

## ANTONY PARISH COUNCIL

**Draft minutes** of the meeting of the Antony Parish Council held on Friday 9<sup>th</sup> February 2018 at Antony Village Hall 7pm.

Those present : Cllr Carter, Cllr Coward, Cllr Lobb, Cllr Pidgen, Cllr Shepherd, PC Riggall and the Clerk.

**124.17 PC Riggall** informed the Council that he would be retiring on 31.3.2018. PCSO Sid Lawrence is his replacement and PC Amy Woodridge would continue to be the contact for the Council.

### **125.17 Apologies for absence.**

Cllr Knott.

### **126.17 Declarations of interest relating to items on the agenda.**

Cllr Coward declared an interest as Church warden item .

### **127.17 Minutes of the previous meeting 5<sup>th</sup> January were approved and signed by the Chairman.**

### **128.17 Matters arising from the previous meetings.**

**128.17a** 113.17 a 97.17 a 85.17 a 71.17 b 57.17 b 44.17 b 26.17 b 15.17b 4.17 c 105.16 d 90.16 d 76.16 g 61.16 n 50.16 c Antony church chippings.

No correspondence on possible funding from Cornwall Council , remove this item from the agenda.

**128.17b** 113.17 b 97.17 b 85.17 b 71.17 d 57.17 e 44.17 e 26.17 g 15.17 h 4.17 m 113.16 Flooding near Coach House and flooding issues in Wilcove.

Cllr Knott met a representative from Savills to discuss flooding issues.

Savills are no longer managing Antony Estate.

**128.17 c** 113.17 c 97.17 c 85.17 e 71.17 g 57.17 k 52.17 Playground Equipment application via Tesco and Groundwork South West.

P Cressy refused permission because of a fence issue which he erroneously blamed on the Parish Council.

**Action :** Cllr Coward to contact Sir Richard with regard to this issue and the Wilcove flooding.

**128.17 d** 113.17 d 97.17 e 85.17 g 71.17 l 62.17 h Antony Planters.

Cllrs Lobb and Coward will action this when the weather improves.

**128.17 e** 113.17 e 97.17 f 85.17 h 81.17 a Dangerous mooring.

**Action:** Clerk to contact Dr Moore for an update.

**128.17 f** 113.17 g 97.17 k 85.17 o 77.17 Playground inspection repairs Antony.

**Action :** Cllrs Lobb and Pidgen will do essential repairs when the weather improves.

**128.17 g** 97.17 m 85.17 q 79.17 Wilcove moorings contract.

No correspondence from P Cressy on this matter.

**128.17 h** 113.17 l 103.17 Pengelly Close parking.

**Action:** PC Riggall to investigate immediately.

**128.17 i** 114.17 121.17 c Insurance 2018/19 .

The clerk has managed to reduce the insurance premium to £ 412.54 by changing to Came and Co insurance.

**128.17 j** 122.17a Wilcove Noticeboard.

The noticeboard has now been repaired.

**128.17 k** 122.17 b Wilcove grating.

**Action:** Cllr Carter to organise this.

### 129.17 Correspondence.

**129.17 a** Cornwall Council proposal to change car parking charges was approved by the Council.

**129.17 b** The Street trading Application for the Williams Ice Cream van in Tregantle fort layby was approved by the Council.

### 130.17 Policies for review.

None.

### 131.17 Planning.

EN17/02219 4 Pengelly Park, Wilcove – Enforcement notice raised by Cornwall Council as alleged business is being run out of a residential property - **Investigated by Cornwall Council . Case closed no breach .**

PA17/09809 Antony house fire protection upgrade – **Approved by Cornwall Council.**

PA17/10882 Freathy Farmhouse change of use- to allow Weddings - **Awaiting decision by Cornwall Council.**

### 132.17 Police Incidents.

The website has not been updated since Nov 2017.

