

ANTONY PARISH COUNCIL

APPROVED of the meeting of the Antony Parish Council held on Friday 5th January 2018 at Wilcove Village Hall 7pm.

Those present : Cllr Carter, Cllr Coward, Cllr Knott, Cllr Lobb, Cllr Pidgen, Cllr Shepherd, County Cllr Trubody, Mr Murray ,Mr Ryan(Peninsula Trust) and the Clerk.

110.17 Apologies for absence.

None.

111.17 Declarations of interest relating to items on the agenda.

Cllr Coward declared an interest as Church warden item 113.17 a

Cllr Shepherd declared an interest as a homeowner in Pengelly Park in item 113.17 l.

112.17 Minutes of the previous meeting Nov 28th 2017 were approved and signed by the Chairman.

113.17 Matters arising from the previous meetings.

113.17 a 97.17 a 85.17 a 71.17 b 57.17 b 44.17 b 26.17 b 15.17b 4.17 c 105.16 d 90.16 d 76.16 g 61.16 n 50.16 c Antony church chippings.

Antony Parish Council is still waiting to hear from P Allen as to whether funding is available from Cornwall Council for this project.

113.17 b 97.17 b 85.17 b 71.17 d 57.17 e 44.17 e 26.17 g 15.17 h 4.17 m 113.16 Flooding near Coach House.

Cllr Knott confirmed that there appears to be new drains installed but it isn't clear if they are storm water drains or possibly septic tank drainage.

Actions: Clerk to write to P Cressy Antony Estates to request a site visit to look at Drainage issues in Wilcove village.

113.17 c 97.17 c 85.17 e 71.17 g 57.17 k 52.17 Playground Equipment application via Tesco and Groundwork South West.

Antony Parish Council awaiting a response from P Cressy about the hedge.

Action : Cllr Lobb to source a new piece of equipment to be installed within budget of £ 1500.

113.17 d 97.17 e 85.17 g 71.17 l 62.17 h Antony Planters.

Action : Cllrs Lobb and Coward to fill the Antony Planters in the Spring.

113.17 e 97.17 f 85.17 h 81.17 a Dangerous mooring.

This mooring is still in situ.

Action : Clerk to obtain update from Mr Moore.

113.17 f 97.17 i 85.17 i 81.17 e No dogs signs Antony.

These have been erected.

113.17 g 97.17 k 85.17 o 77.17 Playground inspection repairs Antony.

Actions : Cllr Lobb and Cllr Pidgen will undertake the repairs when the weather permits.

113.17 h 97.17 m 85.17 q 79.17 Wilcove moorings contract .

There has been no response from P Cressy to the request from Antony Parish Council that the increase in leasing fees be staggered over 2 years.

113.17 i 103.17 Highway issues : Pengelly Park/ Close parking.

Will Glassup from Cornwall Highways visited the site and confirmed that there was nothing Cornwall Council could do to alleviate the parking issues in the road.

Action: Clerk to report illegal parking of motorbikes in Pengelly Close to the Police.

114.17 Correspondence.

114.17 a Email from Peter Hoskin Re: Council Tax Referendum Principles which informed Local councils to use their reserves to provide services.

Note : over the past 2 years Antony Parish Council have reduced their reserves from over £ 14,000 to £ 5,500.

114.17 b Email from Tremayne Carew Pole Re: Footpath.

Action : Clerk to request an update from Tremayne Carew Pole.

114.17 c Email from Zurich Insurance Re: Annual Renewal.

115.17 Policies for review.

None.

116. Planning.

PA17/07153 5 Pengelly Park, Wilcove - **Approved** by Cornwall Council.

EN17/02219 4 Pengelly Park, Wilcove – Enforcement notice raised by Cornwall Council as alleged business is being run out of a residential property - **Awaiting decision by Cornwall Council.**

117. 17 Police Incidents.

1 incident reported in Nov 2017 – Anti- social behaviour in Antony.

118.17 Flooding Issues in Wilcove.

Mr Murray spoke to the Council about flooding and drainage concerns in Wilcove.

Action: Clerk to contact Mr Cressy and Tremayne Carew Pole to organise a site meeting to discuss the drainage issues from the Antony Estate fields in Wilcove village.

119.17 Boundary Commission changes.

Cllr Trubody explained that in 2020 the Rame Peninsula electoral ward could be absorbed into Torpoint East and Torpoint West, so his post would disappear and the rural communities of the Rame Peninsula may not have such a strong voice in Cornwall Council. It is important that the Parishioners of Antony Parish look at the boundary commission review and comment accordingly.

