan. Claire Penellum will be attending to talk to the members.

13. Annual Playpark inspection.

14. General Data Protection Regulation.

15. Wilcove Lane issue.

16. Highways Scheme Information.

17. Any other business of a nature capable of being discussed.

18. Date of next meeting.