

ANTONY PARISH COUNCIL

Draft Minutes Antony Parish Council held on 16th October at 7.30pm at Wilcove Community Hall.

83.17 Apologies for absence.

Cllr Shephard.

84.17 Declarations of interest relating to items on the agenda.

Cllr Coward declared an interest as Antony church warden item

85.17 Minutes of the previous meeting dated 5th September 2017 were reviewed, agreed and signed by the Chairman.

Matters arising from the previous meetings.

85.17 a 71.17 b 57.17 b 44.17 b 26.17 b 15.17b 4.17 c 105.16 d 90.16 d 76.16 g 61.16 n 50.16 c Antony church chippings.

Action : Clerk to pursue with Paul Allen Cornwall Council.

85.17 b 71.17 d 57.17 e 44.17 e 26.17 g 15.17 h 4.17 m 113.16 Flooding near Coach House.

Action : Cllrs Coward and Knott to follow up.

85.17 c 71.17 e 57.17 f 44.17 h 26.17 j 10.17 k Pengelly Close sign.

The sign has been relocated.

85.17 d 71.17f 57.17 j 49.17 Yonderberry Cottage construction and rubbish removal. Situation resolved.

85.17 e 71.17 g 57.17 k 52.17 Playground Equipment application via Tesco and Groundwork South West.

Action : Clerk to complete.

85.17 f 71.17 h 62.17 g Audit has been signed off by external auditors Grant Thornton.

85.17 g 71.17 l 62.17 h Antony Planters.

Action : Cllrs Lobb and Coward to purchase plants.

85.17 h 81.17 a Dangerous mooring.

The mooring issue has not been resolved.

Action : Clerk to chase up owner.

85.17 i 81.17 b Parking on Antony hill.

The police reviewed the parking and deemed it acceptable.

85.17 j 81.17 c Nuclear incident leaflets.

Having chased the relevant authorities, the clerk is waiting for the leaflets to arrive .

85.17 k 81.17 d Hedges at Wilcove.

No reply from Antony Estates.

85.17 l 81.17 e No dogs signs.

Action : Cllr Shepherd to arrange.

85.17 m 81.17 f Defibrillator.

Action: Cllrs to consider further.

85.17 n 81.17 g Wilcove bonfire event.

This event has been relocated from Wilcove.

85.17 o 77.17 Playground inspection repairs Antony.

Action : Cllrs Lobb and Pidgeon to complete.

85.17 p 78.17 Abbotscourt hedges.

Allotment hedges still not trimmed back by Antony Estates.

Action : Clerk to chase Antony Estates again.

85.17 q 79.17 Wilcove moorings contract and invoice.

Cllr Carter has received a cheque but awaits a countersignature before giving it to the clerk for payment.

86.17 . Correspondence.

Local Government Boundary review consultation.

Action : Cllrs to take part and feed back to consultation study.

Email A Child Tregantle beach closure.

Email A Philpott re : contribution to Wilcove newsletter to be received by 25th Oct.

Action : Cllr Knott and Cllr Coward to prepare.

87.17 Policies for review.

None.

88.17 Planning.

PA/17 06573 Fir Cottage, Antony – Approved

PA17/07153 5 Pengelly Close, Wilcove – Approved

PA17/08906 Ruins , Antony - Parish Council approved awaiting Cornwall Planning decision.

89.17 . Code of Conduct Training.

All councillors have been booked on or attended code of training .

90.17 a Finance report.

ANTONY PARISH COUNCIL					
RECEIPTS AND PAYMENTS 2017/18 - 09/10/2017					
Excluding Solar Community Benefit Fund					
2016/17		2017/2018	2017/2018		
As per Unauditted					
Accounts		Budget	Actual		%
£	RECEIPTS	£	£		
11,667	Brought Forward	7,984	7,984		
6,000	Precept	7,000	7,000		100
441	Wilcove Moorings	441			0
0	LMP footpath		162		0
248	Grants	250	162		65
549	Website transparency funding	500	360		72
781	VAT refund	100			0
1	Bank Interest				
8,020		£8,291	£7,684		93

		PAYMENTS			
	528	VAT	100	68	68
	160	Playground maintenance and repairs	300	144	48
	2,778	Salaries	3,000	1,455	48
	358	Training/ Subscriptions	500	187	37
	1,449	Antony Grass control	1,550	1,635	106
	1,510	Wilcove Grass control	1,450	1,323	91
	176	Hall Rent	225		0
	25	Bus shelter rent (Savills)	50	25	50
	50	Antony Play area / Woodland	50		0
	50	Wilcove Play area rent (Savills)	50		0
	881	Wilcove Moorings	441	441	100
	1,068	Village Noticeboards	15		0
	298	Website	280	208	74
	83	Repairs and Maintenance	100	38	38
	160	Misc / Audit fee	160	60	38
	0	Computer	0		0
	200	Section 137	250	0	0
	0	Neighbourhood Dev plan	0		0
	1,268	Insurance	1,300		0
	661	Admin	675	268	40
	£11,704	TOTAL	£10,496	£5,851	56
Profit/(Loss)	-£3,684	Profit/ (Loss)	-£2,205	£1,832	
Bfwd	£7,984	Cfwd 2017/ 2018	£5,779		
		Represented by:-			
		Deposit Account Bank statement		£3,496	
		Current Account bank statement		£10,545	
	0	(less O/s cheques/ O/s Income)		£729	
TOTAL	-3,684	TOTAL		£13,312	
Note Specific reserve		Community Benefit Fund		£3,496	
		Total Funds excluding CB fund		£9,816	
Prepared by	09/10/2017				
Caroline Allen - Responsible Financial Officer					

The Financial report was reviewed and approved by all members.

90.17b Solar Field Community Benefit Fund.

