

ANTONY PARISH COUNCIL AGENDA

NOTICE is hereby given that a meeting of the Antony Parish Council will be held on Thursday 17th May 2018 at Wilcove Community Hall at 7.30pm.

1. Apologies for absence.

2. Elect Chairman and Vice Chairman.

3. Declarations of interest relating to items on the agenda.

4. Minutes of the previous meeting 9th Feb 2018.

5. Matters arising from the previous meetings.

5 a 128.17b 113.17 b 97.17 b 85.17 b 71.17 d 57.17 e 44.17 e 26.17 g 15.17 h 4.17 m
113.16 Flooding near Coach House and flooding issues in Wilcove.

5 b 128.17 c 113.17 c 97.17 c 85.17 e 71.17 g 57.17 k 52.17 Playground Equipment
application via Tesco and Groundwork South West.

5 c 128.17 d 113.17 d 97.17 e 85.17 g 71.17 l 62.17 h Antony Planters.

5 d 128.17 e 113.17 e 97.17 f 85.17 h 81.17 a Dangerous mooring.

5 e 128.17 f 113.17 g 97.17 k 85.17 o 77.17 Playground inspection repairs Antony.

5 f 128.17 g 97.17 m 85.17 q 79.17 Wilcove moorings contract/ invoice 2018/19.

5 g 128.17 h 113.17 l 103.17 Pengelly Close parking of Scooters / Motorbikes on pavement.

5 h 128.17 k 122.17 b Wilcove grating.

5 i 134.17 Dog Bins/ signs in Wilcove.

6. Annual Governance Statement.

7. Policies for review.

None.

8. Planning.

PA17/10882 Freathy Farmhouse change of use- to allow Weddings - **Awaiting decision by Cornwall Council.**

PA18/02230 Birds cottage Wilcove- Conservatory – Supported by Parish Council **Approved by Cornwall Council.**

PA18/01664 Tregantle Fort – Refurbish kitchen area - Supported by Parish Council **Approved by Cornwall Council.**

PA18/ 01735 Tregantle Fort – Internal changes - Supported by Parish Council **Approved by Cornwall Council.**

PA18/02723 Sunwell Bungalow – Demolition of shed and construction of single storey annex – Supported by Parish Council providing it does not contravene Neighbourhood Development Plan **Awaiting decision by Cornwall Council.**

PA18/02726 Sunwell Bungalow - Demolition of carport and construction of garage/ workshop – Supported by Parish Council providing it does not contravene Neighbourhood development Plan – **Awaiting decision by Cornwall Council.**

PA17/10882 Freathy Farmhouse change of use to Wedding venue – Supported by Parish Council – **Invalid application.**

9. Police Incidents.

Feb 2018 – Anti social behaviour reported in Pengelly Park.

March 2018 – No incidents reported.

April/May not reported yet.

10 .Finance reports

10 a (i) 2017/2018 Yearend Receipts and Payments Report – 31st March 2018

ANTONY PARISH COUNCIL

RECEIPTS AND PAYMENTS 2017/18 - 31/3/2018

Excluding Solar Community Benefit Fund

2016/17 Auditted Accounts		2017/2018 Budget	2017/2018 Actual	%	2018/19 Budget
£	RECEIPTS	£	£		
11,667	Brought Forward	7,984	7,984		
6,000	Precept	7,000	7,000	100	10,500
441	Wilcove Moorings	441	441	100	500
0	LMP footpath		162	0	
248	Grants	250	162	65	162
549	Website transparency funding	500	360	72	
0	Ict donation		100	0	100
781	VAT refund	100	155	155	100
1	Bank Interest		2	0	
8,020		£8,291	£8,382	101	£11,362
	PAYMENTS				
528	VAT	100	99	99	100
160	Playground maintenance and repairs	300	144	48	300
2,778	Salaries	3,000	2,909	97	3,000
358	Training/ Subscriptions	500	187	37	250
1,449	Antony Grass control	1,550	2,066	133	1,900
1,510	Wilcove Grass control	1,450	1,569	108	1,600
176	Hall Rent	225	165	73	225
25	Bus shelter rent (Savills)	50	25	50	50
50	Antony Play area / Woodland	50	0	0	50
50	Wilcove Play area rent (Savills)	50	50	100	50
881	Wilcove Moorings	441	441	100	500

