

ANTONY PARISH COUNCIL

APPROVED MINUTES of the meeting of the Antony Parish Council held on Tuesday 13th October 2015 at 7.30pm in the Village Hall, Wilcove, Cornwall.

Prior to the meeting Mr Issacs of Westernweb gave the members a talk on establishing an Antony Parish Council Website.

Those present Councillors Lady D Coward (Vice chairman) ,W A Lobb, , P Knott, D Pidgen, G Shepherd , G Trubody, C Kennedy and Clerk to the Council.

63.15 Apologies for absence - Bob Carter.

64.15 Declarations of interest relating to items on the agenda - None.

65.15 Police Report and police correspondence Circulated. Incidents reported in Antony and Wilcove – None.

66.15 Minutes of the previous Meeting.

Minutes of the meeting held on Wednesday 2nd Sept 2015 were confirmed and signed .

67.15 Matters arising from the minutes.

67.15a 53.15a 94.14a 36.15b Antony Church steps

Mr Wood has visited the steps and confirmed they are safe for use.

67.15 b 53.15 b 91-14a 31.15 Tree preservation order

Lorraine Lehan confirmed that there were covenants in place that negated the need for a TPO so it had not been renewed.

67.15 c 53.15 c 09-15 36.15e Neighbourhood Watch signs

The signs have now arrived and the Clerk will deliver them to Mr Lobb on 14th Oct 2015.

67.15 d 53.15 f 41.15a Website – The members agreed to place an order with Westernweb for An Antony Parish Council Website and domain .org. It should be up and running by the end of November. Initially it was agreed to keep the site as simple as possible but there would always be the opportunity to add additional pages as required in the future(at a cost).

There is funding to pay for this for 3 years to enable Antony Parish council to comply with Transparency legislation. This includes overtime for the clerk to prepare the site and maintain it on an ongoing basis.

The cost for year 1 will be £ 400 for website design ,training and support, £ 11 for 2 years domain fee and a hosting fee of £ 67.50 per annum.

Action: Clerk to confirm the order in writing and instruct what will go onto the site . Clerk to apply for funding through Calc.

67.15 e 53.15 h 47.15c Wilcove Sign has been erected.

Councillor Trubody did inform the members there may be some future planning implications as the sign was now not on the Development boundary which denotes the start of the settlement of Wilcove.

67.15 f 55.15 b Wilcove Telephone proposed box book and jigsaw swap centre. No response from Mr Sanderson.

Action: Councillor Shepherd to pursue and feedback for agenda item at the next meeting.

67.15 g 56.15 Replacement noticeboards. No quote from Mr Jenkins as yet and not answering calls.

Action: Councillor Coward to obtain an address for him feedback for next meeting.

67.15 h 54.15b Paperless planning application update.

Paperless planning will now definitely go ahead. Cornwall Council have paid £ 700 into the Bank Account to purchase new equipment if needed, training costs and clerks processing time. The clerk has booked on a training course in January and Antony will go live in April 2016.

67.15 i 57.15 a Audit report review by parishioners – no-one contacted the Clerk to review the accounts or audit report.

67.15j 59.15 Playground equipment defects at Antony– will be completed w/c 13th Oct 2015. Proposed purchase of additional play equipment at Antony Play park – to be reviewed at the next meeting.

67.15 k 61.15a Wilcove Planter, bulbs and plants have been purchased and it has kindly been filled by Councillor Shepherd.

67.15 l 61.15 c Hollong Park/ Road of Abbots Court hedges still unattended

67.15 m 61.15d Pengelly Hill traffic issues. Cornwall Council have replied to the concerns raised by the councillors, but it is believed that Cornwall Council are referring to a different piece of road.

Action: Clerk to contact G Varcoe and request an onsite meeting for her and Councillors Shepherd and Carter to review the situation.

Action: Councillor Shepherd to erect no HGV sign up.

67.15 n 61.15e Transport issues in Antony. A Drake has not arranged and on site meeting yet.

Councillor Trubody confirmed that the junction at Antony was still being discussed by Cornwall Council.

Councillor Lobb reported that there had been a very nasty motorbike accident there in recent days which may strengthen the case for speed beacons , but the council will probably have to fund this cost.

Action: Clerk to follow up.

