

## ANTONY PARISH COUNCIL

Approved minutes of meeting of the Antony Parish Council will be held on Tuesday 28<sup>th</sup> Nov at 7.30pm at Antony Village Hall.

### **94.17 Apologies for absence.**

Cllr Trubody.

### **95.17 Declarations of interest relating to items on the agenda.**

Cllr Coward registered an interest as Churchwarden at Antony.

### **96.17 Minutes of the previous meetings** 16<sup>th</sup> Oct 2017, were reviewed, agreed and signed by the Chairman.

### **97.17 Matters arising from the previous meetings.**

**97.17 a** 85.17 a 71.17 b 57.17 b 44.17 b 26.17 b 15.17b 4.17 c 105.16 d 90.16 d 76.16 g 61.16 n 50.16 c Antony church chippings.

There has been no response from Paul Allen from Cornwall Council to date.

**Action:** Clerk to follow up.

**97.17 b** 85.17 b 71.17 d 57.17 e 44.17 e 26.17 g 15.17 h 4.17 m 113.16 Flooding near Coach House.

**Action:** Cllr Coward to follow up.

**97.17 c** 85.17 e 71.17 g 57.17 k 52.17 Playground Equipment application via Tesco and Groundwork South West.

Following an issue over the fencing , Antony Estates have not given full permission for this equipment to be installed.

**Action:** Clerk to contact Antony Estates.

**97.17 d** 89.17 Code of conduct training.

All Councillors have now attended this training course.

**97.17 e** 85.17 g 71.17 l 62.17 h Antony Planters.

**Action:** Cllrs Lobb and Coward to purchase shrubs.

**97.17 f** 85.17 h 81.17 a Dangerous mooring.

**Action:** Clerk to follow up.

**97.17 g** 85.17 j 81.17 c Nuclear incident leaflets.

The leaflets have now been received.

**97.17 h** 85.17 k 81.17 d Hedges at Wilcove.

No reply from Antony Estates.

**97.17 i** 85.17 i 81.17 e No dogs signs.

The signs have been erected in Wilcove.

**Action:** Cllrs Lobb and Pidgen to erect them in Antony.

**97.17 j** 85.17 m 81.17 f Defibrillator.

Under consideration.

**97.17 k** 85.17 o 77.17 Playground inspection repairs Antony.

**Action:** Cllrs Lobb and Pidgen to carry out some minor repairs.

**97.17 l** 85.17 p 78.17 Abbotscourt hedges.

Hedges of allotments have been cut back.

**97.17 m** 85.17 q 79.17 Wilcove moorings contract and invoice.

There has been no reply from Antony Estates about staggering the fees. The Mooring Association have paid the fees for 2017/18.

**97.17 n** 92.17 Supermarket plans in Torpoint.

Planning permission was thought to have been given, but it has not been applied for yet. Torpoint Town Council will advise Antony Parish Council when they have further news.

**98.17 Correspondence.**

G Cadwallader of the Rame Transport Group has requested that a representative from Antony Parish Council join the group.

**Action :** Clerk to make a poster for the noticeboards asking for anyone interested to contact the Parish Council.

**99.17 . Policies for review.**

None.

**100.17 Planning.**

PA17/07153 5 Pengelly Park, Wilcove - Approved.

PA17/08906 Ruins , Antony - Approved.

EN17/02219 4 Pengelly Park, Wilcove – Enforcement notice raised by Cornwall Council as alleged business is being run out of a residential property.

Cornwall Council handle all enforcement notices and do not require input from the Parish Council.

**Action:** Clerk to write to Mr and Mrs Brooking to inform them that this issue is not within the remit of Antony Parish Council.

**101.17 Police Incidents.**

No incidents reported in September 2017.

**102.17 a Finance report.**

**ANTONY PARISH  
COUNCIL**

**RECEIPTS AND PAYMENTS 2017/18 - 28/11/2017**

Excluding Solar Community Benefit Fund

2016/17	2017/2018	2017/2018	2018/19	2017/2018
As per Auditted Accounts	Budget	Actual	Proposed Budget	Forecast Receipt/ Payments
£	£	£	%	
11,667	7,984	7,984		
6,000	7,000	7,000	100	7,000
441	441		0	500
0		162	0	
248	250	162	65	162
549	500	360	72	360
0			0	100
781	100		0	100
1				