	1,068	Village Noticeboards	15	0	0	0
	298	Website	280	329	118	260
	83	Repairs and Maintenance	100	122	122	100
	160	Misc / Audit fee	160	160	100	260
	0	Computer	0		0	0
	200	Section 137	250	0	0	250
	0	Election costs	0	240	0	0
	1,268	Insurance	1,300	413	32	1,350
	661	Admin	675	500	74	500
	£11,704	TOTAL	£10,496	£9,418	90	£10,745
Profit/(Loss)	-£3,684	Profit/ (Loss)	-£2,205	-£1,036		£617
Bfwd	£7,984	Cfwd 2017/ 2018	£5,779			8,601
		Represented by:-				
		Deposit Account Bank statement		£3,498		
		Current Account bank statement		£10,430		
	0	(less O/s cheques/ O/s Income)		£412		
TOTAL	-3,684	TOTAL		£13,516		

Note Specific reserve	Community Benefit Fund	£6,580
	Total Funds excluding CB fund	£6,937

Prepared on 31/3/2018

Caroline Allen - Responsible Financial Officer

10 a (ii) Receipts and Payments Report 2018/19 until 11th May 2018.

ANTONY PARISH COUNCIL

RECEIPTS AND PAYMENTS 2018/19 11/05/2018

Excluding Solar Community Benefit Fund

2017/18		2018/19	2018/19
Unauditted		Budget	Actual
Accounts			
£	RECEIPTS	£	£
7,984	Brought Forward	8,601	6,948
7,000	Precept	10,500	5,250
441	Wilcove Moorings	500	0
162	LMP footpath		0
162	Grants	162	79

	360	Website transparency funding		0
	100	Ict donation	100	0
	155	VAT refund	100	0
	2	Bank Interest		0
	8,382		£11,362	£5,329
		PAYMENTS		
	99	VAT	100	18
	144	Playground maintenance and repairs	300	0
	2,909	Salaries	3,000	246
	187	Training/ Subscriptions	250	194
	2,066	Antony Grass control	1,900	210
	1,569	Wilcove Grass control	1,600	186
	165	Hall Rent	225	0
	25	Bus shelter rent (Savills)	50	0
	0	Antony Play area (Savills)	50	35
	50	Wilcove rent (Savills)	50	15
	441	Wilcove Moorings	500	441
	0	Village Noticeboards	0	0
	329	Website	260	0
	122	Repairs and Maintenance	100	0
	160	Misc / Audit fee	260	0
	0	Computer	0	0
	0	Section 137	250	0
	240	Election costs	0	0
	413	Insurance	1,350	0
	500	Admin	500	26
	£9,418	TOTAL	£10,745	£1,371
Profit/(Loss)	-£1,036	Profit/ (Loss)	£617	£3,958
Bfwd	£6,948	Cfwd 2018/2019	£9,218	
		Represented by:-		
		Deposit Account Bank statement		£3,498
		Current Account bank statement		£10,430
		(less O/s cheques/ O/s Income)		-£3,638
		TOTAL		£17,566

Note Specific reserve	Community Benefit Fund	£6,580
	Total Funds excluding CB fund	£10,986

Prepared on 11/5/18

Caroline Allen - Responsible Financial Officer

10 b Solar Field Community Benefit Fund.Solar Farm Community Benefit Fund 31st March 2018

	Community benefit fund 1/4/2017 bfwd	£3,856.00
	Community benefit funding income received Jan 2018	£3,083.20
	Solar farm expenditure	
Apr-17	Tamar Community Trust Wacker quay project	£300
May-17	Wilcove Gardening Club	£60
	Total Expenditure 2017-18	£360
	Available funding 31/3/2018	£6,579.20

10 c Payments to be approved.

Payments to be approved		£	
Payee	Cheque number	Amount	Date
R Shepherd Repairs noticeboard	101376	£77.17	09/02/2018
C Allen clerking and exps Feb 18	101377	£289.90	28/02/2018
C Allen clerking and exps Mar 18	101378	£279.10	31/03/2018
M Bulmer Grass control March	101379	£100.00	12/04/2018
Savills Moorings rent	101380	£440.62	12/04/2018
Savills Noticeboard rent	101381	£15.00	14/04/2018
Savills rent Play area	101382	£35.00	14/04/2018
Calc subscription	101383	£211.83	14/04/2018
C Allen stationery and postage	101384	£9.60	14/04/2018
C Allen clerking expenses April 18	101385	£262.98	30/04/2018
M Bulmer Grass control April	101386	£215.00	30/04/2018
L Parsons Wilcove Grass Control	101387	£80.56	11/05/2018
Total		£2,016.76	

Clerk payments to be approved for May/ June subject to invoice and appropriate receipts.

