

## ANTONY PARISH COUNCIL

**APPROVED MINUTES** of the Antony Parish Council Meeting held on 5<sup>th</sup> July at 7.30pm Wilcove Community Hall.

**Those present : Cllrs Knott, Coward, Lobb, Pidgen and Shepherd.**  
**Clerk to Parish Council.**

**57.16 Apologies for absence -** Cllr Carter

**58.16 Declarations of interest relating to items on the agenda.**  
Cllr Coward as Antony Church Warden.

**59.16 Police Report.**

Angela Crow advised the Parish Council that until John Riggle returned to duty and PCSO was replaced no monthly police reports would be produced.

**60.16 Minutes of the previous Meeting.**

Minutes of the meeting held on 20<sup>TH</sup> June 2016 and Thursday 26<sup>th</sup> May 2016.  
Approved and signed.

**61.16. Matters arising from previous meetings.**

**61.16a** 44.16 b 30.16 b 18.16 b 5.16 d 82.15e 67.15 f 55.15 b Wilcove Telephone Box to home a Defibrillator. Mr Trebilcock from Fleet was due to talk to the Parish Council about this subject, but was held up at work. He has rescheduled for the next meeting.

**61.16b** 44.16 c 30.16 c 18.16 c 5.16 e 82.15f 67.15 g 56.15 Replacement noticeboards.

There appears to have been a delay on these items.

**Action:** Cllr Shepherd to follow up with Moorlands joinery and arrange collection and installation with Cllr Pidgen.

**61.16c** 30.16 d 18.16 d 5.16 f 82.15g 67.15j 59.15 Antony Play park equipment. This has been installed and paid from the Solar Panel Park Community Benefit Fund. However there is an issue with a broken foot peg and water collection in the slide.

Action : Clerk to contact Sovereign to resolve these problems.

**61.16 d** 44.16e 30.16 e 18.16 e 5.16 g 82.15 l 67.15 l 61.15 c Hollong Park/ Road of Abbots Court hedges have been trimmed.

**61.16 e** 44.16 f 30.16 f 18.16 f 5.16 h 82.15 i 67.15 m 61.15d Pengelly Hill traffic issues.

An email was sent to the manager of the Wilcove Inn and ask him to advise delivery lorries to refrain from using Pengelly Hill but to date the Council have not received a reply. However, no further incidents have been reported.

**61.16 f** 44.16 i 30.16 j 18.16 l 5.16 s 92.15 b Collapsed wall Wilcove. Antony Estates have informed the Council that they have it in hand but it has not been repaired yet.

**Action:** Clerk to follow up with Antony Estates.

**61.16 g** 44.16 j 30.16 m 25.16 a Coastal Development Team meetings.

It was agreed to support the Antony Village Hall project and see if funding could be obtained using the Community Interest route in conjunction with the Coastal Development team.

**Action :** Cllr Lobb and P Bulmer to attend next meeting and feedback to Council.

**61.16 h** 44.16 m 36.16 c Both Western power and Antony Estates have undertaken surveys of the leaning tree on Home Farm Land in Wilcove and deemed them to be safe.

**61.16 l** 44.16 n 36.16 d Antony Playpark – fencing post needs repairing.

**Action:** Clerk to contact Antony estates to repair.

**61.16 j** 44.16 o 36.16 e Twinning sign work has been completed .

**61.16 k** 44.16 q 35.16 f Annual Playground Inspection order has been completed and several items identified as needing attention.

**Action :** Clerk to contact Sovereign Playgrounds to address issues of a faulty foothold and the fact that the new slide collects water in its base.

**Action:** Cllr Shepherd to contact P I to see what the legal implications are of the defects/ issues identified in their report.

**61.16 m** 44.16 r 36.16 h A tin of preservative is needed for the play equipment in the Parish.

**Action :** Cllr Shepherd to purchase.

**61.16 n** 50.16 c Antony church chippings.

An area in the closed churchyard has been identified as needing remedial action to be taken, as many parents and children use this access path the school on a daily basis. It is often muddy and slippery.

**Action :** Clerk to contact Cormac who a responsible for the closed churchyard maintenance and Cornwall Council Countryside dept who are responsible for footpaths.

