

ANTONY PARISH COUNCIL

APPROVED MINUTES of a meeting of Antony Parish Council held on Wednesday 2nd Sept 2015 at 7.30pm in the Village Hall, Antony, Cornwall.

PRESENT:- Councillors R W Carter (Chairman), W A Lobb, Mrs P Knott, D Pidgen, G Shepherd, and the Clerk to the Council.

49.15 Apologies for absence – Lady D Coward.

50.15 Declarations of Interest relating to items on the agenda- None.

51.15 Police Report – Incidents reported – None.

52.15 Minutes of previous meeting.
The minutes of the previous meeting 7th July 2015 were confirmed and signed by the Chairman.

53.15 Matters arising from the minutes.

53.15a 94.14a 36.15b Antony Church steps – Mr. Wood from Cornwall Council has agreed to add a handrail to the works list for this financial year, budget allowing.

Action : Clerk to write Mr Wood to arrange onsite meeting with Councillor Lobb.

53.15 b 91-14a 31.15 Tree preservation order – the members understand this preservation order has not been renewed.

Action: Clerk to write to request Councillor Trubody and Ms Lehan to explain the reasons for this decision

53.15 c 09-15 36.15e Neighbourhood Watch signs – still have not arrived due to administrative issues with Cornwall Neighbourhood Watch office reorganisation.

Action: Clerk to follow up.

53.15 d 13-15a 36.15f Liability Insurance for Messrs Parsons Bulmer and Dickens – The Clerk confirmed that Mr Parsons has £ 5,000,000 cover, but Messrs Parsons and Bulmer only £ 2,000,000.

53.15 e 36.15h Gill Padmore has agreed to act as Internal auditor for 2015/16 Accounts if required.

53.15 f 41.15a Website. The Clerk has contacted Westernweb who have quoted £ 400 + Vat to design a website for Antony Parish Council. Running costs £ 90 per annum.

Action: Clerk to contact Mr Issacs to invite him to the next Parish Council meeting. Note : Following a report issued on 3rd Sept 2015 there maybe funding available for websites as small parish councils have to comply to the transparency code. (Clerk to investigate).

53.15 g 41.15b Webpages on T.C.C. website update. The clerk reported that the councillor information has now been updated and all available minutes uploaded.

53.15 h 47.15c Wilcove Sign. Councillor Shepherd reported the sign is still at Notter Bridge awaiting installation.

Action: Clerk to request status – Reference 151837188.

53.15 i 47.15 f 7 Cove Meadow. Members visited the property and concluded that in their opinion the work had been completed to a high standard and as per the approved plans.

54.15 Planning Applications.

54.15 a Planning Applications – None

54.15b Paperless planning application procedures. The clerk explained that hard copies would no longer be sent to the Parish Councils. Cornwall Council expect Councillors and the clerks to access these applications via the Planning portal, download the applications and then view them through a projector if necessary. Training and funding will be made available for this purpose (possibly £700). It was agreed to wait until further information becomes available.

55.15 Correspondence.

55.15 a Tregantle Road signage.

Action : Clerk to reply to query.

55.15 b Telephone box approval for book and jigsaw swap centre.

Members agreed in principle, although concerns about the fire risk were raised.

Action : Clerk to contact Mr Sanderson to confirm this decision and Councillor Shepherd will liaise with Wilcove Community Association about fitting out the box with shelving.

56.15 New Noticeboards.

Photos of St. Marys Church Sheviock new noticeboards were reviewed.

Action : Clerk to contact Darren Jenkins for a quote for 2 large noticeboards and advise the members.

57.15 Financial Review.

57.15a Audit – The Audit has been completed and signed off by Grant Thornton. It was noted that the Asset register needed updating to reflect new purchases and the Chairperson had signed off on the Accounts prior to the internal auditor agreeing them. The relevant information has been displayed on the village noticeboards for 14 days. The full accounts may be inspected by the local electors by appointment by contacting the clerk until 26th Sept.

Action : The clerk to review the Assets and amend the Insurance Policy if required.

57.15b Finance Report dated 24th August was reviewed and the Bank statement reviewed and signed for accuracy.

57.15c Barclays bank is closing in Torpoint, however as customers will be able to pay cheques via the Post Office, it was agreed not to change banks at this time.

58.15 Payments Approved.

Payee	Cheque	Amount		Aount	Date
	Number	Ex Vat	Vat	Incl Vat	
		£	£	£	
L Parsons strimming	101205	123.00	0.00	123.00	17/08/2015
M Bulmer grass	101206	440.00	0.00	440.00	17/08/2015
Grant Thornton External Auditor	101207	120.00	20.00	100.00	17/08/2015
C Allen Clerical Salary 27 hours July 2015	101208	248.59	0.00	248.59	17/08/2015
C Allen Postage supplies	101209	18.62	0.00	18.62	17/08/2015
Savills - Antony Estate Bus shelter rent	101210	25.00	0.00	25.00	02/09/2015
C Allen Postage supplies	101211	6.94	0.00	6.94	02/09/2015
L Parsons	101212	20.00	0.00	20.00	02/09/2015
C Allen 24 hours Aug 2015	101213	220.96	0.00	220.96	02/09/2015
T Lobb plants	101214	69.95	0.00	69.95	02/09/2015
Total August 2015		£1,293.06	£20.00	£1,273.06	

59.15 Playground Equipment update.

Wilcove play equipment issues have been rectified.

Antony play equipment is still in progress.

60.15 Date of next meeting.

Tuesday 13th October 2015 at Wilcove Village Hall 7.30pm.

61.15 Any other business of a nature capable of being discussed.

61.15 a Wilcove planter to be replanted with winter plants.

Action : Councillor Shepherd to purchase plants/bulbs.

61.15 b Archive History Group Torpoint request for funds.

Action : Councillor Knott to contact the group and ask them to submit a formal request for a donation from Section 137 budget.

61.15 c Hedge trimming .

Hollong Park flats road off Abbots Court hedges are overgrown prohibiting vehicles access.

Action : Clerk to report to Cormac.

61.15d 31.15 Brewery lorries and Refuse lorries are using Pengelly Hill.

Action : Clerk to write to Brewery to ask them to refrain from using Pengelly hill and to report a rude driver on Thursday 27th August who berated Chairman Bob Carter.

Action: Clerk to write to Cornwall Council to request that the Refuse collection lorries refrain from using Pengelly Hill due to traffic congestion issues.

61.15e Highways issues in Antony.

Notably ,the junction layout of A374 and B3247 at Antony , lorries and coaches regularly get stuck at this junction , speeding issues on A374 and white lining of pavements in Antony village.

Action: Clerk to write to Mr Drake to request that he meets on site with councillors to discuss the various highway issues in Antony. Councillor Lobb to be the point of contact.

62.15 Meeting closed at 9.35pm

Councillor Knott left the meeting at 9pm

Approved..... Chairman