	8,020		£8,291	£7,684	93	£7,862	£8,163
		<b>PAYMENTS</b>					
	528	VAT	100	92	92	100	125
	160	Playground maintenance and repairs	300	144	48	300	244
	2,778	Salaries	3,000	1,939	65	3,000	3,000
	358	Training/ Subscriptions	500	187	37	250	250
	1,449	Antony Grass control	1,550	1,830	118	1,900	1,830
	1,510	Wilcove Grass control	1,450	1,569	108	1,600	1,569
	176	Hall Rent	225		0	225	225
	25	Bus shelter rent ( Savills)	50	25	50	50	50
	50	Antony Play area / Woodland	50		0	50	50
	50	Wilcove Play area rent (Savills)	50		0	50	50
	881	Wilcove Moorings	441	441	100	500	441
	1,068	Village Noticeboards	15		0	0	0
	298	Website	280	248	89	260	248
	83	Repairs and Maintenance	100	38	38	100	100
	160	Misc / Audit fee	160	160	100	260	160
	0	Computer	0		0	0	0
	200	Section 137	250	0	0	250	250
	0	Election costs	0	240	0	0	240
	1,268	Insurance	1,300		0	1,350	1,300
	661	Admin	675	359	53	500	500
	£11,704	<b>TOTAL</b>	£10,496	£7,272	69	£10,745	£10,632
<b>Profit/(Loss)</b>	-£3,684	<b>Profit/ ( Loss)</b>	-£2,205	£411		-£2,883	-£2,469
<b>Bfwd</b>	£7,984	<b>Cfwd 2017/ 2018</b>	£5,779				£5,515
		<b>Represented by:-</b>					
		<b>Deposit Account Bank statement</b>		£3,496			
		<b>Current Account bank statement</b>		£9,776			
	0	(less O/s cheques/ O/s Income)		£1,380			
<b>TOTAL</b>	-3,684	<b>TOTAL</b>		£11,892			

<b>Note Specific reserve</b>	<b>Community Benefit Fund</b>	<b>£3,496</b>
	<b>Total Funds excluding CB fund</b>	<b>£8,396</b>

The Summary Finance report was reviewed and accepted by the council. Chair approved and signed the report.

**102.17 b Solar Field Community Benefit Fund.**

Community Benefit Fund as at 22/11/2017		
	Community benefit fund 1/4/2017 bfwd	£3,856.00
	Community benefit funding income 2017/18	£0.00
	Solar farm expenditure	
Apr-17	Tamar Community Trust Wacker quay project	£300
May-17	Wilcove Gardening Club	£60
	Total Expenditure 2017-18	£360
	<b>Available funding 22/11/2017</b>	<b>£3,496.00</b>

The Council discussed the potential for establishing a footpath from Wilcove to Wacker that could be funded from the Solar Community Benefit Fund.

**Action :** Clerk to request that a meeting be organised between Council members and Tremayne Carew – Pole.

**102.17 c Payments approved by the Council.**

Payments to be approved		£
Payee	Cheque number	Amount
L Parsons Grass control	101359	£40.55
C Allen clerking Oct	101360	£303.76
C Allen clerking Nov	101361	£316.19
Grant Thornton	101362	£120.00
M Bulmer Grass control	101363	£300.00
L Parsons Grass control	101364	£100.55
Election costs Cornwall Council	101365	£239.67
Postage	101366	£ 7.80
Total		£1,428.52

Clerking Dec salary and admin expense approval subject to appropriate receipts and invoices.

**102.17 d Bank Reconciliation**

<b>BANK RECONCILIATION</b>	<b>CHEQUE</b>	<b>Payments</b>	<b>Receipts</b>	<b>Total</b>	<b>Date</b>
<b>Payee and details</b>		<b>Dr</b>	<b>Cr</b>	<b>Funds</b>	<b>Cheque</b>
Current Account bfwd 31/3/2017				£11,840.22	<b>Issued</b>
Cornwall Council			3,500.00	£15,340.22	
CTS GRANT			80.77	£15,420.99	
M Bulmer Grass control	101319	100.00		£15,320.99	
G Shepherd Glass noticeboard	101320	45.18		£15,275.81	
C Allen wages	101321	243.77		£15,032.04	
HMRC	101322	16.20		£15,015.84	
CALC subscription	101323	204.67		£14,811.17	
D Coward Roses memorial	101324	19.98		£14,791.19	
C Allen expenses	101325	54.29		£14,736.90	
Tamar Community Trust	101326	300.00		£14,436.90	
J Vigus	101327	65.00		£14,371.90	
M Bulmer Grass control	101328	200.00		£14,171.90	
J Allen	101329	30.00		£14,141.90	
HMRC	101330	17.40		£14,124.50	
C Allen wages and expenses	101331	329.04		£13,795.46	
Wilcove Gardening Club	101332	60.00		£13,735.46	
L Parsons Grass control	101333	120.56		£13,614.90	
D Coward Antony planters	101334	29.75		£13,585.15	
J Vigus Antony Churchyard	101335	385.00		£13,200.15	
C Allen wages and expenses	101336	293.70		£12,906.45	
M Bulmer Grass control	101337	215.00		£12,691.45	
J Padmore Audit	101338	60.00		£12,631.45	
LMP 2016/17 funding			162.00	£12,793.45	
L Parsons Grass control	101339	153.55		£12,639.90	
Transparency funding			360.00	£12,999.90	
J Vigus Antony Churchyard	101340	70.00		£12,929.90	
D Coward weedkiller	101341	13.99		£12,915.91	
M Bulmer Grass control	101342	200.00		£12,715.91	
Play inspection co	101343	156.00		£12,559.91	
C Allen clerking	101344	305.62		£12,254.29	
L Parsons Grass control	101345	510.55		£11,743.74	
J Vigus Memorial strimming	101346	60.00		£11,683.74	
M Bulmer Grass control	101347	200.00		£11,483.74	
C Allen clerkng	101348	290.38		£11,193.36	
Antony Estates Bus shelter	101350	25.00		£11,168.36	
J Vigus Grass control	101351	70.00		£11,098.36	
Wicove Moorings	101352	440.62		£10,657.74	
C Allen Postage	101353	7.80		£10,649.94	
M Bulmer Grass control	101354	215.00		£10,434.94	
Western web Website	101355	104.40		£10,330.54	