68.15 Planning Applications .

68.15 a New Planning Applications PA15/08254 Garage, Homeleigh, Sunwell Lane, St. John – The councillors agreed not to oppose this application.

Action : Clerk to take plans/ forms to Councillor Coward when they arrive this week.

68.15 b Jetty 36.13 53.14: Councillor Trubody explained that the next stage in the planning process was consulting with Torpoint Town Council as the jetty is in their parish.

Action :Councillor Shepherd to advise interested parties to look at the Planning portal and register their concerns on that site. Also to contact Brian Hobbs prior to the meeting on 22nd Oct at County Hall when plans will be discussed.

68.15c It was noted St. John Wind Turbine proposal have received strong opposition from St. John Parish Council.

69.15 Correspondence.

Cornwall Fire and Rescue consultation was distributed to complete if they so wished.

70.15 . Antony/ St.John Parish Solar Power Park update.

No correspondence has been received since Oct 2014 and no contracts drawn up. There has been no response from British Renewables after email communication by the clerk. St. John have had no response either.

Action : Clerk to write to them by letter recorded delivery to request a status report

71.15 . Wilcove Moorings beach issue. There is some subsidence on the beach but the councillors are unsure of who is responsible.

Action : Clerk to write to Antony Estates to ask for a copy of the lease agreement.

72.15 Wilcove Inn Bonfire request. Due to some issues during last years event, Councillor Shepherd requested we clarify our liability regards this event.

Action : Clerk to take advice from Torpoint town clerk on this matter and follow up accordingly.

73.15 Cluster meeting.

Unfortunately neither Councillors Carter or Shepherd attended this meeting but the clerk was there on behalf of Antony Parish Council.

73.15 a Neighbourhood Plan feedback – the plan has been amended slightly and Councillor Trubody is rewording some sections , Oct 19th 6pm is the next meeting date where hopefully it will be approved and submitted.

Action : Councillor Shepherd to attend on behalf of Antony Parish Council.

73.15 b Cluster Parking enforcement- Chris Kennedy asked members to consider additional Traffic enforcement visits on a Rame cluster basis.

Action : Councillor Shepherd to attend on behalf of Antony Parish Council.

73.15 c Councillor Trubody advised members that the Tregantle car park could be available for lease and could be a profitable acquisition for Antony and perhaps a neighbouring council to administer.

Action : Clerk to investigate.

74.15 Finance.

74.15 a Monthly Financial Report was reviewed and the bank statements/ bank reconciliation sheet was reviewed and signed. The clerk confirmed that a computer and printer had now been purchased under the budget of £ 525 ex Vat agreed by the members. Although the clerk still has to purchase a copy of Microsoft Office. The cost of the computer equipment and software will be funded from the Transparency code funding and the Cornwall Grant for introducing the paperless planning applications. The clerk also ordered the SLCC Clerks Manual £ 52.50 that will be purchased from the training allocation.

74.15 b Budget preparation 2016 - Councillors were asked to consider what expenditure / plans they may have for the parish for 2016/17 budget as the Precept will need to be agreed at the next meeting in November.

It was noted that the Council should not take over more than twice its precept allocation at year end unless in a specific reserve for an ongoing project. The current forecast carry forward is £ 11,182 for April 2016.

75.15 Payments approved.

Payee	Cheque	Aount	Date
	Number	Incl Vat	
		£	
G Shepherd Bulb purchases	101221	7.84	13/10/2015
D Pidgen Building supplies	101223	38.63	13/10/2015
Cormac Wilcove Sign	101222	304.20	13/10/2015
Scott Dickens Antony grave yard strimming	101215	200.00	18/09/2015
L Parsons strimming	101216	326.60	18/09/2015
Torpoint Town Council Training	101217	60.00	18/09/2015
C Allen Tax Refund	101218	44.00	18/09/2015
L Parsons strimming	101219	35.57	13/10/2015
C Allen Computer eq/ Wages/ Postage	101220	837.83	13/10/2015

76.15. Date of next meeting Tuesday 24th November 2015 at Antony Village Hall 7.30pm.

77.15 Any other business of a nature capable of being discussed.

77.15 a The parish council was asked to submit newsletter items to the Wilcove magazine.

Action : Councillor Coward to contribute an article.

77.15 b Dog fouling near Antony House.

Action: Councillor Coward to talk to Sir Richard Carew Pole about the situation.