**Action:** PC Riggall to investigate.

### 133.17 a Finance report.

The finance report was reviewed and approved by the Council.

#### ANTONY PARISH COUNCIL

#### RECEIPTS AND PAYMENTS 2017/18 - 6/2/2018

Excluding Solar Community Benefit Fund

2016/17		2017/2018	2017/2018		2018/19	
Auditted		Budget	Actual	%	Budget	
Accounts						
£	RECEIPTS	£	£			
11,667	Brought Forward	7,984	7,984			
6,000	Precept	7,000	7,000	100	10,500	
441	Wilcove Moorings	441	441	100	500	
0	LMP footpath		162	0		
248	Grants	250	162	65	162	
549	Website transparency funding	500	360	72		
0	Ict		100	0	100	
781	VAT refund	100	155	155	100	
1	Bank Interest					

	8,020		£8,291	£8,380	101	£11,362	
		<b>PAYMENTS</b>					
	528	VAT	100	99	99	100	
	160	Playground maintenance and repairs	300	144	48	300	
	2,778	Salaries	3,000	2,424	81	3,000	
	358	Training/ Subscriptions	500	187	37	250	
	1,449	Antony Grass control	1,550	2,066	133	1,900	
	1,510	Wilcove Grass control	1,450	1,569	108	1,600	
	176	Hall Rent	225	165	73	225	
	25	Bus shelter rent ( Savills)	50	25	50	50	
	50	Antony Play area / Woodland	50	0	0	50	
	50	Wilcove Play area rent (Savills)	50	50	100	50	
	881	Wilcove Moorings	441	441	100	500	
	1,068	Village Noticeboards	15	0	0	0	
	298	Website	280	289	103	260	
	83	Repairs and Maintenance	100	45	45	100	
	160	Misc / Audit fee	160	160	100	260	
	0	Computer	0		0	0	
	200	Section 137	250	0	0	250	
	0	Election costs	0	240	0	0	
	1,268	Insurance	1,300	413	32	1,350	
	661	Admin	675	457	68	500	
	£11,704	<b>TOTAL</b>	£10,496	£8,773	84	£10,745	
Profit/(Loss)	-£3,684	Profit/ ( Loss)	-£2,205	-£393		£617	
Bfwd	£7,984	Cfwd 2017/ 2018	£5,779				
		<b>Represented by:-</b>					
		Deposit Account Bank statement		£6,580			
		Current Account bank statement		£8,345			
	0	(less O/s cheques/ O/s Income)		£854			
<b>TOTAL</b>	<b>-3,684</b>	<b>TOTAL</b>		<b>£14,071</b>			

Note Specific reserve	Community Benefit Fund	£6,580
	Total Funds excluding CB fund	£7,491

Prepared on 6/2/2018

**Caroline Allen - Responsible Financial Officer**

**133.17 b Solar Field Community Benefit Fund.**

British Renewables paid £ 3083.20 into the Community Benefit Fund in January.

The finance report was reviewed and approved by the Council.

<b>Solar Farm Community Benefit Fund</b>		
	Community benefit fund 1/4/2017 bfw	£3,856.00
	Community benefit funding income 2017/18	£3,083.20
	Solar farm expenditure	
Apr-17	Tamar Community Trust Wacker quay project	£300
May-17	Wilcove Gardening Club	£60
	Total Expenditure 2017-18	£360
	<b>Available funding 6/2/2018</b>	<b>£6,579.20</b>

**133.17 c Payments approved.**

The listed below payments were reviewed and approved by the Council.

G Shepherd wooden post	101370	7.18
C Allen clerking and admin exps Jan 18	101371	320.05
Sir Richard Wilcove Playground rent	101372	50.00
Wilcove Hall rent	101373	44.50
Came and Co Insurance	101374	412.54
C Allen printer ink	101375	19.90

**Total Payments £ 854.17.**

Clerking Feb/ March salary and admin expense were approved subject to appropriate receipts and invoices.