C Allen clerking	101356	285.40	£10,045.14	
L Parsons Grass control	101357	113.55	£9,931.59	
M Bulmer Grass control	101358	200.00	£9,731.59	
Cornwall Council			3,500.00	£13,231.59
CTS GRANT			80.77	£13,312.36
L Parsons Grass control	101359	40.55	£13,271.81	
C Allen clerking Oct	101360	303.76	£12,968.05	31/10/2017
C Allen clerking Nov	101361	316.19	£12,651.86	28/11/2017
Grant Thornton	101362	120.00	£12,531.86	28/11/2017
M Bulmer Grass control	101363	300.00	£12,231.86	28/11/2017
L Parsons Grass control	101364	100.55	£12,131.31	28/11/2017
Election costs Cornwall Council	101365	239.67	£11,891.64	28/11/2017

	Total Payments	Total Receipts	
<b>TOTAL</b>	<b>£7,632.12</b>	<b>£7,683.54</b>	
<b>Bank Statement 31/10/17</b>	<b>Current</b>		<b>£9,775.81</b>
<b>Bank Statement 13/6/17</b>	<b>Solar fund</b>		<b>£3,496.00</b>
<b>Uncleared items</b>			<b>£1,380.17</b>

<b>TOTAL FUNDS AVAILABLE 28/11/2017</b>	<b>£11,891.64</b>
<b>Solar benefit funds available 28/11/2017</b>	<b>£3,496.00</b>
<b>PARISH COUNCIL FUNDS AVAILABLE 28/11/2017</b>	<b>£8,395.64</b>
<b>( Excluding Solar Community benefit fund)</b>	

The Bank Reconciliation report was reviewed and accepted by the Council.  
Chair approved and signed the report.

### 102.17 e Budget 2018.

Councillors agreed that the Precept should cover the normal expenditure of the Parish council and the budgeted costs for 2018/19 would be in excess of £ 10,500.

**Motion :** The Precept for 2018/19 to be increased to £ 10,500.

All councillors in favour.

### 102.17 f Finance committee.

Cllr Shepherd proposed that Antony Parish Council set up a Finance Committee to review the Council finances prior to each meeting.

No decision was made.

**102.17 g** St.John Parish Council will make a payment of £ 100 towards to use of Antony Computer and printer.

**103.17 Pengelly Park parking.**

Concerns have been raised regarding safety issues related to parking in Pengelly Park.

**Action:** Clerk to contact Paul Allen to do a site visit and discuss options to alleviate this problem.

**104.17. Yonderberry Jetty.**

Planning was approved in 2016 for this project.

**105.17 Grit Bins.**

**Action:** Cllrs Carter / Shepherd to check that they are full.

**106.17 Boundary Commission changes.**

**Action:** Clerk to prepare a poster for the noticeboards asking Parishioners to comment on the plans to absorb Antony Parish Council into Torpoint East in 2020.

**Action:** Clerk to request that Cllr Trubody attend Antony Parish council meeting 9<sup>th</sup> Jan 2018.

**107.17 . Affordable Housing. G Trubody.**

**Action:** Clerk to request Cllr Trubody and Simon Ryan of the Peninsula Trust attend Antony Parish council meeting 9<sup>th</sup> Jan 2018.

**108.17 . Any other business of a nature capable of being discussed.**

**108.17 a Bollards in Antony** complaints have been made that they cannot be seen at night.

**Action:** Clerk to contact P. Allen Cornwall Council to request guidance on resolving this issue.

**108.17 b Noticeboard maintenance.**

**Action:** Cllr Pidgen will varnish the Antony noticeboard in the Spring.

**109.17. Date of next meeting - Friday 5<sup>th</sup> January 2018 Wilcove Community Hall 7pm.**