

ANTONY PARISH COUNCIL

APPROVED MINUTES of the Antony Parish Council Meeting held on Tuesday 27th June at 7.30pm at Wilcove Community Hall.

Those present : Cllrs Coward , Carter , Lobb, Pidgen Shepherd and Knott and Clerk to Parish Council.

Sgt Jo Williams joined the meeting on behalf of Cornwall and Devon Police from 7.30pm – 8pm.

55.17 Apologies for absence.

None.

56.17 Declarations of interest relating to items on the agenda.

Cllr Coward registered her interest as Antony Churchwarden.

Cllr Knott registered her interest as a local beekeeper.

Cllr Shepherd registered his interest in the Planning application relating to 2 Pengelly Park.

57.17. Minutes of the previous meetings held on 17th May 2017 were reviewed and approved.

58.17 . Matters arising from the previous meetings.

57.17 a 44.17 a 26.17 a 15.17 a 4.17 b 105.16 c 90.16 c 76.16 f 61.16 l 44.16 n 36.16 d Wilcove / Antony Playpark maintenance.

Action : Cllrs Pidgen / Lobb to repair fence.

57.17 b 44.17 b 26.17 b 15.17b 4.17 c 105.16 d 90.16 d 76.16 g 61.16 n 50.16 c Antony church chippings.

Action: Clerk to contact Adrian Drake (Cormac) for an update on the quote to improve this footpath area.

57.17 c 44.17 c 26.17 c 15.17c 4.17 f 105.16 g 90.16 g 83.16 Antony Estate Contracts.

The clerk has contacted P Cressy on numerous occasions to locate copies of the Antony Parish Council contracts in particular the Wilcove Moorings contract needs renewing.

Action: Cllr Carter to contact P Cressy from Savilles to chase up an update on the Wilcove Moorings contract.

57.17 d 44.17 d 26.17 f 15.17 g 4.17 l 112.16 Antony to Tregantle footpath has been trimmed back.

57.17 e 44.17 e 26.17 g 15.17 h 4.17 m 113.16 Flooding near Coach House.

Action: Cllrs Coward and Knott to review.

57.17 f 44.17 h 26.17 j 10.17 k Pengelly Close sign has been replaced but in the wrong place.

Action: Clerk to follow up with Adrian Drake from Cormac.

57.17 g 44.17 j 26.17 o 21.17f Abandoned car in Antony car park has been removed.

57.17 h 44.17 n 26.17 p 21.17g Defibrillator funding. British Heart Funding application is still not open.

57.17 i 34 CCTV update.

Cllr Shepherd reported that there is no funding available at the current time.

57.17 j 49.17 Yonderberry Cottage construction.

It appears that the tenants have continued building and the trampoline has not been moved despite the housing officer visiting the site.

Action: Clerk to contact Cornwall housing and feedback to the Council.

57.17 k 52.17 Playground Equipment application via Tesco and Groundwork South West.

Action: Clerk to complete the application form. Cllr Lobb to choose an item for the Antony playarea.

58.17 Correspondence.

Email from Mr Burrows regarding the Post box as a micro library and comments about the Parish council grass control regime in Wilcove.

Action: Clerk to acknowledge his comments.

59.17 . Policies for review.

None.

60.17. Planning.

PA17/ 04305 2 Pengelly Park – Single storey extension and garage Approved by Cornwall Council.

PA17/04993 Antony House, Ferry Lane, Wilcove – Temporary staircase from roof garden to garden. Approved by the Council.

Action: Clerk to update Cornwall planning portal with the Council comments.

PA17/03731 Ferrymans cottage, Ferry Lane Wilcove - Repairs and maintenance to training facility Antony Parish Council approved, awaiting Cornwall council decision.

61.17. Code of Conduct Training.

Code of conduct training completed by Cllrs Lobb, Carter and Coward.

Cllrs Shepherd, Pidgen and Knott are to be booked on a course in the autumn.

FINANCE

62.17 a Payments approved

Payee	Cheque number	Amount
J Allen	101329	£30.00
HMRC	101330	£17.40
C Allen wages and expenses	101331	£329.04
Wilcove Gardening Club	101332	£60.00
L Parsons Grass control	101333	£120.56
D Coward Antony planters	101334	£29.75
J Vigus Antony Churchyard	101335	£385.00
C Allen wages and expenses	101336	£293.70
M Bulmer Grass control	101337	£215.00
J Padmore Audit	101338	£60.00
Total expenditure		£1,540.45

Clerking July and August salary and admin expense refund was approved subject to appropriate receipts and invoices.