An invoice for £77.17 to cover the cost of repairing the noticeboard to R Shepherd was approved.

**133.17 d Bank Reconciliation.**

The Bank Reconciliation report was reviewed and approved by the Council.

<b>BANK RECONCILIATION</b>	<b>CHEQUE</b>	<b>Payments</b>	<b>Receipts</b>	<b>Total</b>	<b>Date</b>
<b>Payee and details</b>		<b>Dr</b>	<b>Cr</b>	<b>Funds</b>	<b>Cheque</b>
					<b>Issued</b>
Current Account bfwd 31/3/2017				£11,840.22	
Cornwall Council			3,500.00	£15,340.22	
CTS GRANT			80.77	£15,420.99	
M Bulmer Grass control	101319	100.00		£15,320.99	
G Shepherd Glass noticeboard	101320	45.18		£15,275.81	
C Allen wages	101321	243.77		£15,032.04	
HMRC	101322	16.20		£15,015.84	
CALC subscription	101323	204.67		£14,811.17	
D Coward Roses memorial	101324	19.98		£14,791.19	
C Allen expenses	101325	54.29		£14,736.90	
Tamar Community Trust	101326	300.00		£14,436.90	
J Vigus	101327	65.00		£14,371.90	
M Bulmer Grass control	101328	200.00		£14,171.90	
J Allen	101329	30.00		£14,141.90	
HMRC	101330	17.40		£14,124.50	
C Allen wages and expenses	101331	329.04		£13,795.46	
Wilcove Gardening Club	101332	60.00		£13,735.46	
L Parsons Grass control	101333	120.56		£13,614.90	
D Coward Antony planters	101334	29.75		£13,585.15	
J Vigus Antony Churchyard	101335	385.00		£13,200.15	
C Allen wages and expenses	101336	293.70		£12,906.45	
M Bulmer Grass control	101337	215.00		£12,691.45	
J Padmore Audit	101338	60.00		£12,631.45	
LMP 2016/17 funding			162.00	£12,793.45	
L Parsons Grass control	101339	153.55		£12,639.90	
Transparency funding			360.00	£12,999.90	
J Vigus Antony Churchyard	101340	70.00		£12,929.90	
D Coward weedkiller	101341	13.99		£12,915.91	
M Bulmer Grass control	101342	200.00		£12,715.91	
Play inspection co	101343	156.00		£12,559.91	
C Allen clerking	101344	305.62		£12,254.29	
L Parsons Grass control	101345	510.55		£11,743.74	
J Vigus Memorial strimming	101346	60.00		£11,683.74	
M Bulmer Grass control	101347	200.00		£11,483.74	
C Allen clerkng	101348	290.38		£11,193.36	
Antony Estates Bus shelter	101350	25.00		£11,168.36	
J Vigus Grass control	101351	70.00		£11,098.36	
Wicove Moorings	101352	440.62		£10,657.74	
C Allen Postage	101353	7.80		£10,649.94	