10 d Bank Reconciliation.**10 d (i) – 2017/18 Year end Bank Reconciliation until 31st March 2018.**

BANK RECONCILIATION	CHEQUE	Payments	Receipts	Total	Date
Payee and details		Dr	Cr	Funds	Cheque
Current Account bfwd 31/3/2017				£11,840.22	Issued
Cornwall Council			3,500.00	£15,340.22	
CTS GRANT			80.77	£15,420.99	
M Bulmer Grass control	101319	100.00		£15,320.99	
G Shepherd Glass noticeboard	101320	45.18		£15,275.81	
C Allen wages	101321	243.77		£15,032.04	
HMRC	101322	16.20		£15,015.84	
CALC subscription	101323	204.67		£14,811.17	
D Coward Roses memorial	101324	19.98		£14,791.19	
C Allen expenses	101325	54.29		£14,736.90	
Tamar Community Trust	101326	300.00		£14,436.90	
J Vigus	101327	65.00		£14,371.90	
M Bulmer Grass control	101328	200.00		£14,171.90	
J Allen	101329	30.00		£14,141.90	
HMRC	101330	17.40		£14,124.50	
C Allen wages and expenses	101331	329.04		£13,795.46	
Wilcove Gardening Club	101332	60.00		£13,735.46	
L Parsons Grass control	101333	120.56		£13,614.90	
D Coward Antony planters	101334	29.75		£13,585.15	
J Vigus Antony Churchyard	101335	385.00		£13,200.15	
C Allen wages and expenses	101336	293.70		£12,906.45	
M Bulmer Grass control	101337	215.00		£12,691.45	
J Padmore Audit	101338	60.00		£12,631.45	
LMP 2016/17 funding			162.00	£12,793.45	
L Parsons Grass control	101339	153.55		£12,639.90	
Transparency funding			360.00	£12,999.90	
J Vigus Antony Churchyard	101340	70.00		£12,929.90	
D Coward weedkiller	101341	13.99		£12,915.91	
M Bulmer Grass control	101342	200.00		£12,715.91	
Play inspection co	101343	156.00		£12,559.91	
C Allen clerking	101344	305.62		£12,254.29	
L Parsons Grass control	101345	510.55		£11,743.74	
J Vigus Memorial strimming	101346	60.00		£11,683.74	
M Bulmer Grass control	101347	200.00		£11,483.74	
C Allen clerking	101348	290.38		£11,193.36	
Antony Estates Bus shelter	101350	25.00		£11,168.36	
J Vigus Grass control	101351	70.00		£11,098.36	
Wicove Moorings	101352	440.62		£10,657.74	
C Allen Postage	101353	7.80		£10,649.94	
M Bulmer Grass control	101354	215.00		£10,434.94	

Western web Website	101355	104.40		£10,330.54	
C Allen clerking	101356	285.40		£10,045.14	
L Parsons Grass control	101357	113.55		£9,931.59	
M Bulmer Grass control	101358	200.00		£9,731.59	
Cornwall Council			3,500.00	£13,231.59	
CTS GRANT			80.77	£13,312.36	
L Parsons Grass control	101359	40.55		£13,271.81	
C Allen clerking Oct	101360	303.76		£12,968.05	31/10/2017
C Allen clerking Nov	101361	316.19		£12,651.86	28/11/2017
Grant Thornton	101362	120.00		£12,531.86	28/11/2017
M Bulmer Grass control	101363	300.00		£12,231.86	28/11/2017
L Parsons Grass control	101364	100.55		£12,131.31	28/11/2017
Election costs Cornwall Council	101365	239.67		£11,891.64	28/11/2017
C Allen postage	101366	7.80		£11,883.84	28/11/2017
Scott Dickens churchyard	101367	236.00		£11,647.84	15/12/2017
Antony Village Hall rent	101368	120.00		£11,527.84	15/12/2017
C Allen clerking Dec	101369	282.70		£11,245.14	31/12/2017
Wilcove Mooring Fee			440.62	£11,685.76	01/12/2017
Interest			0.61	£11,686.37	01/12/2017
Vat reimbursement			155.47	£11,841.84	30/01/2018
Solar benefit 2017/18			3,083.20	£14,925.04	18/01/2018
G Shepherd post	101370	7.18		£14,917.86	05/01/2018
C Allen clerking and admin exps Jan 18	101371	320.05		£14,597.81	31/01/2018
Sir Richard Wilcove Playground rent	101372	50.00		£14,547.81	31/01/2018
Wilcove Hall rent	101373	44.50		£14,503.31	31/01/2018
Came and Co Insurance	101374	412.54		£14,090.77	31/01/2018
C Allen printer ink	101375	19.19		£14,071.58	31/01/2018
R Shepherd Repairs noticeboard	101376	77.17		£13,994.41	09/02/2018
St John computer use donation			100.00	£14,094.41	12/02/2018
C Allen clerking and admin exps Feb 18	101377	289.90		£13,804.51	28/02/2018
Interest			1.74	£13,806.25	05/03/2018
C Allen clerking and admin exps Mar 18	101378	279.10		£13,527.15	31/03/2018

