

ANTONY PARISH COUNCIL

Approved MINUTES of the Antony Parish Council Meeting held on 17th May 2017 at Antony Village Hall.

Those present : Cllrs Coward , Carter , Lobb, Pidgen and Knott and Clerk to Parish Council

38.17 Apologies for absence.

Cllr Shepherd Cllr Pidgen.

39.17 Acceptance of Office forms were signed and witnessed.

40.17 Register of interest forms were collected by the clerk.

41.17 Chairman and Vice Chairman.

Cllr Carter was duly appointed as Chairman Proposed by Cllr Coward, seconded by Cllr Knott

Cllr Coward was duly appointed as Vice Chairman Proposed by Cllr Knott, seconded by Cllr Lobb.

42.17 Declarations of interest relating to items on the agenda.

Cllr Coward declared an interest as a church warden.

43.17 Minutes of the previous meetings 11th April 2017 were reviewed and approved.

44.17. Matters arising from the previous meetings.

44.17 a 26.17 a 15.17 a 4.17 b 105.16 c 90.16 c 76.16 f 61.16 l 44.16 n 36.16 d Wilcove / Antony Playpark maintenance. Fencing needs attention.

Action : Cllr Pidgen and Lobb to complete.

44.17 b 26.17 b 15.17b 4.17 c 105.16 d 90.16 d 76.16 g 61.16 n 50.16 c Antony church chippings.

Action: Adrian Drake is preparing a quote.

Action: Clerk to contact Adrian Drake to confirm that there is no cost implication for the council.

44.17 c 26.17 c 15.17c 4.17 f 105.16 g 90.16 g 83.16 Antony Estate Contracts.

Still waiting for Paul Cressy to obtain copies of the contracts and to amend the Wilcove Moorings Contract.

Action: Clerk to chase Paul Cressy.

44.17 d 26.17 f 15.17 g 4.17 l 112.16 Antony to Tregantle footpath.

Action: Adrian Drake to arrange grass strimming.

44.17 e 26.17 g 15.17 h 4.17 m 113.16 Flooding near Coach House.

Action: Cllrs Coward and Knott to follow up.

44.17 f 26.17 h 15.17 i 4.17p 103.16 Potential footpath network from St John to Antony (possible Community Benefit Funded project).

Awaiting St John Parish council to contact Cllr Pidgen.

44.17 g 26.17 i 15.17 j 10.17 a Dockyard Missile incident.

A reply from RT Hon Mike Penning MP stated that the incident was human error and remedial action has been taken to avoid such incidents reoccurring in the future.

44.17 h 26.17 j 10.17 k Pengelly Close parking issues.

Further to consultation with Cornwall highways, Cllr Coward and Adrian Drake plan to minimise the problem by careful positioning of the street sign.

44.17 i 26.17 k 16.17 Village Enhancement team initiative update.

No response from Mrs Ferguson with dates yet.

44.17 j 26.17 o 21.17f Abandoned car in Antony car park.

Action: Clerk to follow up with Paul Cressy, Antony Estates.

44.17k 33.17 Gardening Club Wilcove Planters.

Awaiting invoice request.

44.17 m 34.17 CCTV update.

Action: Cllr Shepherd to report.

44.17 n 26.17 p 21.17g British heart foundation Defibrillator funding update.

Action: Cllr Shepherd to report.

44.17 o 36 Street vendor application was approved at Tregantle.

45..17 Correspondence.

Letter from Agricola Growers Ltd was considered by the Council.

46.17 . Policies for review.

None.

47.17. Planning.

PA17/04305 2 Pengelly Park single storey extension and garage.

Action : Site visit to be arranged.

PA17/ 03950 Antony South west water station, removal of antennas and replace with radio tower.

Action : As this is retrospective planning application , it was approved by the Council.

PA017/ 02875 Fir Cottage Single storey extension - withdrawn.

48.17. Neighbourhood Plan was passed.

49.17. Yonderberry Cottage possible unlawful construction.

Action : Clerk to chase Cornwall housing.

50.17 . Code of Conduct Training to be organised for all Councillors.

51.17 a Finance report was reviewed and approved.