M Bulmer Grass control	101354	215.00	£10,434.94	
Western web Website	101355	104.40	£10,330.54	
C Allen clerking	101356	285.40	£10,045.14	
L Parsons Grass control	101357	113.55	£9,931.59	
M Bulmer Grass control	101358	200.00	£9,731.59	
Cornwall Council			3,500.00	£13,231.59
CTS GRANT			80.77	£13,312.36
L Parsons Grass control	101359	40.55	£13,271.81	
C Allen clerking Oct	101360	303.76	£12,968.05	31/10/2017
C Allen clerking Nov	101361	316.19	£12,651.86	28/11/2017
Grant Thornton	101362	120.00	£12,531.86	28/11/2017
M Bulmer Grass control	101363	300.00	£12,231.86	28/11/2017
L Parsons Grass control	101364	100.55	£12,131.31	28/11/2017
Election costs Cornwall Council	101365	239.67	£11,891.64	28/11/2017
C Allen postage	101366	7.80	£11,883.84	28/11/2017
Scott Dickens churchyard	101367	236.00	£11,647.84	15/12/2017
Antony Village Hall rent	101368	120.00	£11,527.84	15/12/2017
C Allen clerking Dec	101369	282.70	£11,245.14	31/12/2017
Wilcove Mooring Fee			440.62	£11,685.76 01/12/2017
Interest			0.61	£11,686.37 01/12/2017
Vat reimbursement			155.47	£11,841.84 30/01/2018
Solar benefit 2017/18			3,083.20	£14,925.04 18/01/2018
G Shepherd post	101370	7.18	£14,917.86	05/01/2018
C Allen clerking and admin exps Jan 18	101371	320.05	£14,597.81	31/01/2018
Sir Richard Wilcove Playground rent	101372	50.00	£14,547.81	31/01/2018
Wilcove Hall rent	101373	44.50	£14,503.31	31/01/2018
Came and Co Insurance	101374	412.54	£14,090.77	31/01/2018
C Allen printer ink	101375	19.90	£14,070.87	31/01/2018

<b>Total Payments</b>	<b>Total Receipts</b>
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<b>TOTAL</b>	<b>£9,132.79</b>	<b>£11,363.44</b>
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<b>Bank Statement 31/1/18</b>	<b>Current</b>	<b>£8,345.23</b>
<b>Bank Statement 31/1/18</b>	<b>Solar fund</b>	<b>£6,579.81</b>
<b>Uncleared items</b>		<b>£854.17</b>
<b>Current Account adjusted</b>		<b>£7,491.06</b>
<b>TOTAL FUNDS AVAILABLE 6/2/2018</b>		<b>£14,070.87</b>

<b>Solar benefit funds available 6/2/2018</b>	<b>£6,579.81</b>
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<b>PARISH COUNCIL FUNDS AVAILABLE 6/2/2018</b>	<b>£7,491.06</b>
<b>( Excluding Solar Community benefit fund)</b>	

**133.17 e Fixed Assets.**

The Fixed Asset report was reviewed.

**FIXED ASSET REGISTER**

as at 31/01/2018

		Purchase value	Stock value Insured
Pre Apr-15	Play equipment in Antony	£7,199	£17,824
Pre Apr-15	Bus Shelter	£1	£9,319
Pre Apr-15	Public seats	£1,780	£2,065
Pre Apr-15	Play equipment in Wilcove	£6,500	£10,716
Pre Apr-15	Signs	£85	£85
Pre Apr-15	Telephone box x 2	£2	£1,545
Oct-15	Computer/ Printer/Backup pen drive	£579	£606
Jul-15	Neighbourhood watch signs	£80	£80
Oct-15	Wilcove Sign	£304	£304
May-16	Playground eq	£2,010	£4,138
May-16	2 x Noticeboards	£852	£800
	<b>TOTAL</b>	<b>£19,392</b>	<b>£47,482</b>

**133.17 f The Income was noted.**

- Vat claim made and reimbursement received £ 155.47.
- Solar benefit funds received £ 3,083.20.
- £ 100 payment from St John Parish council towards use of computer and printer.

**134.17 Dog Bins in Wilcove.**

The Council discussed the possibility of providing additional dog bins in Wilcove.

**Action:** Defer to next meeting.

**135.17 Personnel.**

The Clerk will be in hospital for a minimum of 3- 6 weeks from 11<sup>th</sup> February and will be signed off sick for a minimum of 3 months.

She will endeavour to provide the necessary support for the Council from home, but will be immunosuppressed for a period of time so will not be able to attend public places for a number of weeks once discharged from hospital.

The Clerk from Maker with Rame has provide support if required.

**136.17 Any other business of a nature capable of being discussed.**

The website to be updated with an out of hours contact.

**137.17. Date of next meeting TBA.**