**61.16 o** 50.16 b Fly tipping. Angela Crow ( police) replied to the Parish Council confirming that Cornwall Council deal with fly tipping on Cornwall Council land and the police do not have jurisdiction over this.

**61.16 p** 50.16 d Kayak Rack in Wilcove.  
After consultation with the local parishioners, the feedback was that they did not want a Kayak stand for Wilcove.

**61.16 q** 49.16 e Audit.  
J Padmore completed the audit with no issues.  
Accounts are now with Grant Thornton for ratification.  
Parishioners can contact clerk to look at detailed accounts if they so wish.

**61.16 r** 50.16 f 1 Pengelly Close.  
Cornwall housing have not responded to an online request raising concerns about the state of the garden and external area .  
**Action** : Clerk to contact Cornwall Housng direct , and Cllr Trubody and MP Sheryll Murray if no response.

## **62.16 Correspondence.**

**62.16 a** The council reply to Mr Buss's letter raising concerns about the Speedwatch group and various road related issues was read out to the councillors present.

**62.16 b** Cornwall Fire and rescue asked to visit the next meeting to talk to councillors.  
**Action** : Clerk to organise for next meeting.

## **63.16 Policies for Review.**

None.

## **64.16 Planning.**

None.

## **65.16 Personnel matters.**

Cllr Coward agreed to undertake annual appraisal for the Clerk.  
A majority of Councillors agreed to increase the Clerks Substantive Scale point from 18 to 19 and adopt the 2016/17 NJC Nationally agreed payscales for Parish Clerks salary.

**Action** : Cllr Coward to confirm in writing to the clerk.

## 66.16 Finance

**66.16 a** Finance reports and Bank Reconciliation were reviewed and approved by the Councillors.

Total Receipts YTD were reported as £ 3,124.17.

Total Payments YTD excluding Solar funding were reported as £ 3,061.89

Total Payments YTD Using Solar funding were reported as £ 2,712.00.

### 66.16 b

Parish Council funds available excluding Solar Funding as 31/5/2016 was recorded as £ 11,328

### 66.16 c

Bank Account amendments.  
It was agreed that the VAT claim made on 5<sup>th</sup> July 2016 for £ 781 should be paid into the Savings Account as a contingency fund , with the remainder of the Solar Panel monies. A record of the solar panel money would remain to be shown separate in the Accounts as a specific reserve until spent.

The residual Solar power funding money is £ 371 excluding VAT.

The total funds excluding Solar Power fund as at 29/6/2016 was £ £ 11.328.

All members agreed that opening a new account was not needed.

**Action :** Clerk to raise a cheque from the current account to the savings account when the Vat money has been received.

### 66.16d

	Cheque	£
<b>Moorland Joinery - Noiceboards</b>	<b>101260</b>	<b>560.00</b>
<b>J Vigus Grass control</b>	<b>101261</b>	<b>100.00</b>
<b>Scott Dickens Antony</b>	<b>101262</b>	<b>54.00</b>
<b>Clerking wages and admin June 2016</b>	<b>101263</b>	<b>306.20</b>
<b>Audit J Padmore</b>	<b>101264</b>	<b>60.00</b>
<b>L Parsons strimming</b>	<b>101266</b>	<b>126.55</b>
<b>Playinspection</b>	<b>101267</b>	<b>150.00</b>
<b>Total</b>		<b>£ 1,356.75</b>

### 66.16 e

**Vat Submission.**  
The clerk has submitted a claim to HMRC for £ 781.17 for the period 1/4/2015 – 30/6/2016.

**67.16 A374 Speed limit.**

It was agreed to support a reduction in the speed limit from 60 mph to 50 mph if an application was made to Cornwall Council.

**68.16 Neighbourhood Plan update.**

None.

**69.16 44.16 g Proposed Rame Peninsular road layout changes/ Parking Initiative update.**

None.

**70.16 Wilcove to Antony Footpath.**

**Action :** Clerk to email Tremayne Carew Pole to ask for input on this proposal.

**71.16 Date of next meeting at Antony Village Hall Tuesday 6<sup>th</sup> Sept 2016  
7.30pm**

Meeting closed at 9.10pm.

Minutes prepared by

Mrs Caroline Allen Clerk

06/07/2016