ANTONY PARISH COUNCIL

RECEIPTS AND PAYMENTS 2017/18 as per 09/05/2017

Excluding Solar Community Benefit Fund

2016/17

2017/2018

2017/2018

**As per
Unaudited**

Accounts

Budget

Actual

%

£	£	RECEIPTS	£	£	%
	11,667	Brought Forward	7,984	7,984	
	6,000	Precept	7,000	3,500	50
	441	Wilcove Moorings	441		0
	0	LMP footpath			0
	248	Grants	250	81	32
	549	Website transparency funding	500		0
	0	Misc			0
	781	VAT refund	100		0
	1	Bank Interest			0
	8,020		£8,291	£3,581	43
		PAYMENTS			
	528	VAT	100	25	25
	160	Playground maintenance and repairs	300		0
	2,778	Salaries	3,000	260	9
	358	Training/ Subscriptions	500	187	37
	1,449	Antony Grass control	1,550	280	18
	1,510	Wilcove Grass control	1,450	105	7
	176	Hall Rent	225		0
	25	Bus shelter rent (Savills)	50		0
	50	Antony Play area / Woodland	50		0
	50	Wilcove Play area rent (Savills)	50		0
	881	Wilcove Moorings	441		0
	1,068	Village Noticeboards	15		0
	298	Website	280		0
	83	Repairs and Maintenance	100	38	38
	160	Misc / Audit fee	160		0
	0	Computer	0		0

	200	Section 137	250		0
	1,268	Insurance	1,300		0
	661	Admin	675	54	8
	£11,704	TOTAL	£10,496	£949	9
Profit/(Loss)	-£3,684	Profit/ (Loss)	-£2,205	£2,632	
Bfwd	£7,984	Cfwd 2017/ 2018	£5,779		
		Represented by:-			
		Deposit Account Bank statement		£3,907	
		Current Account bank statement		£11,374	
	0	(less O/s cheques/ O/s Income)		-£1,109	
TOTAL	-3,684	TOTAL FUNDS AVAILABLE		£14,172	

Note Specific reserve	Community Benefit Fund	£3,556
	Total Funds excluding CB fund	£10,616

Prepared by 09/05/2017

Caroline Allen - Responsible Financial Officer

51.17 b Solar Field Community Benefit Fund.

Approved Expenditure 2017/2018

£300 Wacker quay project. Cheque issued 101326.
£ 60 Wilcove Gardening Club. Awaiting invoice.

Community benefit funding unallocated £ 3,496.

51.17 c

Payments approved	Cheque	£
C Allen wages	101321	243.77
HMRC	101322	16.20
CALC subscription	101323	204.67
D Coward Roses memorial	101324	19.98
C Allen expenses	101325	54.29
Tamar Community Trust	101326	300.00
J Vigus	101327	65.00
M Bulmer Grass control	101328	200.00
		£1,103.91

Clerking May salary and admin expense refund approval subject to appropriate receipts and invoices.

51.17 d Bank Reconciliation was approved.

BANK RECONCILIATION	CHEQUE	Payments	Receipts	Combined
Payee and details		Dr	Cr	Bank balance
Current Account b/wd 31/3/2017				£11,840.22
Cornwall Council			3,500.00	£15,340.22
CTS GRANT			80.77	£15,420.99
M Bulmer Grass control	101319	100.00		£15,320.99
G Shepherd Glass noticeboard	101320	45.18		£15,275.81
C Allen wages	101321	243.77		£15,032.04
HMRC	101322	16.20		£15,015.84
CALC subscription	101323	204.67		£14,811.17
D Coward Roses memorial	101324	19.98		£14,791.19
C Allen expenses	101325	54.29		£14,736.90
Tamar Community Trust	101326	300.00		£14,436.90
J Vigus	101327	65.00		£14,371.90
M Bulmer Grass control	101328	200.00		£14,171.90
TOTAL		£1,249.09	£3,580.77	
TOTAL FUNDS AVAILABLE				
Bank Statement 28/4/2017	Current			£11,373.88
Bank Statement 13/12/2016	Savings			£3,906.93
Uncleared items				-£1,108.91
TOTAL FUNDS AVAILABLE 17/5/2017				£14,171.90
Solar benefit funds available 17/5/2017				£3,556.00
PARISH COUNCIL FUNDS AVAILABLE				
17/5/2017				
(Excluding Solar Community benefit fund)				£10,615.90

51.17 e 2016/17 Audit Year end report was reviewed and approved by the Council.

52.17 . Area near Maryfield Church Gate was discussed.

53.17 . Any other business of a nature capable of being discussed.

Traffic issues in Antony were discussed.

**54.17 . Date of next meeting Tuesday 27th June at Wilcove Village Hall.
Meeting closed at 8.30pm**