Community Benefit Fund as at 29/9/2017		
	Community benefit fund 1/4/2017 bfwd	£3,856.00
	Community benefit funding income 2017/18	£0.00
	Solar farm expenditure	
Apr-17	Tamar Community Trust Wacker quay project	£300
May-17	Wilcove Gardening Club	£60
	Total Expenditure 2017-18	£360
	Available funding 29/9/2017	£3,496.00

90.17 c Payments approved

Payments to be approved		£
Payee	Cheque number	Amount
C Allen clerking	101356	285.40
L Parsons Grass control	101357	113.55
M Bulmer Grass control	101358	200.00
L Parsons Grass control	101359	40.55
Total expenditure		£635.50

Clerking Oct salary and admin expense approval subject to appropriate receipts and invoices.

90.17 d Bank Reconciliation

BANK RECONCILIATION	CHEQUE	Payments	Receipts	Total
Payee and details		Dr	Cr	Funds
Current Account bfwd 31/3/2017				£11,840.22
Cornwall Council			3,500.00	£15,340.22
CTS GRANT			80.77	£15,420.99
M Bulmer Grass control	101319	100.00		£15,320.99
G Shepherd Glass noticeboard	101320	45.18		£15,275.81
C Allen wages	101321	243.77		£15,032.04
HMRC	101322	16.20		£15,015.84
CALC subscription	101323	204.67		£14,811.17
D Coward Roses memorial	101324	19.98		£14,791.19
C Allen expenses	101325	54.29		£14,736.90
Tamar Community Trust	101326	300.00		£14,436.90
J Vigus	101327	65.00		£14,371.90
M Bulmer Grass control	101328	200.00		£14,171.90
J Allen	101329	30.00		£14,141.90

HMRC	101330	17.40		£14,124.50
C Allen wages and expenses	101331	329.04		£13,795.46
Wilcove Gardening Club	101332	60.00		£13,735.46
L Parsons Grass control	101333	120.56		£13,614.90
D Coward Antony planters	101334	29.75		£13,585.15
J Vigus Antony Churchyard	101335	385.00		£13,200.15
C Allen wages and expenses	101336	293.70		£12,906.45
M Bulmer Grass control	101337	215.00		£12,691.45
J Padmore Audit	101338	60.00		£12,631.45
LMP 2016/17 funding			162.00	£12,793.45
L Parsons Grass control	101339	153.55		£12,639.90
Transparency funding			360.00	£12,999.90
J Vigus Antony Churchyard	101340	70.00		£12,929.90
D Coward weedkiller	101341	13.99		£12,915.91
M Bulmer Grass control	101342	200.00		£12,715.91
Play inspection co	101343	156.00		£12,559.91
C Allen clerking	101344	305.62		£12,254.29
L Parsons Grass control	101345	510.55		£11,743.74
J Vigus Grass control	101346	60.00		£11,683.74
M Bulmer Grass control	101347	200.00		£11,483.74
C Allen clerkng	101348	290.38		£11,193.36
Antony Estates Bus shelter	101350	25.00		£11,168.36
J Vigus Grass control	101351	70.00		£11,098.36
Wilcove Moorings	101352	440.62		£10,657.74
C Allen Postage	101353	7.80		£10,649.94
M Bulmer Grass control	101354	215.00		£10,434.94
Western web Website	101355	104.40		£10,330.54
C Allen clerking	101356	285.40		£10,045.14
L Parsons Grass control	101357	113.55		£9,931.59
M Bulmer Grass control	101358	200.00		£9,731.59
Cornwall Council			3,500.00	£13,231.59
CTS GRANT			80.77	£13,312.36

TOTAL **£6,211.40** **£7,683.54**

Bank Statement 29/9/2017	Current	£10,545.31
Bank Statement 13/6/17	Solar fund	£3,496.00
Uncleared items		£728.95

TOTAL FUNDS AVAILABLE 29/9/2017 **£13,312.36**

Solar benefit funds available 29/9/2017 **£3,496.00**

PARISH COUNCIL FUNDS AVAILABLE 29/9/2017

(Excluding Solar Community benefit fund) **£ 9,816.36**

All members reviewed and approved bank reconciliation.

Action : Clerk to add date of cheque onto schedule in future.

It was noted that Cheques 101346 dated 20/8/2017 and 101351 dated 1/9/2017 have not been presented for payment yet.

Action : Cllr Coward to contact Mr Vigus.

90.17 e Budget 2018.

Costs to date £ 5,851 .

Forecast total costs 2017/18 £ 10,171. Includes £ 500 election fees.

Income to date £ 7,684.

Forecast income 2017/18 £ 8,125.

Forecast Profit/ (Loss) = Loss £ 2,046.

Estimated Cfwd £ 5,935.

If estimated costs 2017/18 £ 9,230 (excl Election costs and Wilcove Mooring fees) increased by 3 % in 2018/19 = £ 276.

To balance the Income vs Expenditure the Precept would need to be £ 9,506.

Reserves would be £ 5,935.

Note : An increase of precept of 20 % = £ 8,400 and 25 % = £8750.

Action : Clerk to look at expenditure to see what costs could be deemed to be of Community Benefit and therefore could be paid from the Solar Benefit fund instead of the Parish Council budget.

91.17 Police Incidents.

1 incident – anti social behaviour reported in Antony Parish in July 2017.

3 incidents – 1 x public order offence, 1 x theft , 1 x vehicle crime in Antony in Aug 2017.

92.17. Any other business of a nature capable of being discussed.

Concerns were raised about a new supermarket planned for Torpoint Rugby field.

Action : Clerk to contact Torpoint Clerk to clarify the current plans.

93.17. Date of next meeting.

28th Nov 2017 Antony Village Hall 7.30pm

Meeting closed at 8.15pm.