120.17. Affordable Housing Initiative on the Rame Peninsula.

Simon Ryan of the Peninsula trust talked about a new project he is pursuing, which will help to resolve the lack of affordable good quality rental properties on the Peninsula. The hope is for Cornwall Council to allow this Community Housing Trust to purchase or lease various properties – usually empty Council houses, renovate or convert them and rent them out to local residents. The Trust is also looking for brownfield sites / derelict buildings etc to develop as local rental housing. The Ship pub site in Cawsand is a project they are currently working on.

121.17 a Finance report was reviewed and approved by the Council..

ANTONY PARISH COUNCIL
RECEIPTS AND PAYMENTS 2017/18 - 31/12/2017
 Excluding Solar Community Benefit Fund 2018/19

2016/17			2017/2018	2017/2018		
Auditted			Budget	Actual	%	Budget
Accounts	£	RECEIPTS	£	£		
	11,667	Brought Forward	7,984	7,984		
	6,000	Precept	7,000	7,000	100	10,500
	441	Wilcove Moorings	441	441	100	500
	0	LMP footpath		162	0	
	248	Grants	250	162	65	162
	549	Website transparency funding	500	360	72	
	0	Misc			0	100
	781	VAT refund	100		0	100
	1	Bank Interest				
	8,020		£8,291	£8,125	98	£11,362
		PAYMENTS				
	528	VAT	100	92	92	100
	160	Playground maintenance and repairs	300	144	48	300
	2,778	Salaries	3,000	2,182	73	3,000
	358	Training/ Subscriptions	500	187	37	250
	1,449	Antony Grass control	1,550	2,066	133	1,900
	1,510	Wilcove Grass control	1,450	1,569	108	1,600
	176	Hall Rent	225	120	53	225
	25	Bus shelter rent (Savills)	50	25	50	50
	50	Antony Play area / Woodland	50		0	50
	50	Wilcove Play area rent (Savills)	50		0	50
	881	Wilcove Moorings	441	441	100	500
	1,068	Village Noticeboards	15		0	0
	298	Website	280	269	96	260
	83	Repairs and Maintenance	100	38	38	100
	160	Misc / Audit fee	160	160	100	260
	0	Computer	0		0	0
	200	Section 137	250	0	0	250
	0	Election costs	0	240	0	0
	1,268	Insurance	1,300		0	1,350
	661	Admin	675	387	57	500
	£11,704	TOTAL	£10,496	£7,919	75	£10,745
Profit/(Loss)	-£3,684	Profit/ (Loss)	-£2,205	£206		£617

Bfwd	£7,984	Cfwd 2017/ 2018	£5,779		
		Represented by:-			
		Deposit Account Bank statement		£3,496	
		Current Account bank statement		£9,472	
	0	(less O/s cheques/ O/s Income)		£1,282	
TOTAL	-3,684	TOTAL		£11,686	

Note Specific reserve	Community Benefit Fund	£3,496
	Total Funds excluding CB fund	£8,190

Prepared on 31/12/2017

Caroline Allen - Responsible Financial Officer

121.17 b Solar Field Community Benefit Fund was reviewed and approved by the Council.

Community Benefit Fund as at 31/12/2017

Community benefit fund 1/4/2017 bfwd £3,856.00

Community benefit funding income 2017/18 £0.00

Solar farm expenditure

Apr-17 Tamar Community Trust Wacker quay project £300

May-17 Wilcove Gardening Club £60

Total Expenditure 2017-18 £360

Available funding 31/12/2017

£3,496.00

121.17 c Payments reviewed and approved by the council.

Payments to be approved £

Payee	Cheque number	Amount	Vat	Date
C Allen postage	101366	7.80	0.00	28/11/2017
Scott Dickens churchyard	101367	236.00	0.00	15/12/2017
Antony Village Hall rent	101368	120.00	0.00	15/12/2017
C Allen clerking Dec	101369	282.70	0.00	31/12/2017
Total		£638.70		

Clerking January / February salary and admin expense approval subject to appropriate receipts and invoices.

Insurance 2018/19 was discussed.

Action : Clerk and Chairman to investigate alternative insurers.

121.17d Bank Reconciliation was reviewed and approved by the Council.