62.17 b Finance report.**ANTONY PARISH COUNCIL****RECEIPTS AND PAYMENTS 2017/18 as per 21/6/2017**

Excluding Solar Community Benefit Fund

2016/17
As per
Unauditted

2017/2018 2017/2018

Accounts		Budget	Actual	%	
£	£	£	£		
	11,667	Brought Forward	7,984	7,984	
	6,000	Precept	7,000	3,500	50
	441	Wilcove Moorings	441		0
	0	LMP footpath		162	0
	248	Grants	250	81	32
	549	Website transparency funding	500		0
	0	Misc			0
	781	VAT refund	100		0
	1	Bank Interest			
	8,020		£8,291	£3,743	45
		PAYMENTS			
	528	VAT	100	25	25
	160	Playground maintenance and repairs	300		0
	2,778	Salaries	3,000	727	24
	358	Training/ Subscriptions	500	187	37
	1,449	Antony Grass control	1,550	840	54
	1,510	Wilcove Grass control	1,450	326	22
	176	Hall Rent	225		0
	25	Bus shelter rent (Savills)	50		0
	50	Antony Play area / Woodland	50		0
	50	Wilcove Play area rent (Savills)	50		0
	881	Wilcove Moorings	441		0
	1,068	Village Noticeboards	15		0
	298	Website	280	61	22
	83	Repairs and Maintenance	100	38	38
	160	Misc / Audit fee	160		0
	0	Computer	0		0
	200	Section 137	250	0	0
	0	Neighbourhood Dev plan	0		0
	1,268	Insurance	1,300		0
	661	Admin	675	167	25
	£11,704	TOTAL	£10,496	£2,370	23
Profit/(Loss)	-£3,684	Profit/ (Loss)	-£2,205	£1,373	
Bfwd	£7,984	Cfwd 2017/ 2018	£5,779		

		Represented by:-		
		Deposit Account Bank statement		£3,556
		Current Account bank statement		£10,992
	0	(less O/s cheques/ O/s Income)		-£1,755
TOTAL	-3,684	TOTAL		£12,793

Note Specific reserve	Community Benefit Fund	£3,496
	Total Funds excluding CB fund	£9,297

The report was reviewed and approved by the Council.

62.17 c Solar Field Community Benefit Fund.

	Community Benefit Fund as at 21st June 2017	
	Community benefit fund 1/4/2017 bfwd	£3,856.00
	Community benefit funding income 2017/18	£0.00
	Solar farm expenditure	
Apr-17	Tamar Community Trust Wacker quay project	£300
May-17	Wilcove Gardening Club	£60
	Total Expenditure 2017-18	£360

	Community Benefit Fund as at 21st June 2017	
	Community benefit fund 1/4/2017 bfwd	£3,856.00
	Community benefit funding income 2017/18	£0.00
	Solar farm expenditure	
Apr-17	Tamar Community Trust Wacker quay project	£300
May-17	Wilcove Gardening Club	£60
	Available funding 21/6/2016	£3,496.00

The report was reviewed and approved by the Council.

62.17 d Bank Reconciliation

Bank Statement 31/5/2017	Current	£10,991.97
Bank Statement 13/6/17	Solar fund	£3,556.00

Uncleared items	-£1,754.52
TOTAL FUNDS AVAILABLE 21/6/2017	£12,793.45

The Bank statements were reviewed and approved by the Council.

62.17 e Transparency funding claim has been made to cover Website costs and admin charges of 2 hours per month £ 360 should be approved at the end of June.

62.17 f LMP payment £ 162 has been received for 2016/17 Footpath maintenance.

62.17 g Audit – Internal Audit is complete.

62.17 h £ 60 budget for shrubs in the Hollong park planters was approved by the council. This expense is to be paid from the Community Benefit fund.

63.17. Scraesdon Firing.

The Mod confirmed to the clerk , that as the firing at Scraesdon is not live ammunition and the land is not open to the public, there is no obligation to publish firing dates or times.

64.17. Noise pollution on A374.

Cormac have responded to the Councils request for sound deflectors . They stated that sound barriers will only be considered when constructing new highways or developments.

65.17. Sargeant Jo Williams report.

The Council thanked Sgt Williams for kindly attending the meeting and relaying some very interesting information to the Councillors.

She confirmed that if there were any issues the first port of call would be to ring 101 and that would be responded to by the Torpoint staff member Amy Wooldridge.

Parishioners can also report an incident on the Devon and Cornwall Police website.

66.17 Any other business.

66.17 a Tregantle rubbish issues.

The beach west of Sharrow and the Tregantle beach access footpath belong to the MOD. There is permissive access only.

The MOD have put numerous signs up along the path down to the beach from Tregantle stating that if the rubbish is not removed from the beach by the public, they will consider closing the access to the beach in the future.

Cllr Trubody has contacted Biffa to ensure more refuse collections are made to collect the refuse at the top of the path.

66.17 b

Personnel comment.

Cllr Pidgen requested that he personally wished to thank the Clerk for her hard work and professionalism in her duties.

67.17 . Date of next meeting.

Tuesday 5th September 2017 at Antony Village Hall 7.30pm.

The meeting was closed at 9.15pm