Total	Total
Payments	Receipts

TOTAL	£9,778.25	£11,465.18
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Bank Statement 29/3/2018	Current	£10,429.57
Bank Statement 29/3/2018	Solar fund	£3,498.35
Uncleared items		£411.57
Current Account adjusted		£10,018.00
TOTAL FUNDS AVAILABLE 31/3/2018		£13,516.35

Solar benefit funds available 31/3/2018 **£6,579.20**

PARISH COUNCIL FUNDS AVAILABLE 31/3/2018 **£6,937.15**

(Excluding Solar Community benefit fund)

10 d (ii) Bank reconciliation until 11th May 2018

BANK RECONCILIATION	CHEQUE	Payments	Receipts	Total	Date
Payee and details		Dr	Cr	Funds	Cheque
Current Account bfwd 31/3/2018				£13,527.15	Issued
Wilcove Hall rent	101373	44.50			31/01/2018
R Shepherd Repairs noticeboard	101376	77.17			09/02/2018
C Allen clerking and admin Mar 18	101378	279.10			31/03/2018
Cornwall Council			5,250.00	£18,777.15	05/04/2018
CTS GRANT			78.52	£18,855.67	05/04/2018
M Bulmer Grass control March	101379	100.00		£18,755.67	12/04/2018
Savills Moorings rent	101380	440.62		£18,315.05	12/04/2018
Savills Noticeboard rent	101381	15.00		£18,300.05	14/04/2018
Savills rent Play area	101382	35.00		£18,265.05	14/04/2018
Calc subscription	101383	211.83		£18,053.22	14/04/2018
C Allen stationery and postage	101384	9.60		£18,043.62	14/04/2018
C Allen clerking wages and expenses April	101385	262.98		£17,780.64	30/04/2018
M Bulmer Grass control April	101386	215.00		£17,565.64	30/04/2018
L Parsons Wilcove Grass Control May	101387	80.56		£17,485.08	11/05/2018
TOTAL		£1,370.59	£5,328.52		

Bank Statement 30/4/2018 **Current** **£14,843.87**

Bank Statement 30/4/2018 **Savings** **£3,498.35**

Uncleared items **£857.14**

Current Account adjusted **£13,986.73**

TOTAL FUNDS AVAILABLE 11/5/2018 **£17,485.08**

Solar benefit funds available 11/5/2018 **£6,579.20**

PARISH COUNCIL FUNDS AVAILABLE 11/5/2018 **£10,905.88**

(Excluding Solar Community benefit fund)

10 e Fixed Assets.**FIXED ASSET REGISTER**

as at 31/03/2018

		Purchase value	Stock value Insured
Pre Apr-15	Play equipment in Antony	£7,199	£17,824
Pre Apr-15	Bus Shelter	£1	£9,319
Pre Apr-15	Public seats	£1,780	£2,065
Pre Apr-15	Play equipment in Wilcove	£6,500	£10,716
Pre Apr-15	Signs	£85	£85
Pre Apr-15	Telephone box x 2	£2	£1,545
Oct-15	Computer/ Printer/Backup pen drive	£579	£606
Jul-15	Neighbourhood watch signs	£80	£80
Oct-15	Wilcove Sign	£304	£304
May-16	Playground eq	£2,010	£4,138
May-16	2 x Noticeboards	£852	£800
	TOTAL	£19,392	£47,482

10 f Annual Governance and Accountability Return 2017/2018 .**11. Road cleaning in Wilcove and issue of rotting seaweed.****12. Purchase of 60cm Convex safety mirror for Wilcove Pengelly Park / Playing area. Approx Cost £ 40.****13. Annual Playpark inspection.****14. General Data Protection Regulation.****15. Any other business of a nature capable of being discussed.****16. Date of next meeting.**