BANK RECONCILIATION	CHEQUE	Payments	Receipts	Total	Date
Payee and details		Dr	Cr	Funds	Cheque
Current Account bfwd 31/3/2017				£11,840.22	Issued
Cornwall Council			3,500.00	£15,340.22	
CTS GRANT			80.77	£15,420.99	
M Bulmer Grass control	101319	100.00		£15,320.99	
G Shepherd Glass noticeboard	101320	45.18		£15,275.81	
C Allen wages	101321	243.77		£15,032.04	
HMRC	101322	16.20		£15,015.84	
CALC subscription	101323	204.67		£14,811.17	
D Coward Roses memorial	101324	19.98		£14,791.19	
C Allen expenses	101325	54.29		£14,736.90	
Tamar Community Trust	101326	300.00		£14,436.90	
J Vigus	101327	65.00		£14,371.90	
M Bulmer Grass control	101328	200.00		£14,171.90	
J Allen	101329	30.00		£14,141.90	
HMRC	101330	17.40		£14,124.50	
C Allen wages and expenses	101331	329.04		£13,795.46	
Wilcove Gardening Club	101332	60.00		£13,735.46	
L Parsons Grass control	101333	120.56		£13,614.90	
D Coward Antony planters	101334	29.75		£13,585.15	
J Vigus Antony Churchyard	101335	385.00		£13,200.15	
C Allen wages and expenses	101336	293.70		£12,906.45	
M Bulmer Grass control	101337	215.00		£12,691.45	
J Padmore Audit	101338	60.00		£12,631.45	
LMP 2016/17 funding			162.00	£12,793.45	
L Parsons Grass control	101339	153.55		£12,639.90	
Transparency funding			360.00	£12,999.90	
J Vigus Antony Churchyard	101340	70.00		£12,929.90	
D Coward weedkiller	101341	13.99		£12,915.91	
M Bulmer Grass control	101342	200.00		£12,715.91	
Play inspection co	101343	156.00		£12,559.91	
C Allen clerking	101344	305.62		£12,254.29	
L Parsons Grass control	101345	510.55		£11,743.74	
J Vigus Memorial strimming	101346	60.00		£11,683.74	
M Bulmer Grass control	101347	200.00		£11,483.74	
C Allen clerkng	101348	290.38		£11,193.36	
Antony Estates Bus shelter	101350	25.00		£11,168.36	
J Vigus Grass control	101351	70.00		£11,098.36	
Wicove Moorings	101352	440.62		£10,657.74	
C Allen Postage	101353	7.80		£10,649.94	
M Bulmer Grass control	101354	215.00		£10,434.94	

Western web Website	101355	104.40	£10,330.54	
C Allen clerking	101356	285.40	£10,045.14	
L Parsons Grass control	101357	113.55	£9,931.59	
M Bulmer Grass control	101358	200.00	£9,731.59	
Cornwall Council			3,500.00	£13,231.59
CTS GRANT			80.77	£13,312.36
L Parsons Grass control	101359	40.55	£13,271.81	
C Allen clerking Oct	101360	303.76	£12,968.05	
C Allen clerking Nov	101361	316.19	£12,651.86	28/11/2017
Grant Thornton	101362	120.00	£12,531.86	28/11/2017
M Bulmer Grass control	101363	300.00	£12,231.86	28/11/2017
L Parsons Grass control	101364	100.55	£12,131.31	28/11/2017
Election costs Cornwall Council	101365	239.67	£11,891.64	28/11/2017
C Allen postage	101366	7.80	£11,883.84	28/11/2017
Scott Dickens churchyard	101367	236.00	£11,647.84	15/12/2017
Antony Village Hall rent	101368	120.00	£11,527.84	15/12/2017
C Allen clerking Dec	101369	282.70	£11,245.14	31/12/2017
Wilcove Mooring Fee			440.62	£11,685.76

	Total	Total	
	Payments	Receipts	
TOTAL	£8,278.62	£8,124.16	

Bank Statement 31/11/17	Current	£9,472.05
Bank Statement 13/6/17	Solar fund	£3,496.00
Uncleared items		£1,282.29
Current Account adjusted		£8,189.76
TOTAL FUNDS AVAILABLE 31/12/2017		£11,685.76

Solar benefit funds available 31/12/2017 **£3,496.00**

PARISH COUNCIL FUNDS AVAILABLE 31/12/2017 **£8,189.76**
(Excluding Solar Community benefit fund)

122.17 Any other business of a nature capable of being discussed.

122.17a Glass in Wilcove Noticeboard requires replacing.

Action: Cllr Shepherd to undertake repairs.

122.17 b Grating to be purchased and installed near Beach Cottage in Wilcove.

Action: Cllr Carter to investigate and repair.

122.17 c Personnel Issue.

The Clerk will probably be undergoing treatment in hospital for several weeks starting on 11th February and will be unwell for several months.

123.17. Provisional date of next meeting at Antony Village Hall 9th February 2017.